

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Agenda

February 5, 2018

7:00 PM

City Council

*Bruce Jarvis – President
Mike Walker – Vice President
Jill Amos
Will Bennett
Bob Clark
Mike Coolman
Patrick Lynch*

- A. Call To Order
- B. Pledge of Allegiance - *Walker*
- C. Roll Call
- D. Approval of Minutes

<u>MIN-18-004</u>	1-16-18 Council Work Session Meeting Minutes
<u>MIN-18-005</u>	1-16-18 Council Meeting Minutes
<u>MIN-18-006</u>	1-29-18 Committee of the Whole Meeting Minutes

- E. Communications & Petitions - *None*
- F. Public Comments - Five Minute Limit Per Person
- G. Resolutions

<u>RES-18-002</u> <i>Public Service</i>	A Resolution To Authorize The Application Of Motor Vehicle Permissive Tax Funds From The Franklin County Engineer For The Gender Rd. Phase IV Project <i>- Request adoption</i>
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<u>RES-18-003</u> <i>Development</i>	A Resolution Of Intent To Appropriate A Fee Simple Absolute Interest In 0.463 Acres, More Or Less, Located At West Waterloo Street, For The Public Purpose Of Constructing Roadway Improvements, Which Shall Be Open To The Public, Without Charge (<u>Ex. A</u> , <u>Ex. B</u>) <i>- Request adoption</i>
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- H. Ordinances

Third Reading - NONE

Second Reading - NONE

First Reading

<u>ORD-18-003</u> <i>Development</i>	An Ordinance Amending Section 1181.06 Of The Codified Ordinances Regarding Keeping Of Agricultural Animals In Non-Agricultural Districts <i>- First Reading Only</i>
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<u>ORD-18-004</u> <i>Finance</i>	An Ordinance To Authorize The Mayor To Enter Into A Contract For The Prosecution Of Certain Criminal Cases And Certain Civil Division Cases In The Franklin County Municipal Court For The Calendar Year 2018 With The City Of Columbus Attorney's Office (<u>Ex. A</u>) <i>- First Reading Only</i>
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H. Ordinances (continued)*First Reading (continued)***ORD-18-005***Finance*

An Ordinance To Authorize The Mayor To Enter Into A Contract For Indigent Defense Representation In The Franklin County Municipal Court With The Franklin County Public Defender On Behalf Of The City Of Canal Winchester Mayors Court For The Calendar Year 2018 ([Ex. A](#))

- *First Reading Only*

ORD-18-006*Finance*

An Ordinance Authorizing The Mayor To Enter Into A Contract With The Fairfield County Commissioners And Fairfield County Sheriff's Department For Housing Of Prisoners And Declaring An Emergency ([Ex. A](#))

- *Request waiver of second/third reading and adoption*

ORD-18-007*Public Service*

An Ordinance To Authorize The Mayor To Enter Into An Agreement With The Ohio Department Of Natural Resources To Transfer Canal Lands And To Declare An Emergency ([Ex. A](#))

- *Request waiver of second/third reading and adoption*

I. Reports*Mayor's Report*[18-008](#)

Mayor's Report

[18-013](#)

January 2018 Mayor's Court Report

*Fairfield County Sheriff**Law Director**Finance Director*[18-011](#)

Finance Director's Report

Public Service Director[18-009](#)

Director of Public Service Project Update

[18-007](#)

Construction Services Administrator Report

Development Director[18-010](#)

Development Director's Report

J. Council Reports*Work Session/Council**Tuesday, February 20, 2018 at 6 p.m.**Work Session/Council**Monday, March 5, 2018 at 6 p.m.**CW Human Services**Mr. Lynch**CWICC**Mr. Clark**CWJRD**Mr. Bennett/Mrs. Amos**Destination: Canal Winchester**Mr. Walker*

K. Old/New Business

18-012 Parks Master Plan Update

L. Adjourn to Executive Session (if necessary)

M. Adjournment

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - DRAFT

January 16, 2018

6:00 PM

Council Work Session

Mike Walker - Chair

Jill Amos

Will Bennett

Bob Clark

Mike Coolman

Bruce Jarvis

Patrick Lynch

- A. Call To Order *Walker called the meeting order at 6:02 p.m.*
- B. Roll Call *Present 6 –Amos, Clark, Coolman, Jarvis, Lynch, Walker*
Absent 1 - Bennett

A motion was made by Coolman, seconded by Jarvis to excuse Mr. Bennett from the council meeting. The motion carried by the following vote:

Yes 6 –Clark, Jarvis, Amos, Coolman, Lynch, Walker

Walker: let the record reflect that Mr. Bennett joined the meeting at 6:07 p.m.

C. Also In Attendance

Mayor Ebert, Matt Peoples, Lucas Haire, Amanda Jackson, Bill Sims, Dick Miller, Steve Smith, Shawn Starcher, Rick Brown, Joe Taylor, Sargent Cassel

D. Reports

18-002 EMH&T Update

Sims: For the benefit of the new members of council, I'm Bill Sims; I'm the Construction Services Administrator; primarily focused on capital improvement type work, public infrastructure, as opposed to the building department; Mr. Spencer from EMH&T is not present this evening; there is a written report from Shane in the agenda; primarily focusing on two items, Gender Road Phase 4 project and the 2018 Street Program; both of which we had final documents delivered this week for our final cursory review of the completed documents for the bid; those will be going out to bid in the first week of February; in addition to those two projects there is some private work going on; we had the preconstruction meeting for Winchester Ridge Phase 3 which is south of Busey Road and east of Diley Road; it's a continuation of the apartment complex that's out there; since we had the pre-con meeting last week they're expecting to start utility work February 5; Canal Cove Section 5 is down for the winter; they're very anxious to be able to get back to the few remaining utility items and get started on curbs as soon as possible; we'll see if the weather holds and that opportunity will happen in February or not; current weather conditions are not very good for getting anything done out there; working on preparing for the Trans Canada Columbia Gas pipeline replacement project; they are replacing their B1 11 pipeline; part of that goes through Canal Winchester; it will be north of Meijer on the east side of town; north of Meijer on Diley Road and it will continue to the west through Canal Pointe; it kind of goes through the farm land to Bowen and Busey intersection and then continues further west and it will cross Gender Road at Wyler/Chevy; there's a lot of permitting involved with that; right-of-way, zoning requirements, flood plain; that's anticipated to start right around March 1st; secondary to that, Columbia Gas of Ohio distribution system has to install some new mains to serve customers that will be disconnected from the current transmission main; they're starting to work feverishly and trying to get those plans in place so they can start that work and won't have people out of service come Spring;

Miller: For those of you who don't know me, I'm Dick Miller, the Urban Forester; if you have seen me out perusing the trees, that's me; I would like to thank council for the increase in the 2018 budget for the Urban Forestry Department; this increase will permit a full-time assistant for the department and put an additional 37 trees in the ground over and above last year's tree totals; this is the time of year we order supplies for annual flowers, order saplings for the annual tree giveaway; we design a Spring street tree planting; arrange for stump grinding of any late season removals; we order mulch, clean up perennial beds, order herbicide for roadsides and any other locations; there are no scheduled street tree removals for winter but we are clearing brush and dead trees on other sites presently; I am presently conducting a street tree inventory in house; we hope to have that task completed sometime in February of this year; and finally, our storm water department is assisting the Fairfield Soil and Water in naming unnamed streams that are tributaries to our own George Creek that flows through the west side of the city; if successful the streams will receive federally designated names appearing on the US GS map;

Smith: For those of you who don't know me I'm Steve Smith; I'm the Superintendent of Water Reclamation; that's department of sewers; I wanted to tell you a little bit about our 2017; we treated half a billion gallons of sewage; we also took on a brewery which is a major pollutant source and we're guiding ourselves through that pretty decent; we serve about 12,000 people; a lot of folks don't know we actually provide sewer service to the Village of Lithopolis and also to about 1,000 houses in the City of Pickerington in Fox Glen and the Village of Sycamore; so we're a pretty large operation; currently just under about half treatment and looking to supersede that coming up in 2018 with the addition of the new subdivisions and the new building we have coming on; right now we're also finishing up some engineering problems we had with our 2015 upgrade; we anticipate having that done this week; that's working well for us; 2017 had the biggest flood since 1958; you all might remember that; fortunately there was nothing about us in the paper because there was very little to report; we managed to get through that just fine; what we did do however, is we learned that we reached all of our contingencies to cope with that storm and that's an area we prefer not be in; so we added additional contingencies which I'll be happy to show you when you come for the tour on Friday; for an extra storm pump that will guide us through that without any problems; it's automated and is not dependent on the power company for necessity to run; we also replaced all the valves in our north Gender lift station, that's the one by the tower; it's our second largest lift station in town and it provides service to all of our industrial area; the valves that had been put in in the late 80's had reached the end of their service life; I'm passing out a handout; this is what happens when flushable wipes hit the system; those are the wipes that purportedly are flushable and they do not flush, they actually impact out valves; when the valves were replaced they pulled them out and found all that impacted in there which cuts down on the pumps capacity, runs out power bills up, and sometimes actually will shut a pump down; I'm kind of a champion in this town of trying to get rid of those and alert the public; it's actually a worldwide effort; you might have heard about the big plug in the city of London, England; it impacted an entire huge neighborhood; so we're championing that also locally; I look forward to you guys all coming through on Friday; Clark: half a billion gallons of sewage in 2017; what is your excess capacity at this point; how much more can you take on; Smith: our daily rate is 2.48, so take that times 365 and you're going to come up with very near a billion gallons of total capacity for a year; not all of that is sewage, there is also some extraneous waters that we catch from illegal connections, from storm connections we don't know about, from percolation of water through

the ground; Clark: so about half; Smith: about half, roughly half; Jarvis: is the plant itself expandable with additional equipment; Smith: yes it is, as a matter of fact we anticipate in about five years expanding the head works, which is where the raw sewage come into the plant; also in 2018 we are participating in a mandatory upgrade of the plant to meet the phosphorus limits that are going to be imposed on us in 2018 by OEPA; that will involve a chemical addition in the facility to facilitate that chemical; we will introduce the chemical to lower the phosphorus content to below 1.0 is our projected limit Jarvis: I guess what I was trying to get at Steve, what would you project being or what you see on the horizon to be the lifespan of the plant; Smith: based on our 208 plan, this is an area wide plan that we created about seven years ago, we anticipate the plant will be able to handle the load in the 208 plan for the next 20 years starting seven years back; so over ten years; but I will say the initial infrastructure was built in 1960; it is nearing its lifespan and we anticipate having to do an upgrade on that probably in the next five years; and we anticipate that to be somewhere in the three to five million dollar range;

Peoples: Mr. Starcher was out all weekend with the snow that we had as was most of our crew; we had probably 10-12 inches of snow come in between Friday's storm and yesterday's storm; it took its toll on not only the drivers obviously but on our equipment; Sunday we spent most of the day repairing some of the equipment; I'd like to thank first of all NAPA, they came in on their days off; we actually got some parts from them; Hersh Packing actually called us as well and offered their services if needed; much appreciation for our local businesses here; as well as Steve's crew and Joe's crew for coming in there; the Public Works Department gets all together; we have cross trained so all of our drivers from any department can fill in on the crews; the rest of this week we'll be heading out and cleaning storm drops; obviously with all the snow we get ice accumulation around those; it's going to get warmer temperatures later on this week that will start melting and backing up the streets; we start on that pretty much right after the storms happen; pot holes have started forming here real quick so we have a dura-patch machine and we'll be out hopefully later on this week;

Brown: Good evening, my name is Rick Brown and I'm the IT coordinator for the city; my report will seem very redundant for the next few months because we're not doing a whole lot except for this big project I'm working on now; I previously reported that I'm in the midst of a server infrastructure upgrade; the upgrade encompasses reducing the number of physical servers and do more virtual servers implementing a new storage area network; eliminating an environment with a lot of redundancy in it for those who are familiar with that; the new infrastructure is going to be high availability with features for redundancy in our off-site data center which is located in Columbus; we will see some reduction in energy, hardware and software cost; these are really the drivers for doing this; the overall implementation should take about a year; currently, the off-site backup server that got built last weekend is being populated right now with current backups we'll use down at the DR site; Walker: in the past we've talked about possible Wi-Fi out on the patios of the clubs; is that still a possibility; Brown: it is up to the directors and the Mayor; anything is possible; it's all money and driven by them; Jarvis: you were talking about redundancy as far as system up time, do you also have system monitors at the application level so that there's an alert; say the email server went down; Brown: absolutely for every application that is really important; some I don't obviously because they're minute; things like our BS&A system, the email system, systems that are critical to the

operation; Jarvis: who gets that notice; Brown: me, I don't know who else I would send it to other than maybe our consultant we have and use occasionally; Jarvis: there are those occasions where you may not be able to deal with it for whatever reason; Brown: we have a consultant engaged for whenever I'm not available;

Taylor: Good evening; Joe Taylor, water department; I met a few of you this evening that I had not met yet; at the water plant just before the Christmas break Moody's motor and pump company that specializes in maintenance and repair; they came in to work with staff on inspections; some vibration analysis on our motors of all of our pumps; all that came back pretty good; we had one high service pump that did have some slight vibration in one of the bearings but that's just something we'll monitor through the year; installed discharge drains; that will help with some of the freezing issues; keeping an eye on our one filter; we installed some discharge drains on the well heads that Lieberman well field; I can explain that a little more to you on Friday; where it's at is across Route 33 kind of just west of the Super America there, across from the old Wendy's building; so we got those installed and that will help with some of the freezing issues and some deterioration of some of the components of the well itself in the past; we're also keeping an eye on the one filter that we've had some issues in the past with some media that gets through the filter during some backwash; we noticed this past summer we had to add some; we think we had it pinpointed but we lost a couple more inches; so we're getting ready to add that back in there; every time we back wash that filter we just keep an eye on it; so we'll just continue to monitor it until we get the bug worked out of it; to determine exactly what is going on; it's just process of elimination; it's just very time consuming; just before the end of the year we also purchased a new control panel for our bulk fill station that the bulk water trucks come in and get water out and haul them out to fill pools and stuff; in the past it was they would come in and buy a permit and it worked on an honor system where they said we got 5,000 gallons and then they wrote it down; we could keep track of it through metering; and for the most part they've been pretty honest; but with the purchase of this equipment they will get a card and we can put the amount they paid on the card and once that card runs out they don't get any more water until they go buy more; it's just much better for auditing purposes and to make sure we're not losing any revenue off of that station being out there; it's kind of easy access to pull in so some people could pull in in the middle of the night and fill 1,000 gallons and we'd never know; not that we've suspected anybody but we want to eliminate that before it happens; we're also in the process of upgrading some of our offsite telemetry for our SCADA system; SCADA is what controls the entire operation of the water treatment facility and the wells; it pulls all the information in off the tower which gives the elevation of the water in the tower when to turn the pumps off/shut them off; most of the telemetry that's off site is ten to eighteen years old; some of the South Gender down by the gold course and North Gender was put in at Y2K; we're getting to the point now where a lot of the circuit boards on those, the components that make up the circuit boards, they're having a really difficult time getting those components; they are not able to make them so they kind of give us a heads up that you need to look in another direction; this past summer we took some time and looked at it; Broad and Meyers who designed our SCADA system is actually working on the panels now; they'll be upgraded; once they get the panels built they will come in and switch the stuff off on each site, so that will be upgraded; the Ohio EPA is coming out with an asset management rule for 2018; we had our sanitary

survey back in September; one of the things they did notice is that we have a lot of the key elements for record keeping; our inventory of our piping; our financial situation; our emergency money and stuff like that; we just got to wrap it up and put it in a plan; that's a requirement for all the public water systems in the state of Ohio; so that would be one of our big projects moving forward this year; along with the ongoing AMI meter system upgrades we've been doing; right now we've got about 800 units installed; every day we're installing them; we're getting ready to go out and put some more door tags out to get some more people in there; we hope to have that wrapped up by the end of 2019 to the beginning of 2020; like Matt said, we've been busy helping to plow snow as well; Clark: what is the excess capacity without major upgrade; Taylor: right now we're running at 700,000 gallons a day and the plant is rated at two million; so we're running roughly at about 30%; the summer months we're probably right around 50%; we're half way through our loan with the plant and we're not quite averaging 30%; that's not counting the peak seasons but average; we're doing fairly well; Clark: what about Brewdog; Taylor: they're running about 50 to 60 thousand gallons a day; it's not every day but on average it's probably 40 thousand; some days it may be a little higher; on our Zenner program we can actually see and pretty much dial in and look day for day for day to see exactly what Brewdog is using; Clark: so you don't see a big monetary upgrade in the next five to ten years; Taylor: we'll need to do some filter media upgrades, some painting upgrades, maybe some VFD upgrades, some asphalt improvements; just maintenance upgrades; I'd say it's pretty much our goal that we should be fairly good capacity wise through the completion of the loan, which is a good thing; so I would say ten years unless we get caught in another building crunch where we're to capacity like crazy; but where we're at right now I think we're in pretty good shape; Walker: are we still putting the same amount of phosphate in there or have we backed off on that; Taylor: we're the same; Walker: no effect on the sewage, we're good on that then; what about the complaints the last couple months; Taylor: the only time it seems like is when we open a fire hydrant; we may get somebody downstream that will say hey; we did a fire flow test back in November; and we did a flow test at Walmart because they were looking at upgrading their flow calculations for fire protection; when that happened, the next day we got a call from the Goddard School saying they had a little discoloration which is directly downstream of where we were flowing; we repaired a hydrant last week on West Waterloo Street and we flowed a hydrant out there in front of Fifth Third; we got a call the very next day from the UPS Store saying they had some discoloration but no one else did; I'm not sure if it was something on their side or just relation to that; Casto actually called me; it was very minor and it was cleared up by the time we went over to get a visual; but the phosphate has been working wonders;

Cassel: first I'm going to read the stats that the deputies had in December; then I'm going to go over the stats that we have through January; then I'm going to talk about the new position that we're going to have and what I would like to see happen and what direction I would like to go with that; I've spoken with the Mayor about that and I think we're on the same page; In December the deputies had 450 call for service; 203 multi-unit calls; 107 reports; 66 traffic stops; issued 81 citations; 39 arrests; issued 10 summons in lieu of arrests; so far in January they're at 238 calls for service; 124 multi-unit calls; 52 reports taken; 16 traffic stops; 21 citations; 15 arrests; 6 summons in lieu of arrests; and 3 charge packets were sent to the prosecutor; Right now we have three deputies assigned to each shift; there's two deputies that patrol each shift daily and the third one would get days off; the only time we have three deputies out on patrol would be Friday; if we have that extra deputy I would assign

him to traffic duty; with our relief spot we have a new lieutenant that's in charge of patrol and he is lumping all of our overtime for Fairfield County and for Canal Winchester in to one pot; what that means is for the entire sheriff's office on first shift, second shift, and third shift they're only allowed to post one position for overtime; before it would be Canal Winchester would post an overtime position, Violet would, and down south and Lincoln would post one; so now to save the county money they're only going to post one time slot per shift; so that alleviates our relief guy who would work for the deputies while they're on vacation; so if I have a deputy on vacation on first shift for two days, then he would work those two days or if I had a deputy on vacation on second shift, he would work those two days throughout the week it would save the county and Canal Winchester on overtime; What I'm proposing and what I talked to the Mayor about was instead of having a relief guy, because technically now we don't really need that spot, make that into a 11:00 a.m. to 7:00 p.m. shift with Friday and Saturday off; with our newly assigned deputy that we're going to receive in 2018, once he gets trained, he would be working from 19:00 to 3 o'clock in the morning; what myself and the Mayor talked about is the deputy wouldn't be taking calls unless there's an overflow; both positions would focus primarily on patrolling the retail areas of the city, speed control and speed surveys, patrolling the residential areas, attending any public relations related activities and holiday parades including all holiday festivals, activities, etcetera, transporting arrests to Franklin County made by the Canal units; what I mean by that is like right now I only have two deputies and if they have an arrest and have to take them to Franklin county that is going to leave one deputy in the city; so if I had that extra coverage they would take the inmate straight to Fairfield or Franklin County; that way we would still have two units out there; so that's going to save our man power; also patrolling the school zones during designated times; that's what I would like to see happen; I don't know what your thoughts are; I'm sure you guys might have some different thoughts; the Mayor and I talked about this a week ago and that's the direction I would like to see this go; and I'm pretty excited about merging those two positions together because I think that's going to give us the extra coverage that you were looking for; and I can just mainly assign those two deputies to anything that we're having a problem with as far as crime trends or speed or anything like that; I think that's going to be an awesome impact for 2018; I look forward to seeing how that works; we can tweak it and make changes; Jarvis: I can hear the enthusiasm in your voice and I'm real glad to hear it; I think it was difficult to understand how this could be put to the benefit of your department but it sounds like you've got a plan there and I don't think anybody is here to second guess your approach but I do have a request, would you be able to summarize the plan and circulate that internally to council or through the clerk; Cassel: I actually have a memo right here that I sent to the lieutenant that I can make copies of;

A. Request for Council Action

RES-18-001

Development

A Resolution Authorizing The City Of Canal Winchester To Issue Mcimetro Access Transmission Services Corp. D/B/A Verizon Access Transmission A Telecommunications And Utility Permit To Construct, Operate And Maintain A Telecommunications System Or Utility Within The Public Right-Of-Ways Within The City Of Canal Winchester ([Ex. A](#))

- Request to move to full Council

Haire: the city has a policy of right-of-ways; and we require permits for anyone to use those right-of-ways; we give priority to ourselves, any other government entities and third on that list s any telecommunications providers; Verizon Wireless or MCI metro access would like to put fiber optic cables in to serve their cell tower site which is on the water tower on Gender Road; so they're blanketing all their cell tower sites with fiber; by doing that they will have a utility in ground; by doing that they can provide services to businesses and government entities within Canal Winchester if they can access that line as well; and so this is the first time they'll have their utility in Canal Winchester which necessitates the permit; we've gone through their applications; they meet our requirements in terms of a utility provider and we're recommending that we approve this resolution to allow them to operate; Jarvis: in looking at the resolution it seems like the carrier has the option of burring it underground conduit or running it overhead from pole to pole; is that something that we have any influence over; do we not have a preference for it not to be above ground; Haire: correct, we do have a preference for it to be underground; it is my understanding that they don't run their own infrastructure; they wouldn't put up their own poles, they might go on to someone else's poles that are already located there; I think their intention is to go underground; they will have to apply for a right-of-way permit each time they work within the right-of-way; Jarvis: so we can't really force anyone's hand one way or another on that; Sims: it's basically a two-step process for utilities to be in the right-of-way; this is step one; this essentially allows us to have an agreement with them to be allowed to be within the Canal Winchester right-of-way, not doing anything in particular, just to be allowed; after that, every time they want to do something in that right-of-way they will have to actually apply for a specific permit for that location for that installation; the gas company gets one for every single house they put service in so that will happen here as well; we have a place in our code for revisions for areas that require underground like in newer developments and things of that nature; if they're in an older part of town they can try co-locate to a pole which is primarily either South Central or AT&T here; they're pretty jam packed currently; you see all the wires hanging from these poles because more and more cable companies are getting on these; so can you demand they go on one location or another, no we can't demand it; I generally work with them when they're making their application for a specific location to get them in the best place; we do have that authority that we can control where they go within the right-of-way; everyone wants to get in the middle where it's wide open; we don't do that' we start stacking close to the right-of-way line, we stack things primarily so our stuff has sufficient room around it in case we need to get at it; we do have a lot of control but we don't have absolute control; we certainly endeavor to put them in the best possible location that we can; I can't think of too many instances that the utility companies haven't been cooperative with our desires; Lynch: do we have fiber optic in Canal already; Haire: yes; Lynch: so each provider provides their own line then; I didn't know whether these lines would be shared with other companies or not; Haire: they were proposing to put in conduit that would allow them to have other people lease either fiber in front of them so they could have other providers on their own fiber or they could have other providers in their conduit;

A motion was made by Clark, seconded by Bennett to move this resolution to full council. The motion carried by the following vote:

Yes 7 – Clark, Bennett, Amos, Coolman, Jarvis, Lynch, Walker

ORD-18-001

Construction Services

An Ordinance To Authorize The Mayor To Grant A Utility Easement To South Central Power Company For The Relocation Of Electric Utilities For The Gender Road Phase 4 Improvement Project And Declaring An Emergency ([Ex. A](#))

- Request to move to full Council

Sims: this easement is essentially to provide South Central Power with some locational use of facilities with their relocation efforts with the Gender Road Phase 4 Project; pole at North East corner of Gender has a lot of wires on it; they're going to be moving that pole and some of the wires are going to be moving to a new pole that won't be in such close proximity to the edge of the pavement; a lot of stuff that's on that pole will actually go underground; they have some crossings of our property now within the improvement area so we're shifting what they need further east; they'll have an area of relocation there as well as an underground relocation;

A motion was made by Bennett, seconded by Jarvis to move this ordinance to full council. The motion carried by the following vote:

Yes 7 –Bennett, Jarvis, Amos, Clark, Coolman, Lynch, Walker

ORD-18-002

Finance

An Ordinance To Amend The 2018 Appropriations Ordinance 17-049, Amendment #1

- Request to move to full Council

Jackson: this appropriation amendment is in response to the bed tax discussion that was had at the second meeting in December with the previous council; we awarded bed tax funds greater than what was originally in the budget so this is amending it to include that so we can get those checks cut and out the recipients; it also accounts for some un-redeemed scholarships that we normally give out every single year; I have not heard from at least one of those students yet so I want to make sure that money is there when I do hear from her; as well as our agreement with the historical society; I have not heard from them within the last six months too so I want to be prepared for those requests to get them paid out this year; I am asking for a waiver of second and third reading of this ordinance so that we can get so we can get the bed tax grants paid out this week;

E. Items for Discussion

Jackson: I would like to talk briefly about the agendas that you have in front of you if you don't mind; and I actually have handouts too; as I pointed out in the email that I sent out on Friday, I did some very minor adjustments to the agenda that you received in terms of font size and spacing to try and make it a little bit more reader friendly, if you will; I'm also handing out examples of another possible way for your agendas to look; this essentially eliminates that one page cover sheet that you have, in an effort to be a little more environmentally friendly; this is not a decision that has to be made tonight; I just wanted to show them to you and get a little bit of feedback; see what your thoughts were on the ease of reading them; I know that we had a couple concerns with the old formatting; especially when we had a lot of legislation on; it was a little difficult to figure out what was on for

first, second, and third reading; I'm trying to eliminate that confusion; I do want to say that it is in your council rules, the order of the agenda, so that cannot change; and the fact that first, second, and third reading have to be grouped together and headed accordingly so I can't really change any of that; other than that we have a little bit of flexibility of what we can do with this; please take a look and think about it and we can regroup at the first meeting in February if you have any feedback and would like to see one of these two be our more permanent agenda; Walker: the first one, you have done an excellent job on making that much easier to read; I believe that you mentioned something that five years ago when it was changed over is just how it came out the way it did; Jackson: yes, back in 2013 we migrated to Granicus; that system generated the agenda the way that you are used to seeing it; it is very similar to what I passed out for this evening's meeting; all I did was change some font size, change some spacing and added the departments that are responsible for each legislation to the agenda you have in front of you this evening; we are moving to a new system within probably the next four to six weeks; so we do have the ability to make it what we want moving forward which is another reason why I wanted to bring it to your attention this evening; just think about it and we'll discuss it at the beginning of February if you have anything to add; Walker: okay, if we were to stay with the old, will the second and third reading have the name of the sponsor, I know the first we will be keeping track of but the second and third will; Jackson: yes, the sponsor name, I would like to try and put it under the actual ordinance so it's a little more recognizable right when you look at it but since we don't have that yet I haven't had the opportunity to play with the formatting and see what looks best; but it will be listed next to the legislation; Walker: and even if we go with the other; Jackson: yes;

F. Old/New Business

Jarvis: did we confirm he sponsor for the resolutions and ordinances that are going to regular council; so we assume; I guess this is a group decision because sometimes it's called out, are you willing to sponsor it or are we making an assumption every time that whoever calls out the ordinance is also sponsor; Amos: I think it's a fair assessment that whoever makes the motion; Coolman: keep with protocol and just whoever makes the motion; Jarvis: we can save a little time; a few seconds and some works by just automatically assuming that Clark: Jackson: COW 1/29 with guests

Jackson: Committee of the Whole Meeting on January 29th at 6:00 p.m. and the sole topic on the agenda will be police services; we do have some guests coming in from the Ohio Association of Police Chiefs to present to council some information that they previously presented to the Mayor and I;

G. Adjournment at 6:49 p.m.

A motion was made to adjourn by Coolman, seconded by Bennett. The motion carried by the following vote:

Yes 7 –Coolman, Bennett, Amos, Clark, Jarvis, Lynch, Walker

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - DRAFT

January 16, 2018

7:00 PM

City Council

*Bruce Jarvis - President
Mike Walker - Vice-President
Jill Amos
Will Bennett
Bob Clark
Mike Coolman
Patrick Lynch*

- A. Call To Order *Jarvis called the meeting to order at 7:00 p.m.*
- B. Pledge of Allegiance - *Jarvis*
- C. Roll Call *Present 7 –Amos, Bennett, Clark, Coolman, Jarvis, Lynch, Walker*
- D. Approval of Minutes

MIN-18-001

12-18-17 Council Work Session Meeting Minutes

A motion was made by Bennett, seconded by Walker that these minutes be approved. The motion carried by the following vote:

Yes – 3 Bennett, Walker, Clark

Abstain – Amos, Coolman, Jarvis, Lynch

MIN-18-002

12-18-17 Council Meeting Minutes

A motion was made by Bennett, seconded by Walker that these minutes be approved. The motion carried by the following vote:

Yes – 3 Bennett, Walker, Clark

Abstain – Amos, Coolman, Jarvis, Lynch

MIN-18-003

1-2-18 Council Organizational Meeting Minutes

A motion was made by Bennett, seconded by Walker that these minutes be approved. The motion carried by the following vote:

Yes – 6 Bennett, Walker, Amos, Coolman, Jarvis, Lynch

Abstain – Clark

Harrison: Based on the number of council members who were on from the previous year, minutes have passed;

- E. Communications & Petitions - NONE
- F. Public Comments - Five Minute Limit Per Person
- G. Resolutions

RES-18-001*Development*

A Resolution Authorizing The City Of Canal Winchester To Issue Mcimetro Access Transmission Services Corp. D/B/A Verizon Access Transmission A Telecommunications And Utility Permit To Construct, Operate And Maintain A Telecommunications System Or Utility Within The Public Right-Of-Ways Within The City Of Canal Winchester ([Ex. A](#))

- Request approval

A motion was made by Clark, seconded by Walker to approve this resolution. The motion carried by the following vote:

Yes – 7 Clark, Walker, Amos, Bennett, Coolman, Jarvis, Lynch

H. Ordinances

*Third Reading - **NONE***

*Second Reading - **NONE***

First Reading

ORD-18-001

Construction Services

An Ordinance To Authorize The Mayor To Grant A Utility Easement To South Central Power Company For The Relocation Of Electric Utilities For The Gender Road Phase 4 Improvement Project And Declaring An Emergency ([Ex. A](#))

- Request waiver of second/third reading and approval

A motion was made by Bennett, seconded by Lynch to suspend the rules requiring second and third reading. A motion carried by the following vote:

Yes – 7 Bennett, Lynch, Amos, Clark, Coolman, Jarvis, Walker

A motion was made by Bennett, seconded by Clark to adopt this ordinance. The motion carried by the following vote:

Yes – 7 Bennett, Clark, Amos, Coolman, Jarvis, Lynch, Walker

ORD-18-002

Finance

An Ordinance To Amend The 2018 Appropriations Ordinance 17-049, Amendment #1

- Request waiver of second/third reading and approval

A motion was made by Amos, seconded by Bennett to suspend the rules requiring second and third reading. A motion carried by the following vote:

Yes – 7 Amos, Bennett, Clark, Coolman, Lynch, Jarvis, Walker

A motion was made by Amos, seconded by Bennett to adopt this ordinance. The motion carried by the following vote:

Yes – 7 Amos, Bennett, Clark, Coolman, Lynch, Jarvis, Walker

I. Reports

Mayor's Report

18-001

Mayor's Report

Mayor: just to cover some of the things in my written report; as Amanda spoke to you earlier about the Committee on the Whole meeting; her and I met with the Ohio Association of Police Chiefs Advisory Service and that is where our recommendation came from to have this Committee of the Whole meeting the 29th of this month; Luke and I attended a Rickenbacker master plan update briefing on January 8th; the plan is for keeping Rickenbacker viable for many years to come; a couple events coming up here soon; the National Barber Museum is going to be holding its ribbon cutting and open house on February 3rd from 1-6 p.m. and the ribbon cutting is going to happen about 1 o'clock; an event that we're sponsoring is the consumer awareness workshop on February the 28th from 6:30-8 at the community center; a lot of areas covered such as tax, imposter scams, job opportunity scams, fishing scams, and more; an educator from the Ohio Attorney General's office will be lead presenter along with the Fairfield County Sheriff's Department; it's a very worthwhile event for everybody to attend;

Jaskson: Mr. Jarvis, if I just might add for the benefit of our new council members the Mayor's Court is a report generated from our Mayor's Court system listing the revenue that we take in each month; so we will bring it to you each month; all we need is a single motion of approval; I do want to point out that this shows a 2016 year to date as well as 2017 year to do; our receipts for those two years is up forty-five thousand dollars; it just goes to show you how busy our sheriff's department has been and how we have been handling these cases; we've become a lot more stringent about what we will and will not accept; obviously it seems to be working;

Jarvis: I would like to commend staff for bringing in the outside expert on the concept of setting up a police department; that topic hasn't come up in a long time; I think I know what the answer to it is; at least the magnitude of the answer; it will be nice to hear it from somebody who is in the business;

Mayor: one additional thing before I forget about it; I want to give a shout out to Shawn Starcher and the street crew and the guys in the other departments that helped out this past weekend; they worked form Friday evening around 8 o'clock and they didn't finish up until today; they worked all weekend long;

18-003

December 2017 Mayor's Court Report

A motion was made by Bennett, seconded by Lynch to approve the Mayor's Court report for the month of December. The motion was carried by the following vote:

Yes -7 Bennett, Lynch, Amos, Clark, Coolman, Jarvis, Walker

Fairfield County Sheriff

Cassel: Nothing further from my original report

Law Director

Harrison: Nothing to report

Finance Director[18-005](#)*Finance Director's Report*

Jackson: Just a couple of quick updates; I was able to close out 2017 on January 2nd; kudos to all of those individuals at the city that made that possible by listening to me and getting me things that I needed in order to make that happen; I'm very proud of that fact; I do want to remind the three new council members of their tour on Friday; that will begin at 8:15; I will send you out your agenda; that will include lunch; it should conclude at 4 p.m. assuming we stay on schedule; please dress to be outside for short periods of time; I don't know what the weather is going to look like, just keep that in mind; and there will be some walking so some good shoes are probably going to be necessary; today we wrote the purchase order for the new sheriff's vehicle; hopefully that process will start a little sooner than it has in the last couple of years; after discussing with deputy Roberts from the sheriff's department as well as Sargent Cassel it looks like we're going to be able to keep out third vehicle so we'll actually have four vehicles up here this year; which I think will come in handy when we bring on that additional deputy this year; I've included the December 2017 financial report in your packet this evening; I am going to prepare some type of short presentation on 2017 as a whole; Bennett: what vehicle did we end up purchasing with the sheriffs this year; Jackson: it's still the same Dodge;

Public Service Director[18-004](#)*Director of Public Service Project Update*

Peoples: just one thing to add to my written report; as discussed at the December 16th meeting we'll be working with some permissive funds that we have with Franklin County that will require some legislation; it should just be a resolution if their process stays the same as it was last time we used it in 2010; Jarvis: by permissive funds, what are we talking about; Peoples: permissive funds are part of your license fees; five dollars is held at the county on our behalf; we get five dollars as well; this is a very confusing process; some places have it and some don't; years ago we actually added an additional five dollars on ours where the county keeps five dollars on our behalf so it's very confusing; we're going to be able to use \$200,000 of the permissive funds that they are holding for us to be used toward the additional items as part of the Gender Road project; Jarvis: do they end up giving us all of the five dollars that they're holding for us or do they take a cut; Peoples: they take an administrative cut from what I understand; they have their own fees on there as well; I think there is thirty dollars available to be put on there that has to be voted by legislation or there is one that is automatic I believe; we get one five dollar, a second five dollar, county gets a five dollar, and then five dollars on our behalf, and then somebody else gets something; it's very confusing; Jarvis: what would you expect from us, to accept it; Peoples: we just have to go through the county's authorization process to get that money allocated; it will be a reimbursement; we'll go ahead and pay for that and they'll just give us our money whenever we're done with the project; they have to make sure that it is going toward proper roads; you can only use it on federal aid roads; basically all of your main drags are federal aid roads; Jarvis: so the Gender Road project would qualify for; Peoples: it may not on Gender Road South but we have Groveport Road that's associated with that; there might be a provision in there that they frown upon the state route portion of it; but we're definitely going to have \$200,000

for Groveport Road; Lynch: does that cover both counties, Fairfield and Franklin, or just Franklin; Peoples: each county has their own thing and we don't know what's going on with Fairfield County; that's actually something that Amanda and I discussed the other day; Franklin County does a nice job; they send us a letter every year that says that you generated X amount of dollars in there; typically it has been between \$30,000 and \$35,000 the last couple years that we've been accumulating that they are holding for us; so that grows our fund there; Fairfield County it is based on your population and your driver's license renewal every year; we don't have that many people in Fairfield County although the apartments out there is definitely adding some of those; that's something we really need to get into; Lynch: is this every year; the \$200,000 is just for this past year or accumulatively; Peoples: in that account there is probably about \$260,000; I haven't got a letter yet for this year bit it was \$230,000 last year; so I'm expecting it to be about \$260,000; we want to maintain a balance in there; Jackson: when was the last time we requested money; Peoples: in 2010 we did a resurface of Washington Street; it was a project where we used \$167,000; Amos: is it just the driver license or is it also your plate renewal; Peoples: plates; Clark: what department are you dealing with in Fairfield County; Peoples: it would be the county engineer; that's who we deal with in Franklin County;

Development Director

Haire: we have a grand opening scheduled for the Canal Winchester Rehabilitation Center Skilled Nursing and Assisted living Center; the Macintosh facility on Gender Road on January the 18th at 4:30; we sent correspondence for that; if you want to go let me or Amanda know and we'll get you on the list for that; you can get a tour of the facility; it's very nice; I've had to the option to go in it a couple times; it's a very nice addition to our community for the residents over there or their loved ones who need that service; there are a couple businesses that will be opening soon in Canal Winchester; Cricket Wireless has leased space at 6450 Winchester Blvd; Orange Theory Fitness, a gym and personal; trainer, leased former Anytime Fitness next to Home Depot; a new company going into 5 South High Street, the upstairs of that building; an office tenant, Singleton Construction; they do construction management for national retailers; they will be bringing 20 plus employees from Carroll, which is their current location; Planning and Zoning Commission, at their last meeting approved the Hampton Inn that will be located at 700 West Waterloo Street; they approved a number of variances and site development plan for that; we still have one outstanding issue in terms of building design; Clark: when will we expect to see that; Haire: it was approved at their last meeting; Walker: is that one of the Hilton's; Haire: yes;

J. Council Reports

Committee of the Whole	Monday, January 29, 2018 at 6 p.m.
Work Session/Council	Monday, February 5, 2018 at 6 p.m.
Work Session/Council	Tuesday, February 20, 2018 at 6 p.m.
CW Human Services	Mr. Lynch

Lynch: annual meeting in March but I have not received a date;

CWICC	Mr. Clark
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Clark: next meeting January 31st at the Interurban 11:30 a.m.; Jarvis: does the CWICC know that there is a second council person that we are asking or requesting to be brought on as a board member; Haire: board members are appointed by the rest of the trustees of the CWICC; two of them have to be government, city staff or elected officials; Jarvis: Mr. Clark and I have been doing that for the past two years; Mr. Coolman had expressed some interest in being a part of that; by whatever process you get there all we're asking is for someone to ask the board to consider Mr. Coolman as a candidate so that we can resume having two council people; Haire: we can discuss that at our next meeting and we have the election of board members in annual meeting in April; Jarvis: so your advice to Mr. Coolman at this point is to come or to not come to this thing; Haire: I'll follow up with him;

CWJRD

Mr. Bennett/Mrs. Amos

Bennett: Next meeting is here at Town Hall Thursday the 18th at 7:00 p.m.

Destination: Canal Winchester Mr. Walker

Walker: no meeting as of yet; the next one is Tuesday, January 30th 6:00 p.m. at the Interurban

K. Old/New Business

Bennett: public hearing on the 5th of February; Jackson: urban livestock 6:30 p.m. after work session; Lynch: Meeting February 1st from 6:30 to 8:00 p.m. at the Community Center for draft of master parks plan;

L. Adjourn to Executive Session - NONE

M. Adjournment at 7:28 p.m.

A motion was made by Bennett, seconded by Coolman to adjourn. The motion carried with the following vote:

Yes -7 Bennett, Coolman, Amos, Clark, Jarvis, Lynch, Walker

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - DRAFT

January 29, 2018

6:00 PM

Committee of the Whole

*Bruce Jarvis - President
Mike Walker – Vice-President
Jill Amos
Will Bennett
Bob Clark
Mike Coolman
Patrick Lynch*

A. Call To Order**B. Roll Call**

Present: 6 – Amos, Clark, Coolman, Jarvis, Lynch, Walker

Not present: 1 – Bennett

A motion was made by Clark, seconded by Coolman to excuse Mr. Bennett. The motion carried by the following vote:

Yes: 6 – Clark, Coolman, Amos, Jarvis, Lynch, Walker

C. Also In Attendance

Mayor Ebert, Matt Peoples, Amanda Jackson

D. Items for Discussion

18-006 Police Services

Mayor: Amanda and I have with these gentlemen three times; twice last year and once recently; we asked them about RFP's for policing in Canal Winchester; Gene would do the RFP and these gentlemen would do the analysis on it; what you're going to hear tonight from them is a request for proposal and what they look for and how they do the analysis and comparison; the big one that I think we are all very interested in is a conceptual model to provide police services to the city of Canal Winchester which would basically be starting our own police department; they're going to go through that tonight; I think if you have any questions they would be glad to answer; without further ado I would like to introduce Craig King; he is the program director for the Ohio Association of Chiefs of Police, Inc.;

King: We were here back in 2007 to do the original RFP in terms of our consultant at that time worked with you; we're pleased to come back; we were very thorough and comprehensive last time around and kind of hoped that we could be this time too; just for your information, I don't know whether you have seen the last time when we had a proposal last time (pass around paper) you'll get some idea of how we did that and how the result of our work came back to you; we're here tonight to talk about as we move forward and the future; we have two different proposals as the Mayor said; the first one would be to analyze proposals that came in; I'm assuming those would go out to neighboring police agencies and sheriff's offices; last time we had three respond; Franklin County; Fairfield Sheriff Department and Madison Township; all three of those responded; so our consultant analyzed those; thinking through this I'm not sure that we'll get all three of those; but I suppose we could get an additional one from somebody; we could get less though simply because you've been with Fairfield now since 2007; I'm not sure if you were with them before that time or not; if you're that comfortable with them that might narrow down the number of proposals that you get from others because they might just not want to propose again; the first one will basically be an analysis of those proposals; the second one is a larger study; this is really kind of an initial study; an initial view of an idea if you did want to start a police department down the road; kind of what you might want to be thinking about to start that whole process; so we would be looking at both cost involved and issues that need to be determined; some of those issues result in cost as we go through process; there's a saying that sometimes we don't know what we don't know; so this is kind of a first step at filling in some of those blanks for you; in terms of what all it takes to get a police department up and started; what all it takes in terms of money and the issues that need to be resolved or thought about; that's really the larger of the two proposals; I know that you are just seeing this information

now so what we'll try to do tonight is talk a little bit about it and walk you through some of it but we're hoping you'll generate a lot of questions for us because I think that is more productive than us just trying to read the whole thing to you; but we'll try to highlight some things as we go through; the first proposal, if you turn over to the first page after the cover letter, we are looking at a number of factors; when that study comes around, the last time we did the RFP's, there were 23 different criteria that we looked at in terms of the functioning of a police department; then as the bids came in we analyzed all three; based upon those 23 criteria Doug Knight, who is chief of police in Vandalia, was our consultant at that time, he really went through all 23 and visited all three of the agencies; sat down and talked to them and then did analysis based in their bid; then looked at the criteria and made a recommendation to you; so we would be doing the same process; so under the methodology number two, those bullet points; and I didn't introduce yet, Rob Geis he is one of two consultants that would be working on this and Jim McKean is the other consultant; Jim's ill tonight so he couldn't be here; you'll have Rob to kind of fill you in on all of this; but those bullet points are really what we would be analyzing as part of this RFP; very similar to what we did the last; there would be visits to the sites; they would actually go out and sit down with who actually sent a proposal in and talk with them about their ability to provide services to the City of Canal Winchester; we would also do a comparison; you'll notice as that last study comes around, we did a little comparison of several communities; we would do a comparison to show you relative cost of three to four other police departments nearby; Pickerington, Groveport, Obetz, and Powell would be the other; if you wanted to add anybody into that we could probably do that or if you wanted to take somebody out we're flexible with that; so that's essentially the first one; the second study, if you turn over to proposal for services number two; you're really looking at a more full blown study; in terms of methodology, we've broken that down in cost center that would be involved and we've started to list as many under each of these many different smaller entities that we would have to look at; or issues we would have to look at in terms of how much the cost would be for all of those things; number two really looks then at, here are some issues you would have to think about and help us and direct us in how you want things to really look before we can cost them out; some of these may have cost and some of these may not have cost; so number two is really looking at issues that are involved; when Rob gets up here he'll walk you through those and see if you have questions about any of those; Three is if there are things you want to add in here to the cost centers that you want us to look at or if you want us to take things out; for example: a jail facility, if you don't want that it could come out; you can tell us what you want to do; so that's just really what the third part of the methodology is; that would result ultimately in a written report that we would provide to the city of Canal Winchester based upon all of this ; this is kind of a way to get some information to you because at some point you may see we'd really like to know more about this list and continue on; maybe the information we give you is such that you say maybe this is something we're not as interested in or will put off; the cost of the first proposal is \$6,000; I think it was \$5,000 when we did this about ten years ago; we're projecting and not to exceed \$6,000; the second is \$15,000; I know that's a pretty big price tag; there is a lot of work if you want enough information to really start to look at this as something you want to pursue; that also is not to exceed the figure; with that I will introduce Rob Geis; Rob was former Chief of Police in Dublin; he worked a lot in terms of helping to create the facility there in Dublin; he brings a lot of expertise to the table; you have his and Jim McKean's bio;

Rob Geis: Craig gave you an overview of basically the two different proposals we are offering up; I think he did a pretty good job of summarizing those; I can tell you that the second proposal looking at the feasibility if you will of starting your own police department would be a significant undertaking; although myself and Jim McKean would share the majority of that responsibility of research and analysis that goes with that we would likely bring in (and that has been figured into the cost) a couple of other consultants to assist us with that just by virtue of the leg work and the research that would be necessary to put that together; it's something that doesn't occur very frequently in the state of Ohio; at the last meeting we had with the Mayor we sat down, and

I have been in the business a long time since 1975, and I'm trying to think in my mind in Ohio where other municipalities or townships started their own police department and I could only come up with one and it was a long time ago; I do some other consulting work for another entity around the country so I do travel around to other parts of the country; it does happen; but what you're seeing today mandated

by costs and mandated by some government restrictions on funding, you're starting to see regionalization; the one that comes to my mind very quickly is Indianapolis where they used to have the sheriff's office and the police department and now it's a metro agency; you're starting to see that metro concept pick up around the country because in essence because of the economy of scale; it eliminates duplication of service and some other things; there is not a lot comparable out there especially in the state of Ohio with starting your own police department; but it does happen;

Walker: you mentioned metro, was it even a consideration of Franklin and Columbus police; Geis: that's not going to happen in my lifetime; metro is not a big thing in Ohio; there have been discussions in some areas; if that were to happen you would see municipalities and townships in some form or fashion through the political process and then through HR process would join forces and develop a policing model that is comprehensive for that particular region; I suspect if and when that ever does happen that is a five to seven year process; In Indianapolis it took them five years to form that metropolitan police department as it exists today; and there was another three to five years of a lot of growing pains; it is now today probably functioning at its highest level of efficiency since its inception; certainly we're not talking about regionalization here or anything like that; but my point of that is you just don't see municipalities starting their own police department today; nothing wrong with the concept or idea; it just doesn't happen frequently;

Lynch: I've been reading up on this and it seems like in a lot of areas up in Canada they've been doing this a lot where they're actually taking small forces and combining them; much like you said the city and the sheriff combined into a regional force; are there any examples in Ohio or the mid-west where two three or four small communities actually banded together to share one regional police force; I'm not talking about something like Columbus or Indianapolis; I'm talking something comparable in size to what we have here; has that actually occurred; Geis: it has occurred; I don't know that it's been two municipalities; you'll have a township and village that will combine Lynch: where; Geis: I don't know off the top of my head; I can't think of any examples; that doesn't mean it hasn't happened that would be something to research; Lynch: It would be something to look into; it seems to be kind of a trend that is happening; I'm not saying we would go that way but for researching stuff it's certainly something to look into; Geis: for that there is so much legal mumbo jumbo, for the lack of a better term, that you would have to jump through; it certainly is something worth be looked at; Lynch: at you're not aware of any in particular; Geis: not off the top of my head; up in the northeastern Ohio area you've had some townships that were rather large will merge with villages; where you might see that happen, I'm not an expert on everyone's code but there's a section on everybody's code where townships of certain sizes can actually join with villages and create their own police district and merge those types of services so that happens too; I haven't necessarily seen that in central Ohio but I have seen that in north eastern Ohio; Lynch: do you know a town; Geis: Youngstown area, Warren area; Clark: if we could try to get an answer to that question; Lynch: I'd be curious to just see how that has actually worked for them; I'm not saying that's something that's a fit for us but it's certainly something to look into; King: we can ask our members, which really encompass most of the departments if they know of any or have been through that process; Lynch: okay

Coolman: In your estimation a time frame to get that type of system up and running if we chose to look at that would be around the same length of time; three to five years or maybe seven years from start to finish; King: I

could give you a better answer if I find there has been anybody that has really gone through that and how long it's taken them; King: I guess a lot of the answer to that has to do with the commitment of both parties if they really want to do it in the first place; Lynch: it's just a thought that came up as we explore options and such; I'm very happy with the force we've got right now; they're doing a great job;

Jarvis: were you involved with the last analysis that was done for the city, we were a village then; Geis: I was not; Doug Knight, who is currently the chief of Vandalia, Ohio that is a suburb of Dayton; he was the one that performed that study; Jarvis: at some point in your opening remarks you had mentioned that we had three entities that were involved in that; Franklin, Fairfield, and Madison Township; in the case of Madison Township they've been ordered to provide a level of service because they had a base line for the unincorporated areas, but to serve us they were going to need to double in size and I think it was the consensus of the group that that kind of growth in a department was not feasible; would you agree with that; Geis: I would say that kind of growth immediately would be difficult to achieve with any level of efficiency; impossible, no; but there would have to be some level of incremental implementation for it to be successful or you risk diminished level of service; training issues; and again some of that could be negated through process of implementation; but to flip the switch from one day to the next would be impossible;

Jarvis: your first proposal you are basically addressing it as if our fees have been written and somebody applied and you were going to sift through the results on that; the requirements piece of that would be reflected in the RFP; is there some kind of a rule of thumb whether it is per capita and even within there so you look at the area and say well look this is not this is not historically a high crime area maybe that rule of thumb wouldn't apply to this; Geis: are you talking about staffing levels; way back in the day the FBI used to have a two per 1,000 type of thing but that's old and antiquated; so really how you come up with a number is to look at historical activity levels within the organization; you look at what we term the shift relief factor; how many people have to be on at any given time based upon the number of personnel you have and you have to factor in sick time, training time, casual leave, vacation time to come up with a total number of personnel you're going to have to have; assuming one body 24/7 365; there are formulas for that; discussion ensued on formulas;

Jarvis: going off of current experience and things have changed in recent years with putting more pressure on and we're doing some things to relieve that; what would you be looking for if you were looking at the department and trying to figure out if this group was starting to over extend themselves; would it be overtime or what kind of things would you look at; Geis: overtime could be an indicator certainly; response times are another indicator; citizen satisfaction is another indicator; how many times your phone rings at night is another indicator; is your constituency calling you upset about service levels, that's certainly an indicator; my city manager never bothered me unless his phone rang; then I got bothered; those are indicators; when you're on a contractual situation it's a little bit tougher to drill down; but there is nothing wrong with asking question of the sheriff to get sense of his staff about their perceptions; if you're running from call to call to call as a department and have no what we call unobligated time where preventive patrol and community engagement activities can occur then you're not staffed sufficiently; if you have unobligated time where community engagement activities and preventive patrols can occur then you should be adequately staffed; there's a lot of variables that go into that very simplistic statement I just made; that's what it boils down to; North Western University, in my day it was the school of staff and command, but now it's public safety something, they have models similar to IACP models that talk about unobligated time, shift relief factor, and when you drill down into all that stuff it boils down to are your citizens satisfied with the level of services that are being provided; if the answer to that is yes then there probably is sufficient unobligated time for community engagement and preventive patrol activities to occur; and they are not being overwhelmed with calls for service; because those

tend to go hand in hand; citizen satisfaction or dissatisfaction; complaints about response times are typically good indicators as to whether or not you have adequate staffing;

Jarvis: on your second proposal what I'm getting out of that is that you are willing to go through the all the analysis to show us what it would take to set up the police department and it would run us around \$15,000 to get to the punch line; for an organic department, to set it up what do you think it would cost to run; loaded question; Geis: that's tough because I haven't looked at any of your current data; and I don't even know what

the sheriff is bringing to the table currently in terms of his staffing and what he's providing you guys; I can tell you that when you operate your own agency you encounter costs that are not typically, somehow they're hidden in a contract and I'll use the term hidden in a nice way; you don't have the impact of services on other departments and divisions within your own city; if you start your own police department your HR department just goes off the wall; I don't know what it's like now but it just doubled; your finance and your budget side of the fence will take off dramatically; you increase risk exposure; there's always some level of risk out there, don't get me wrong, but when it's in house and it's your own operation you can't defer a lot of that risk anymore that you currently defer to the sheriff's office; now it's homegrown if you will; those are things that you have to keep in mind; I started in Dublin Ohio in 1975 and I was the fifth cop hired there; if you know anything about Dublin, Ohio now, there are over 100 some bodies up there; so it grew dramatically; each time there was a significant growth spurt we were always playing catch up; when I retired from Dublin 2002 and today they have just reached their authorized strength in their budget; so it has taken them 15 ½ years to actually ever achieve their authorized strength for a variety of reasons; budget or available dollars was the primary culprit; and I'm probably telling you nothing that you don't already know but Dublin is a very well off community; and they struggled through those years to find funding to adequately address all of their public safety needs; it's not cheap to run a police department; I didn't answer your question because I could sit here and say it's going to cost you a million dollars of operating budget; you're going to have initial capital outlay and again depending on how you choose to open up shop for lack of a better term; are you just going to renovate and existing space; are you going to create a full-fledged police department with holding facilities, processing rooms and all that kind of stuff and we've laid some of that out for you in here in terms of what we would cost out for you; you can't run your own communications here; you can't get a license to do that; the FCC doesn't give out license for that unless you can show regionalization; so you would still have to contract your communications probably with the sheriff's office; maybe with a neighboring entity that has their own dispatch function; your communications would still have to be contracted no matter what you did; King: I forgot to mention on the very last page, you've probably already seen it, I just asked a person that I know, Dave King, he is an architect, to give you some figures of some build that he has done and been involved with; he provided us with the last page; if you're thinking about a new build those are the kind of dollars you are probably thinking about; the facilities you do have may be renovated or you can purchase locally;

Jarvis: to spend \$15,000 to find out that it's going to be ten million dollar startup cost and four million dollars a year after that for operations; at what point when your contractor costs reach a certain level should you start looking at that; my gut tells me that without any numbers in front of me it is a big step, a huge step, that really is not, like you said nobody has done it or one department did it since 1975, there has got to be a reason for that; and it has got to be money; King: the trend has been the opposite direction; Walker: going to the metro in the smaller areas; Geis: or combining; Jarvis: I was hoping you throw out, without any commitment, just a rough round ballpark number; and I realize you don't even have the background as far as what our current staffing levels are and what the equipment is; Geis: what are you staffing now; you have three deputies per shift here; Jackson: two per shift; Geis: those costs in and of themselves when you throw in benefits and all the other good stuff that's probably \$600,000 right there; Mayor: you need a chief, you need a lieutenant and a

Sargent; Geis: we would look at your organizational structure; obviously you'd need the chief and have to have adequate supervision to hold accountability 24/7 365; so at least three if not four first line or mid-level supervision; and then you'd have to have the officers; again it varies by shift and varies by day of the week and time of day; we don't have your data yet to say you should put four here and three here and two here; typically in a suburban community day shift is the busiest with paper and calls for service to appease you residents; the afternoon shift is traffic complaints, traffic accidents and some of the less what I'll call fun calls to go on, the domestics, the bar fights the alcoholism the drug use that raises into the afternoon shift into the overnight shift; after three o'clock probably the sidewalks roll up you're okay again until people

start going to work the next morning; but you'd look at mutual aid agreements; how warm and fuzzy you could stay with the sheriff so you could count on them for backup if need be; there is a host of unknowns out there that can all impact cost and level of service; and even that final report we give you there's going to be a lot of variables but ultimately the city has to make the decision and something as simple as renovating or building a new facility or something as simple as identifying the best provider for a communication system that can be a negotiated expense with a current provider or you might look somewhere else; there's a lot of variables; typically some of this stuff would be answer is you decide to build and you would go out and hire yourself a police chief and they would have a year or 18 months to build his or her organization and that individual would have to have an incredible amount of support from other city departments and divisions to make that happen; Clark: and you'd have to find the right person to do that; they would have some experience building an organization;

Lynch: what I've heard from Madison Township, and their police force is pretty comparable to what we're providing here in Canal Winchester with the sheriff; yet they do have their own deputies, their own Sargent, they've got a police chief, they've got an administrator, they've got all that; I believe their operating budget is about 2.2 to 2.3 a year; if you take a look at them at 2.2 to 2.3 and we're at 1.1 with what we have here for the same amount of service; so that tells you right there we'll be doubling our costs right off the bat; not to mention that you will be looking at another million dollars or so just in infrastructure; from building to cars and everything else; I think Fairfield is doing a really good job here in town and I think historically if we look at the numbers we've got from Madison, Franklin and Fairfield, Fairfield seems to be quite accommodating; my question is, is there a way we can get some kind of a report to look at what we have and how we can take what we have and make it that much better, that much more efficient; what can we do as a community to help our police to do their job better; is there a way they can kind of stream line some of their activities to focus more on what it is our residents are asking for and to focus more on the areas that are really bad; in other words, just a consulting on what we have and how to make it better; Geis: like a SWOT analysis of your current situation;

Clark: do we have the right amount of people for the number of citizens and the amount of crime; is that crime being solved; I'd like to know; is there a way to track how many house break ins; did anybody get arrested Geis: the sheriff's office should have all that information; Clark: that wouldn't be part of your analysis then; Geis: we would look at that data to help us make a determination on additional staffing requirements that we would suggest; Clark: that's what we're struggling with; Geis: are we going to sit here and say well if they're giving you two deputies per shift is that sufficient enough or not; we wouldn't be able to tell you that until we drilled down into all the data that they would share with us; Clark: but you'll do that; Geis: yes; Walker: would that be in one or would that be in two; Geis: that would be probably three;

Hollins: so on the question of the scope of services is if we may need to increase the level of service and define for anybody responding to the RFP that we are currently at this level of service but we need or we're thinking about enhancing it; would you do that analysis prior to actually putting it out on the street; would you go through and help these guys find what might be the kevel if service before we put out the RFP; Geis: we could, sure; another way you might handle that is to draft an RFP with that caveat in the RFP and then have them cost that out as a separate item; if Fairfield is doing two, two, and two and they give you a cost for that to continue that service but then you also ask them in the RFP and for anybody else what if we up it to three, three, and three, what is that going to cost us; so you can write the RFP to come up with at least the monetary piece of that; Hollins: would that help council as to making that determination; Mayor: what they do now is they use a percentage; if they're not busy at least 60 percent of the time then they are under the impression that their staffing level is correct; they do peak sometimes at 60 maybe 61, 62 but most of the

time they fall below 60 percent; and busy means their either on a call, their downstairs doing writing a report or whatever it is other than not being here; Walker: that is the unobligated time you're talking about; Geis: it sound like what the sheriff is doing, accurate methodology; the standard is an officer should have 20 minutes out of every hour of unobligated time to do whatever; preventive patrol, community engagement activities, follow up on something that he or she was dealing with before, unobligated time; and then 40 minutes out of every hour your tied up on calls for service; if that ratio is being met as the Mayor said and the sheriff is saying hey we're good with staffing and I would agree with that if that is what occurring; Amos: is that something that the sheriff is giving you now that we can see other than the report that just has numbers; Mayor: yea, we've got those reports before; Jackson: it's just a more detailed report than what he's handing you now; yes it exists, we've seen it; Amos: because it sounds like it would answer what they're requesting as proposal three; to be able to see the down time, the up time; because all we're seeing is the overall number; Jackson: we can certainly get that for you; we don't want to inundate you with a bunch of numbers that you may not need; the only thing you have to consider is that there are different times of the year, different days of the week, and different shifts that they get busy; just because you've seen one day where all of a sudden that they had some downtime which is not what they refer to as downtime in the sheriff's department; you might think wow they were doing a whole lot of nothing; well maybe in that day but the next day they were constantly out on calls; Mayor: it's like any job; you have days where you're so busy you don't even have time for lunch; but they're not consistently above 60 percent; Amos: I don't know if I'd want to see it on a daily basis because like you said it's going to fluctuate so much; even a thirty day span or a couple months of just being able to see where we're running at; it would at least give us an idea of what the sheriff is looking at; Mayor: previous council has seen those figures before; Lynch: do they do that on a monthly basis and average as far as unobligated time; because I'd be curious to see if it is 60 percent all the time or if it is the 30 percent which you say is kind of a national average; Geis: it won't be all the time; Lynch: I know; the average over the month; you can't go day by day because you've got the peaks and valleys and such;

Clark: I'd also like to see the information that I was talking about earlier; if there's 20 house break-ins a month, how many arrests came with those; 30 car break-ins; how many arrests; Mayor: arrests may not occur immediately; Clark: correct, but it still has to be attributed to that crime; Mayor: most of the time that's assigned to the detectives department in Lancaster and that's not our guys doing that; so as far as staffing goes that doesn't mean a thing for here, that's turned over to the detectives department; Clark: I'd like to see the numbers of how many arrests; and I would think they'd be able to do that down at Phalen's office, not here so it wouldn't even occupy any of our police time; Jackson: if you're asking for the number of arrests related to specific cases; because he gives you the number of people he arrests on a monthly basis when he gives you his statistics; what more are you asking for; Clark: let me have house break-ins, domestic; Jackson: that is a report

that Marianne used to give you; the report that Sargent Cassel gives you is much more summarize than that; but I think that goes back to a point we were just talking about the percentage of time occupied; the one that Sargent Duval used to give was a lot more detailed and I think it had what you're referring to Mr. Clark; Lynch: could we get that; Jackson: that is something that we can certainly as Sargent Cassel if he's able to produce; Clark: yeah, I think for a while just to see; Jackson: but I don't know that it will specify here's the number of break-in calls that they took and here's the number of arrests that came from those break-ins; it's only going to give you total number of arrests; I think if you want that information we have to specifically ask for it; Clark: I want it; Jackson: I don't know that he can provide it but we'll have to ask him; Jarvis: it's a request; Amos: is this an example of proposal one; Geis: that's what our final report would look similar to; Amos: in one of the things you state you would do review and related analysis of locals who are close to us; Pickerington, Obetz; Geis: or anybody else that you would want; Amos: so was that not asked for the first time because I didn't see anything in there; King: I think there was just a one page that looked at operating costs; after you get through the 22 pages, the next page after that; Amos: I didn't see anything that related to other cities; King: maybe I missed putting it in there;

Lynch: getting three RFP's from different municipalities is that something we legally have to do or is that just something we're looking at doing possibly; Hollins: you have the legal authority to enter into police services contract with a township and usually they're adjoined or overlapping but basically the statute says a township, county sheriff, other municipality; so in the past the mechanism for seeing who would give us the most competitive proposal amongst those; Lynch: historically, Fairfield has given us the best RFP; my question is do we legally have to put out or we don't; in the essence of trying to save dollars can we take that money and instead of trying to collect RFP's can we use that money towards evaluating what we have and can we make it more efficient; Hollins: that is absolutely a policy discussion; Lynch: that's some information I would like to see; can we get more boots on the ground; do we need more help here, there or there; Mayor: it's going to take \$6,000 to analyze it; he's going to charge something for the RFP; now you're up to who knows what; Lynch: just to get three quotes which would probably go towards, if I was a betting man, I'd probably say it would go to Fairfield; Jarvis: right, it's almost a forgone conclusion; to spend that money knowing that you're going to probably end up there; especially when we're looking for money because we need additional police service;

Amos: how often do we review the Fairfield county contract; Jackson: it's a three year contract; Jarvis: it is coming up for renewal this year; Jackson: yes, the end of 2018; Hollins: we have re-upped them before without going through an RFP process; and we have amended it; Lynch: and how many years have we had Fairfield; Peoples: since 2002; Lynch: okay fifteen or sixteen years; Amos: Mr. Hollins, you said that you go through it every time and just review; Hollins: we always review their actual contract; it doesn't change much; but I think these guys and councils before have looked at the staffing levels and obviously their contract amount changes from time to time; I tell you though, honestly our experience has been where we RFP'd it out and we get the benefit of the fact that the unionized wages are lower in Fairfield County; they look at a different subset of peer agencies where as in Franklin County they're looking at the suburban department in Columbus and what not; we do get the benefit of that; our service has been, the only thing I can compare it to is Franklin County and we feel that we just get the most favored treatment up here; again those are policy issues;

Jarvis: it's completely unrelated but my cable company is U-verse and after negotiating with them and fighting them for a number of years they finally hit me with a price increase that was just too ridiculous to accept; so, I'm switching at that point; my point is, is there was a trigger event which was the service provider became unreasonable and at that point it was time to go shopping; we haven't reached that point; is it worth \$6,000 plus some additional staff work to answer that question when we feel pretty good; you guys are new to council and maybe you'd like to go through that but there is a price to be paid for it; Coolman, in my opinion I don't

think it is worth our time to go through it because of the extra expense you'd have to lay out for that initial report; on top of which, like you said, you get tired of your cable provider you have competitors you can go to; In our situation we don't; we don't have competitors to go to; our option is get our own or stay with Fairfield and get a favorable rate; I'd rather see us take that extra money as Pat mentioned and build up what we're getting because we have a luxury; we don't have to pay for equipment, we don't have to pay for training; we don't have to pay for collective bargaining; we don't even have to pay for a building; that is huge money; and if it take a five to seven year ramp up time to really get our own police force running at 100 percent, that's a lot of money going in every year and we're still not operating adequately and that's what this whole conversation is about; so build what we have; Lynch: and that's not to say that won't happen in the future; we're growing and it's inevitable; Coolman: just not the right time; Clark: and this won't reflect; it's too many years down the road and we would have to do a whole other study; Lynch: I think it would be a prudent use of tax payer dollars to put money into how do we make what we have that much more efficient; Mayor: we got a lot of uncharged services out of Fairfield County; swat team, canine, detective service; we get a lot that we're not even being charged for;

Walker: do you feel that there would be a need to go any further than what the Mayor had mentioned about talking to Sargent Cassel, having the unobligated time being what it was at 40 percent; they have a lot of time on their hands; we have a new deputy coming in that has probably just started and he's eighteen weeks out of being trained; with that knowledge do you feel we need to have someone other than the Sargent or is that the Sargent and the Mayor talking and knowing what that obligated and unobligated and the citizens being satisfied and the other things that you had mentioned; do we need to go any further than that to; Geis: that's a critical data point, the unobligated time; it's not certainly the only criteria that I would use to answer the question are we adequately staffed; but it's certainly a significant data point and I know the sheriff down here from his days when he was with Columbus so I know he's quite a capable administrator; they are a professional law enforcement organization and I'm sure that their record keeping process that they employ down there would provide all the types of data that you would request sufficient enough to come to a conclusion that you're adequately staffed or you're not adequately staffed; Lynch: you're saying that the sheriff in Fairfield should be able to provide all that for us; Geis: should be able to; Lynch: or would it be more prudent to get a third party, unbiased opinion of that; Geis: well you can always do a second opinion; but obviously data is only as good as the process to collect it; but I'm quite confident knowing the operation of that sheriff's office that there's enough information to be analyzed, assuming it's shared and that second opinion obtained from whomever; King: if you wanted us to do something like that; like gathering from council and staff the questions you want us to as a second party look at this contract and be able to send our professionals to interact with their professionals in terms of asking the right questions; saying here's the questions we really have now; we would be glad to provide those services as a third proposal;

Jarvis: I don't think that we're prepared to answer that question this evening; we've just added somebody on; I think we're in a little bit of a wait and see; but we're trying to look ahead beyond that in case it doesn't make things better in the way that we are expecting it to; that's where you come in; we have somebody we could turn to; and you said the cost of just doing a consultant overview would be less than proposal one; so that's on the table; if we wanted to revisit that later; I don't think we're making any decisions here tonight; just taking it in;

Walker: we're a city that's growing; we want to keep being adequate from month to month, from year to year; maybe if we have the one to one with the Mayor and Sargent Cassel; if we have a little bit more information as far as keeping that right amount of deputies on and hired as we grow; we've grown quite a bit in the last ten years but we haven't really put on many deputies; Mayor, this will be the first deputy in how many years extra;

Mayor: as far as I know we started with what we have last year; to my knowledge; I don't know what we started with in 2002; we have not added any since I've been Mayor; it's been ten years; Walker; the city has grown quite a bit; we're just wanting to making sure with due diligence that we're right sized for the right amount of arrests and crimes reported; Jarvis: we can do some of that ourselves internally with Sargent Cassel's report if you're looking for something else we can talk to him; I think we need to sort of do that together in conjunction with the administration so that it doesn't get all over the place and he's getting multiple direction so it has to be done right; maybe by that, that would provide you with the level of confidence that staffing levels are correct; I mean we're all laymen in this; I don't think any of us have a law enforcement; I mean I was an MP in the army but that was a long time ago; Coolman: no, I think we have enough internal information; I think that would be the most appropriate next step; we could probably answer a lot of our own questions;

Jarvis: gentlemen thank you very much and we really appreciate your time the thought that you put into putting these proposals together; it kind of gave us some more to think about but it also answered some questions;

Mayor: I agree with what some of you said; I think we're going to save some money and not spend \$15,000 to know what we already know; as far as an RFP goes I'm not sold on that yet; Lynch: it sounds like an exercise in paperwork; Mayor: yeah; Coolman: it's really not going to tell us anything different then we already know; we're just going to spend money to be told what we already know; I have a problem with that; Mayor: you can find faults with any police department anywhere you go; I don't think there's any faults here; it's a matter of do they need more staffing or do they not need more staffing; Sargent Cassel insists that one more deputy is all we need; he is stuck on that; if you ask any police officer or deputy they will say they need as many as they can get; but if you ask the guy in charge he'll say one more is all we need; Jarvis: he is mindful of the fact there's a contract and a dollar threshold; each time you add somebody to it he doesn't necessarily price things out but he feels like he legitimately has things covered; but we also have some of that public perception coming back and that's the line that we're trying to ride here; Mayor: I don't think that they feel they're pricing themselves out of the market because many times I've heard Amanda say if it's a matter of money let us know so we can find a way to do it; Jarvis: they're not even close yet when you look at the competition but I guess that's what it is, we're just looking at the alternative; it seems like the harder we look the more we come back to where we are; but I think it's still worth doing and if Sargent Cassel will provide additional information and we need some water under the bridge with this new person to see if it makes a difference; I don't think it's time to do anything rash or big or crazy; Jackson: we're going to need some direction because like we mentioned earlier this contract expires at the end of 2018; I'm not asking for that direction tonight; at some point in the near future we need to know what you decide; whether that is to do an RFP or for us to start renegotiating with Fairfield County or if it's some other option; we just need direction so we know what to do;

Jarvis: there is one person who is not with us this evening, Mr. Bennett, who I think may have been the driving force on the RFP option; unfortunately he's not here with us tonight; I promise to kind of back brief him on what happened here this evening and perhaps he'll feel like we've addressed the issue at this point; and as far as a contract renewal is it typical to renew for a three year period; Jackson: that's what we've done in the past; Mayor: we would like, Amanda's goal and my goal, and I think if you talk to any of the entities we send an RFP out to that are not already here (Fairfield County) they would want six months advance on this because of the staffing level they have to go to and the preparations they would have to go through; that mean that we would have to have the RFP competed and an answer by July; that's going to sneak up on us real quick; Jarvis: I don't even know if that's possible if we were going to change direction; Mayor: I think the RFP can be written

but we just need an answer as to what direction you want to go; do you want us to do it or not; Walker: when can we give you that decision; it can't be tonight correct; it has to be at a council meeting; Mayor: it would have to be within the next two meeting; Lynch: you're talking about an RFP with two or three options; Jackson: correct, we would put it out there, whether or not three would respond is another story; Mayor: we've already talked to one and they don't want anything to do with it; Walker: nothing is decided tonight but it sounds like the consensus is that we're not needing that; Hollins: the question is if we know we're just negotiating with the one entity how much time do we need; I think probably you need to look at the enhanced level of service and see if that is going to meet the needs; that six months would be a time period to hit assuming there's no turnover to a whole new agency; we can work on that contract pretty much all year; if there's going to be a competitive process we probably need to start in August; Jarvis: and it's not likely that the county will do like what U-verse did to me, bump the rate up by a percent; Hollins: that's never been our experience; Jackson: typically what they do to come up with a cost is they look at their average deputy cost and that's what they charge us then they charge us for a full time Sargent then they charge us for a dispatcher and maintenance and fuel on the vehicles and that's sort of an average of what they've seen over the last twelve years; Mayor: even with some of their most senior deputies here they're still not charging us the average across the board; Jackson: normally any increase from year to year is attributable to health care premiums; Jarvis: so it's within ten percent you would say; Jackson: every

year, it's much, much less than that; I think since I've been here we haven't even hit two percent; Walker: what I've heard over and over tonight is that we have a really good sheriff's department; so it seems to be more of a matter more than the RFP, just making sure we're staffed correctly; Mayor: for the last two years we have the best deputies that Fairfield County has; Jarvis: if there was a staffing change that was necessary it wouldn't hold that contract renewal; it would be something that is kind of done on the run like we did; Lynch: just see if we need to increase it at all; Jackson: right, so we could go with the current contract the we have right now, renew it, and then if we decided we needed additional staff then we would just do an addendum to the contract; that's what we did to add this additional deputy currently; Lynch: I think what a lot of us would like to see here is Fairfield would have all the statistics and information to have some kind of evaluation as far as staffing and efficiencies and such; I would really like to see a report done internally to see whether we are staffed correctly; whoever they have on staff down there who is able to put information together; how much crime how many reports; give us some facts and information to see whether we are staffed correctly; Mayor: but when he gives you those numbers how do you know if they are or are not; Lynch: I'm not questioning what Sargent Cassel has provided but can we get an outside source be it from the main office or someone to do an evaluation; Clark: they need to compare the crime rates and arrest rates of Groveport and Pickerington and Madison Township; Mayor: so you're saying their sixty percent that they use doesn't mean anything; Lynch: no, we're not saying that; Clark: they need evaluated too; maybe the other forces aren't meeting that and we're fortunate that we've got force that's meeting that; that would lead me to believe that we wouldn't maybe need more officers; but maybe something else is going on here where we've got 1,000 more house break-ins per homes than Pickerington does; Lynch: give us the information needed to make an educated decision is what we're looking for; Walker: Mr. Lynch I don't even think you were talking about coming just from Sargent Cassel but maybe from Sheriff Phalen; it doesn't have to be an outside entity; Lynch: it could be someone from Phalen's office; Jackson: the chief was the one who when first started this conversation with him about additional staffing that really sat down with us and said here's what we think based on the numbers; he no longer actually oversees anything that goes on in Canal Winchester now that he's been promoted to chief; we had somebody I guess from down south in Lancaster her did that way back when last year; Coolman: I think the other information that would be useful is the identification of peak times of year we need additional staffing and what kinds of crimes with the peak as compared with the normal throughout the year activity;

maybe we have our own ideas about peek; is peek during Christmas break or is it summer break; we all think what the obvious is but maybe we're wrong; Jackson: they seem to know when those peeks are to; if you just ask them they will tell you; when things ramp up; Mayor: what day of the week, what month of the year; what time of the year; Jackson: obviously Christmas, and other holidays everything ramps up; they usually see an increase in activity in general when school runs out just because there's a lot more kids running around; not to say they're doing anything bad; but bodies on the streets if you will; the one thing I want to caution you about when we talk about having anybody do any type of analysis at the sheriff's department; they are not out employees; it is not our operation so when you talk about looking at the efficiency we kind of have to watch what we're doing here; they are just a contracted organization for us; looking at what is an appropriate staffing level is okay but when we start talking about efficiencies I think we get into some areas we don't want to get into with them; it's kind of like a 1099; you can tell a 1099 what to do but you can't tell a 1099 how to do it; I have a suggestion though, because we could talk about this all night long and still not get there; if we could have a meeting with a couple of council volunteers who are interested in refining Sargent Cassel's report with more meaning information; I always thought it was pretty good but it depends on what you're looking for; if two of the council members would volunteer to do that and staff could arrange to have a meeting perhaps we could give him good guidance on what we're looking for in the report and go from there; discussion ensued on meeting arrangement;

E. Adjournment at 7:20 p.m.

A motion was made by Clark, seconded by Walker, that this meeting be adjourned. The motion carried by the following vote:

Yes: 6 – Clark, Walker, Amos, Coolman, Jarvis, Lynch

RESOLUTION NO. 18-002

**A RESOLUTION TO AUTHORIZE THE APPLICATION OF MOTOR VEHICLE
PERMISSIVE TAX FUNDS FROM THE FRANKLIN COUNTY ENGINEER FOR THE
GENDER RD. PHASE IV PROJECT**

WHEREAS, The Franklin County Engineer holds the Motor Vehicle Permissive Tax funds on behalf of the City of Canal Winchester and provides funds upon a successful application of an eligible project; and,

WHEREAS, the Gender Rd. Phase IV project is an eligible project for Motor Vehicle Permissive Tax funds; and,

WHEREAS, at the recommendation of the Director of Public Service and Finance Director, it is in the best interest of the City of Canal Winchester to make application for Motor Vehicle Permissive Tax funds in the amount of \$200,000 for the Gender Rd. Phase IV project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF CANAL WINCHESTER, STATE OF OHIO:

SECTION 1. That the Council of the City of Canal Winchester hereby authorizes the application for Motor Vehicle Permissive Tax funds from the Franklin County Engineer in the amount of \$200,000 for the Gender Rd. Phase IV project.

SECTION 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____

CLERK OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

FINANCE DIRECTOR/CLERK OF COUNCIL

RESOLUTION NO. 18-003

A RESOLUTION OF INTENT TO APPROPRIATE A FEE SIMPLE ABSOLUTE INTEREST IN 0.463 ACRES, MORE OR LESS, LOCATED AT WEST WATERLOO STREET, FOR THE PUBLIC PURPOSE OF CONSTRUCTING ROADWAY IMPROVEMENTS, WHICH SHALL BE OPEN TO THE PUBLIC, WITHOUT CHARGE

WHEREAS, Council has determined that it is necessary to acquire certain property for the public purpose of quieting title and improving Waterloo Street; and

WHEREAS, said public project requires the City obtain a fee simple interest and a temporary easement from the heirs and assigns of Frank Schirm, as described and depicted in the attached legal descriptions and surveys, said property located in the City of Canal Winchester, County of Franklin, and State of Ohio.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF CANAL WINCHESTER, STATE OF OHIO:

SECTION 1. Council hereby considers it necessary and declares its intention to appropriate, for the public purpose of quieting title and making or repairing a road, which shall be open to the public, without charge, a 0.463 acre, more or less, tract in fee simple, said property interest situated in the City of Canal Winchester, Franklin County, Ohio, as more particularly described on the legal description and accompanying survey plat attached hereto as Exhibits A and B and incorporated herein by reference.

SECTION 2. The Mayor shall forthwith cause written notice of the passage of this Resolution to be given to the owners and persons in possession and having an interest of record in the premises. The notice shall be served and returned according to law.

SECTION 3. That this Resolution shall take effect on the earliest possible date permitted by law.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____
CLERK OF COUNCIL

MAYOR

APPROVED AS TO FORM:

DATE APPROVED _____

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

FINANCE DIRECTOR/CLERK OF COUNCIL

October 26, 2017

**DESCRIPTION OF A 0.463 ACRE TRACT
BEING A PORTION OF W. WATERLOO STREET, EAST OF GENDER ROAD
CITY OF CANAL WINCHESTER, FRANKLIN CO., OHIO**

Situated in the State of Ohio, County of Franklin, City of Canal Winchester, in Section 24, Township 11 North, Range 21 West, Congress Lands, and being a portion of an original 36.8 acre tract of land conveyed to Frank R. Schirm, by deeds of record in Deed Book 1314, Page 264 and Deed Book 2325, Page 330, all references being to the Recorder's Office, Franklin County, Ohio, and bounded and described as follows:

Beginning at a P.K. nail set in the centerline of Gender Road at centerline station 33+15.30 as shown upon sheet 28 of 36 of Ohio Department of Transportation Centerline Plat for Fra-33-(26.21-30.13) Columbus – Lancaster Road, at the northwest corner of 0.914 acre tract of land conveyed, for Gender Road and W. Waterloo Street ~ Relocated S.R. 674 roadway purposes as Parcel 19 WD (FRA-33-29.53), to State of Ohio, by deed of record in Deed Book 3097, Page 307 and at the southwest corner of said original 36.8 acre tract, said P.K. nail being N 04° 23' 25" E a distance of 39.38 feet from a P.K. nail set at the centerline intersection of also being N 81° 38' 54" W a distance of 570.04 feet from a 1/2" solid iron pin found at the centerline intersection of W. Waterloo Street ~ Relocated S.R. 674 with Gender Road;

thence N 04° 23' 25" E along the centerline of Gender Road a distance of 15.62 feet to a P.K. nail set;

thence S 85° 36' 35" E passing through the residue of said 36.8 acre tract, crossing a portion of Gender Road and with the Limited Access Right-of-Way line of Parcel 81-LA as conveyed, as a perpetual easement for roadway purposes, to the State of Ohio, by deed of record in Deed Book 2370, Page 527 a distance of 130.00 feet to a 3/4" I.D. iron pipe set at the intersection of the easterly right-of-way line of Gender Road with the northerly right-of-way line of W. Waterloo Street ~ Relocated S.R. 674, at the south corner of a 0.099 acre tract of land conveyed, as Parcel 13-WL for Gender Road roadway purposes, to the State of Ohio, by deed of record in Deed Book 3065, Page 167 and at the southeast corner of a 2.677 acre tract of land conveyed to Canal Winchester Duchess, LLC, by deed of record in Instrument No. 201603040026283;

thence S 83° 00' 26" E along a northerly right-of-way line of W. Waterloo Street ~ Relocated S.R. 674 and along a south line of said 2.677 acre tract a distance of 110.11 feet to a 3/4" I.D. iron pipe set;

thence S 85° 36' 35" E along a northerly right-of-way line of W. Waterloo Street ~ Relocated S.R. 674, along a south line of said 2.677 acre tract, along the southerly line of a 4.363 acre tract of land conveyed to ALDI Inc., by deed of record in Instrument No. 201610200143787, along the southerly line of a 1.418 acre tract of land conveyed to State Savings Bank, by deed of record in Official Record 29529, Page G 01 and along a southerly line of a 2.00 acre tract of land conveyed to Carriage Services of Ohio, LLC, by deed of record in Instrument No. 200106250142489 a distance of 1,160.00 feet to a 3/4" I.D. iron pipe set (passing a 3/4" I.D. iron pipe found at the southeast corner of said 2.677 acre tract at 229.88 feet and passing a 3/4" I.D. iron pipe found at the southeast corner of said 4.363 acre tract at 751.58 feet);

thence S 81° 48' 04" E along a northerly right-of-way line of W. Waterloo Street ~ Relocated S.R. 674 and along a southerly line of said 2.000 acre tract a distance of 104.03 feet to a 3/4" I.D. iron pipe set at the southeast corner of said 2.000 acre tract, at the south corner of a 0.452 acre tract of land conveyed, as Parcel 1, to Gale L. Taylor, Trust, by deed of record in Instrument No. 201612130171390, at the northwesterly line of a tract of land conveyed, as Parcel 2, to Gale Taylor, Trust, by deed of record in Instrument No. 201612130171390 and in the southeasterly line of said original 36.8 acre tract;

thence S 52° 32' 01" W crossing a portion of said right-of-way of W. Waterloo Street ~ Relocated S.R. 674, along a portion of the northwesterly line of said Parcel 2 and along a portion of the southeasterly line of said original 36.8 acre tract a distance of 12.88 feet to a 3/4" I.D. iron pipe set at the southeast corner of said original 36.8 acre tract and in the north line of an original 35.35 acre tract of land conveyed, as Parcel IV, to Robert S. Wood, by deed of record in Official Record 30958, Page D 16;

thence N 85° 25' 21" W along a portion of the south line of said original 36.8 acre tract and along a portion of the north line of said original 35.35 acre tract a distance of 1,494.21 feet to the place of beginning;

October 26, 2017

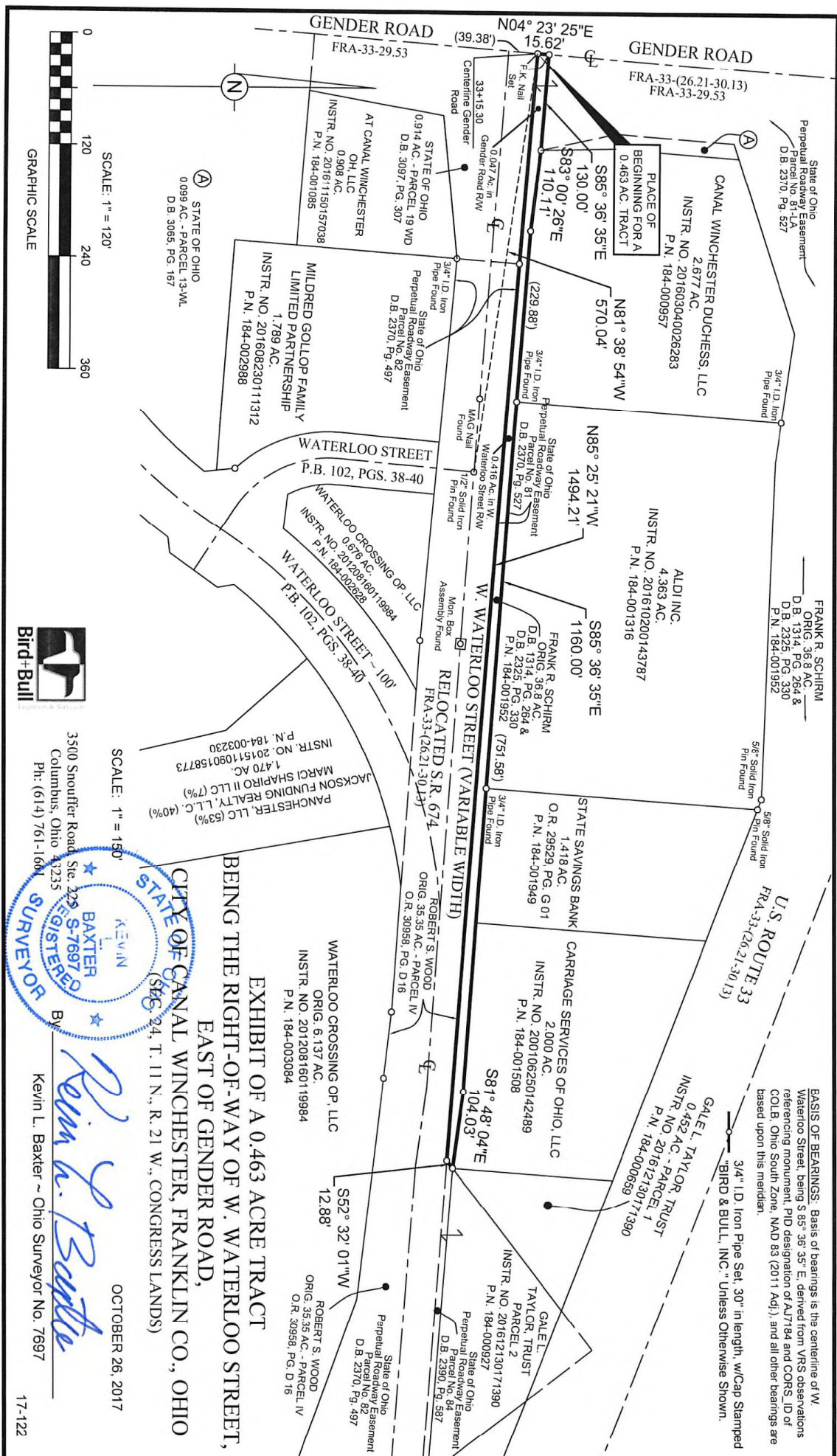
containing 0.463 acre of land, more or less, and being subject to all highways, easements and restrictions of record. Of said 0.463 acres, 0.047 acre is with Gender Road Right-of-way and 0.416 acre is within W. Waterloo Street ~ Relocated S.R. 674 Right-of-Way and all is within P.N. 184-001952.

The above description was prepared by Kevin L. Baxter, Ohio Surveyor No. 7697, of C.F. Bird & R.J. Bull, Inc., Consulting Engineers & Surveyors, Columbus, Ohio from an actual field survey, performed under his supervision, in October, 2017. 3/4" I.D. iron pipe set are 30" in length with a plastic cap stamped "BIRD & BULL, INC.". Basis of bearings is the centerline of W. Waterloo Street ~ Relocated S.R. 674, being S 85° 36; 35" W, derived from VRS observations referencing monument, PID designation of AJ7184 and CORS_ID of COLB, Ohio South Zone, NAD 83 (2011 Adj.), and all other bearings are based upon this meridian.

Kevin L. Baxter

Kevin L. Baxter ~ Ohio Surveyor #7697





ORDINANCE NO. 18-003

AN ORDINANCE AMENDING SECTION 1181.06 OF THE CODIFIED ORDINANCES REGARDING KEEPING OF AGRICULTURAL ANIMALS IN NON-AGRICULTURAL DISTRICTS

WHEREAS, some residents of the City have inquired regarding the ability to keep chickens (hens) for purposes of harvesting eggs, in non-agricultural residential districts; and

WHEREAS, some residents have also inquired about the ability to keep other small fowl and small animals, such as rabbits, in non-agricultural residential districts; and

WHEREAS, some residents have also inquired regarding the ability to keep goats, in non-agricultural residential districts; and

WHEREAS, some residents have also inquired regarding the ability to keep bees, in non-agricultural residential districts; and

WHEREAS, having examined practices and procedures of several other municipalities that authorize and regulate such activities, the Council of the City of Canal Winchester has determined that such activities may be permitted if appropriate regulations are observed;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, OHIO:

SECTION 1. That Section 1181.06, Keeping of Horses, in the Planning and Zoning Code, shall hereby be amended to read as follows:

Chapter 1181.06 Keeping of Agricultural Animals in Non-Agricultural Districts.

(a) Keeping of Horses **and Goats**. Horses **and goats** may be kept in single family residential districts provided that:

- (1) Minimum Acres Required. The minimum acreage on which horses **or goats** may be kept shall be five (5) acres.
- (2) Number Limited Based on Acreage Available. There shall not be more than one (1) horse **or four (4) goats** per two and one-half (2.5) acres of land.
- (3) Only Mares or Geldings. Only mares or geldings may be kept on lots less than ten (10) acres.
- (4) Prohibited Animals. **Nothing in this Section shall be construed or interpreted to permit the keeping of cattle, sheep, swine, or other agricultural animals, except as otherwise done in conformance with the Zoning Code.**
- (5) Fencing Required. Such land shall be fenced so as to securely confine said animals. Such fencing shall not be located closer to any public right-of-way or private street than the minimum setback in the district and shall not be located closer than **eight (8)** feet from any other property line.
- (6) No Storage of Manure. No storage of manure or dust producing substances shall be permitted.
- (7) Control of Odors Required. No odors may be detectable beyond the property on which such use exists.
- (8) Building Setback Requirements. Any building used in connection with the keeping of horses **or goats** shall be located at least fifty (50) feet from any property line.
- (9) Use Permit Required. A use permit shall be issued by the Planning and Zoning Administrator to any applicant meeting the requirements of this section prior to the commencement of the keeping of horses **or goats and shall include the following information:**

- (A.) Address where the horses or goats will be kept;**
- (B.) Name of the owner;**

- (C.) Phone number for the owner;
- (D.) Email Address for the owner;
- (E.) A description of the type and number of animals to be kept;
- (F.) A diagram of the property, drawn to scale, showing the proposed location and configuration of the structures housing the horses or goats as well as the relation of these structures to adjacent properties;
- (G.) A diagram of the shelter;
- (H.) A description of the feed storage containers and its location;
- (I.) Written consent from the applicant, valid for the duration of the permit, for a representative of the City, or of the county health department, to enter the applicant's property for purposes of inspecting the premises for compliance with health, sanitation, and zoning laws and ordinances;
- (J.) Such other information as the Planning and Zoning Administrator determines is necessary to evaluate the suitability of the applicant or property.

(b) Keeping of Chickens, Ducks, and Rabbits. Chickens, Ducks, or Rabbits may be kept in single family residential districts provided that:

- (1) Minimum Acres Required. The minimum acreage on which chickens, ducks, and rabbits may be kept shall be one (1) acre.
- (2) Number Limited Based on Acreage Available. There shall not be more than six (6) chickens, ducks, or rabbits per one (1) acre of land.
- (3) Prohibited Animals. Nothing in this Section shall be construed or interpreted to permit the keeping of roosters, geese, peafowl, or turkeys, except as otherwise done in conformance with the Zoning Code.
 - (A) No Commercial Use: Chickens, ducks, or rabbits shall be kept only for the personal use of persons residing in the principal structure on the lot where the chickens, ducks, or rabbits are kept.
 - (B) This section does not permit the slaughter of chickens, ducks, or rabbits in residential districts of the City.
- (4) Fencing Required. Such land shall be fenced so as to securely confine said animals. Such fencing shall not be located closer to any public right-of-way or private street than the minimum setback in the district. Such fence shall be at least six (6) feet tall and opaque such that it screens the sheltering structure and animal area from view of adjacent properties and public right-of-way.
- (5) No Storage of Manure. No storage of manure or dust producing substances shall be permitted.
- (6) Control of Odors Required. No odors may be detectable beyond the property on which such use exists.
- (7) Building Setback Requirements. Any building used in connection with the keeping of chickens, ducks, or rabbits shall be located completely to the rear of the principal structure and shall be located to meet the rear and side yard setback requirements of the applicable residential zoning district. These structures shall not be located within a recorded easement.
- (8) Use Permit Required. A use permit shall be issued by the Planning and Zoning Administrator to any applicant meeting the requirements of this section prior to the commencement of the keeping of chickens, ducks, or rabbits and shall include the following information:
 - (A) Address where the chickens, ducks, or rabbits will be kept;
 - (B) Name of the owner;
 - (C) Phone number for the owner;
 - (D) Email Address for the owner;

- (E) A description of the type and number of animals to be kept;
- (F) A diagram of the property, drawn to scale, showing the proposed location and configuration of the structures housing the chickens, ducks, or rabbits as well as the relation of these structures to adjacent properties;
- (G) A diagram of the proposed coop or shelter;
- (H) A description of the feed storage containers and their locations;
- (I) A certificate, transcript, or receipt showing that the applicant has completed a class on keeping backyard chickens, ducks, or rabbits from the Ohio State University Extension Office or other source approved by the Planning and Zoning Administrator;
- (J) If the applicant is a tenant on the property, written permission from the property owner;
- (K) Written consent from the applicant, valid for the duration of the permit, for a representative of the City, or of the county health department, to enter the applicant's property for purposes of inspecting the premises for compliance with health, sanitation, and zoning laws and ordinances;
- (L) Such other information as the Planning and Zoning Administrator determines is necessary to evaluate the suitability of the applicant or property.

(c) Keeping of Bees. Bees and associated bee hives may be kept in single family residential districts provided that:

- (1) **Minimum Acres Required.** The minimum acreage on which bees and associated bee hives may be kept shall be one (1) acre.
- (2) **Number.** There shall not be more than two (2) beehives per one (1) acres of land.
- (3) **Prohibitions.** No Africanized bees may be kept on a property under the regulations of this Section.
- (4) **Fencing and Shrubs.** A solid fence or dense hedge, known as a "flyway barrier," at least six (6) feet in height, shall be placed along the side of the beehive that contains the entrance to the hive, and shall be located within five (5) feet of the hive and shall extend at least two (2) feet on either side of the hive. No such flyway barrier shall be required if all beehives are located at least forty (40) feet from all property lines.
- (5) **Water Supply.** A supply of fresh water shall be maintained in a location readily accessible to all bee colonies on the site throughout the day to prevent bees from congregating at neighboring swimming pools or other sources of water on nearby properties.
- (6) **Building Setback Requirements.** No beehive shall be kept closer than twenty five (25) feet to any lot line and ten (10) feet to a dwelling or the permitted placement of a dwelling on another parcel, and no beehive shall be kept in a required front yard or side yard. The front of any beehive shall face away from the property line of the Residential property closest to the beehive.
- (7) **Use Permit Required.** A use permit shall be issued by the Planning and Zoning Administrator to any applicant meeting the requirements of this section prior to the commencement of the keeping of bees and shall include the following information:
 - (A) Address where the bees will be kept;
 - (B) Name of the owner;
 - (C) Phone number for the owner;
 - (D) Email Address for the owner;
 - (E) A description of the type and number of hives to be kept;

- (F) A diagram of the property, drawn to scale, showing the proposed location and configuration of the structures housing the bees as well as the relation of these structures to adjacent properties;
- (G) A diagram of the proposed hive or shelter;
- (H) A description of the water source and their locations;
- (I) A certificate, transcript, or receipt showing that the applicant has registered all bee colonies with the Ohio Department of Agriculture. Keeper must maintain valid certification with the Ohio Department of Agriculture.
- (J) If the applicant is a tenant on the property, written permission from the property owner;
- (K) Written consent from the applicant, valid for the duration of the permit, for a representative of the City, or of the county health department, to enter the applicant's property for purposes of inspecting the premises for compliance with health, sanitation, and zoning laws and ordinances;
- (L) Such other information as the Planning and Zoning Administrator determines is necessary to evaluate the suitability of the applicant or property.

SECTION 2. The Council hereby determines that all deliberations and votes of a public body regarding this Ordinance were conducted in an open meeting in compliance with Section 121.22 of the Ohio Revised Code.

SECTION 3. This Ordinance shall take effect at the earliest date allowed by law.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____

CLERK OF COUNCIL

MAYOR

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

FINANCE DIRECTOR/CLERK OF COUNCIL

ORDINANCE NO. 18-004

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT FOR THE PROSECUTION OF CERTAIN CRIMINAL CASES AND CERTAIN CIVIL DIVISION CASES IN THE FRANKLIN COUNTY MUNICIPAL COURT FOR THE CALENDAR YEAR 2018 WITH THE CITY OF COLUMBUS ATTORNEY'S OFFICE

WHEREAS, Council hereby finds and determines that it is in the best interest of the City of Canal Winchester to enter into a contract with the City of Columbus Attorney's Office for the prosecution of certain criminal cases in the Franklin County Municipal Court; and

WHEREAS, the City of Columbus Attorney's Office may also provide representation of the Bureau of Motor Vehicles in certain cases in the Civil Division of the Franklin County Municipal Court;

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

SECTION 1. That the Mayor be authorized to enter into a contract on behalf of the City of Canal Winchester with the City of Columbus Attorney's Office to provide prosecution of certain criminal cases in the Franklin County Municipal Court for the period from January 1, 2018 through December 31, 2018 as detailed in the attached Exhibit A and included herein by reference.

SECTION 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____

CLERK OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LAW DIRECTOR

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

FINANCE DIRECTOR/CLERK OF COUNCIL

CONTRACT FOR LEGAL SERVICES

This contract is made this 29th day of January, 2018 by and between the City Attorney of Columbus, Ohio (hereinafter "City Attorney") and the City of Canal Winchester for the prosecution of certain cases in the Franklin County Municipal Court, Criminal Division, for the provision of victim advocacy services by the City Attorney's Prosecutor Division, Domestic Violence/Stalking Unit (hereinafter "DVSU"), and for the representation of the Bureau of Motor Vehicles (hereinafter "BMV") in certain cases before the Franklin County Municipal Court, Civil Division.

SCOPE OF SERVICES:

1. The City Attorney, by and through its personnel in the Prosecutor Division, shall represent the BMV in all cases coming before the Franklin County Municipal Court, Civil Division, arising out of the appeal procedures of Ohio Revised Code Sections 4510.17 and 4510.037, in which the legal representative of the City of Canal Winchester would otherwise have a duty to represent the BMV.
2. The City Attorney, by and through its personnel in the Intake Section of the Prosecution Resources Unit ("PRU") of the Prosecutor Division, shall consult with and advise all persons concerning violations of the criminal statutes of the State of Ohio and/or the Ordinances of the City of Canal Winchester, alleged to have occurred within the jurisdictional limits of the City of Canal Winchester, Franklin County. When appropriate, as determined by PRU personnel, the PRU will assist such individuals in the preparation and filing of complaints charging such offenses, in the sending of warning letters, in the provision of mediation services, and/or in the referring of matters for civil protection orders or to other governmental and/or social services agencies.

CONTRACT TERM:

The term of this Contract shall commence on January 1, 2018, and shall conclude on December 31, 2018, subject to prior termination as hereinafter provided. This Contract may be renewed at the option of both parties before the end date of this Contract.

BILLING AND PAYMENT TERMS:

<u>Services</u>	<u>Flat Fee</u>
Case with BMV Hearing(s)	\$30
Intake Services	\$30

- This billing structure shall apply to:
 - Intake services provided on or after January 1, 2018;

- BMV Hearings scheduled on or after January 1, 2018;
- Our office will bill your municipality on a quarterly basis and full payment is required within 90 days of the invoice date.
- Any cases/intake services/appeals commencing prior to January 1, 2018 shall be subject to the terms of the 2017 contract with our office.

TERMINATION:

Notwithstanding anything to the contrary in this Contract, both parties may terminate this Contract without liability upon written notice to the other party at least 30 days prior to termination.

APPLICABLE LAW:

The parties hereto agree that this Contract and the performance hereunder shall be construed in accordance with the laws of the State of Ohio.

IN WITNESS WHEREOF, the parties have signed this Contract on the day and year written above.

CITY OF COLUMBUS, OHIO

By: _____
Zach Klein, City Attorney

CITY OF CANAL WINCHESTER, OHIO

By: _____

ORDINANCE NO. 18-005

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT FOR INDIGENT DEFENSE REPRESENTATION IN THE FRANKLIN COUNTY MUNICIPAL COURT WITH THE FRANKLIN COUNTY PUBLIC DEFENDER ON BEHALF OF THE CITY OF CANAL WINCHESTER MAYORS COURT FOR THE CALENDAR YEAR 2018

WHEREAS, Council hereby finds and determines that it is in the best interest of the City of Canal Winchester to enter into a contract with the Franklin County Public Defender for indigent defense representation in the Franklin County Municipal Court; and

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

SECTION 1. That the Mayor be authorized to enter into a contract on behalf of the City of Canal Winchester with the Franklin County Public Defender to provide indigent defense representation in the Franklin County Municipal Court for the period from January 1, 2018 through December 31, 2018 as detailed in the attached Exhibit A and included herein by reference.

SECTION 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED _____

ATTEST _____
CLERK OF COUNCIL

PRESIDENT OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LAW DIRECTOR

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

FINANCE DIRECTOR/CLERK OF COUNCIL

FRANKLIN COUNTY PUBLIC DEFENDER

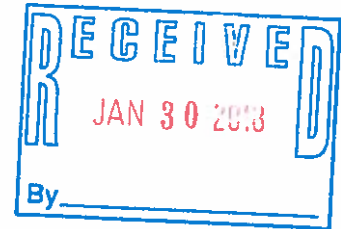
373 South High Street
(614) 645-8980

12th Floor
(614) 525-3194

Columbus, Ohio 43215
Fax (614) 461-6470

January 26, 2018

Amanda Jackson
Finance Director
36 S. High Street
Canal Winchester, Ohio 43110-1213



Dear Ms. Finance Director:

The existing contract for indigent defense representation with your city is scheduled to expire January 1, 2018.

Enclosed please find a copy of a new contract for your review and hopefully your signature. Based upon an analysis of our cost efficiencies for the year 2018, the charge per case will be \$76.65. The total amount charged per case is also based upon an anticipated 2018 state reimbursement rate of 45%.

Please contact me if you have any questions concerning the above.

Respectfully,

Yeura R. Venters

Director

/agl

Enclosure

FRANKLIN COUNTY PUBLIC DEFENDER

373 South High Street
(614) 645-8980

12th Floor
(614) 525-3194

Columbus, Ohio 43215
Fax (614) 461-6470

CONTRACT

This Agreement, beginning on January 1, 2018 by and between the Franklin County Public Defender Commission, pursuant to Ohio Rev. Code, section 120.14(E), and the City of Canal Winchester, for the defense of indigent defendants before the Franklin County Municipal Court; the parties agree as follows:

The Franklin County Public Defender Commission hereby agrees to represent, through the personnel employed by the Franklin County Public Defender Commission, all indigent persons, coming before the Franklin County Municipal Court, Criminal Division, charged with a violation of an ordinance of the City of Canal Winchester, which occur within the limits of Canal Winchester, Ohio; provided that the Franklin County Public Defender Commission, reserves the right to decline representation if a conflict of interest exists in any specific case filed in or coming before the Franklin County Municipal Court; and, provided further, that the Mayor of Canal Winchester, Ohio, reserves the right to appoint other counsel to represent defendants charged with a violation of an ordinance of Canal Winchester, Ohio, or traffic and/or criminal statutes of the State of Ohio, which occur within the jurisdictional limits of Canal Winchester, Ohio in any specific case filed in or coming before the Franklin County Municipal Court.

The City of Canal Winchester agrees to pay the sum of \$76.65 per case. Said sum due to be stated by invoice from the Franklin County Public Defender at quarterly intervals. Checks or warrants should be made payable to the Columbus City Treasurer - Public Defender Service.

This contract may be terminated by either party at any time before the expiration of the contract, by giving thirty (30) days written notice to the other party, of its intention to terminate.

The parties further agree that this Contract shall be in full force and effect from the date first written above through December 31, 2018, unless terminated earlier, as provided herein.

IN WITNESS WHEREOF, the parties have executed this Contract, this ____ day of _____, 20____.

City of Canal Winchester

BY: _____
Finance Director

Franklin County Public Defender Commission

BY: _____
Richard F. Swope
Chairman

ORDINANCE NO. 18-006

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE FAIRFIELD COUNTY COMMISSIONERS AND FAIRFIELD COUNTY SHERIFF'S DEPARTMENT FOR HOUSING OF PRISONERS AND DECLARING AN EMERGENCY

WHEREAS, Council hereby finds and determines that it is in the best interest of the City of Canal Winchester to enter into a contract with the Fairfield County Commissioners and Fairfield County Sheriff's Department for housing of prisoners; and

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

SECTION 1. That the Mayor be authorized to enter into a contract on behalf of the City of Canal Winchester with the Fairfield County Commissioners and the Fairfield County Sheriff's Department for the period from January 1, 2018 through December 31, 2018 as detailed in the attached Exhibit A and included herein by reference.

SECTION 2. That this ordinance is hereby declared to be an emergency measure, necessary for the preservation of public health, safety, and welfare, such an emergency arising from the need to immediately begin housing prisoners; wherefore this ordinance shall take effect and be in force from and after its passage.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____
CLERK OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LAW DIRECTOR

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

FINANCE DIRECTOR/CLERK OF COUNCIL

**CONTRACT FOR HOUSING PRISONERS IN THE FAIRFIELD COUNTY JAIL
BETWEEN FAIRFIELD COUNTY AND THE CITY OF CANAL WINCHESTER**

WHEREAS, this contract is made this day of Jan. 23, 2018, by and between the Fairfield County Board of Commissioners, located at 210 East Main Street, Lancaster, OH 43130, hereafter referred to as "the Board", the Fairfield County Sheriff, located at 345 Lincoln Avenue, Lancaster, OH 43130, hereafter referred to as "the Sheriff", and the City of Canal Winchester, located at 36 South High Street, Canal Winchester, OH 43110, hereafter referred to as "the City".

WHEREAS, the City, which does not have a workhouse or a jail within its municipal limits, wants to contract with the Board and the Sheriff, pursuant to R.C. 753.02 and 341.23, to use the Fairfield County Jail to house the City's prisoners who have been lawfully committed to custody, by the Sheriff or his deputies, via arrest or court order for any reason, and/or who have been charged with any misdemeanor offense and are awaiting a bond hearing, and/or who are awaiting a trial and have not otherwise posted bail or been released by court order, and/or who serving a jail sentence after conviction.

WHEREAS, this Agreement is intended to set forth the rights, duties, responsibilities, and obligations of the Board, the Sheriff and the City for the term hereinafter set forth.

In consideration of the mutual covenants herein made each of the parties agrees as follows:

1. The Board and the Sheriff shall receive, keep, board and safely maintain in the Fairfield County Jail the following persons, as space permits:
 - a. All persons arrested in the City by the Sheriff for violations of state criminal statutes until such persons have had an initial appearance before a judge, after which such persons shall be deemed to be in the custody of Fairfield County for purposes of compensation under this contract.
 - b. All persons arrested in the City by the Sheriff for violation of municipal ordinances from arrest through termination of any jail sentences imposed for that violation except as provided in paragraphs 4 through 9 below.

- c. Persons incarcerated pursuant to subparagraphs a. and b. above shall be designated as prisoners in this contract.
2. The City shall pay to the Sheriff sixty-five dollars (\$65.00) per day for each person incarcerated in the Fairfield County Jail under Paragraph 1.
 3. Prisoners confined in the Fairfield County Jail shall be subject to the rules and regulations of the jail, which apply to all the prisoners therein.
 4. The Sheriff may reject and refuse to receive any prisoners who may be afflicted with a prior medical problem, afflicted with any contagious, infectious, venereal disease, mental illness, illness or injury that has not been treated prior to entry into the Fairfield County Jail, or having received any prisoner thereafter.
 5. Sheriff may refuse to receive any prisoner based upon current jail population, internal security conditions of the jail, or any other reason that the Sheriff deems pertinent at the time.
 6. The City agrees to pay for any and all medical, surgical, dental, or ophthalmology expenses incurred on behalf of a prisoner including doctor's fees, hospital charges, and prescription costs.
 7. The Sheriff shall transport and provide security any time a prisoner must leave the Fairfield County Jail for any reason, unless a court orders that no transportation or security is needed. If the Sheriff, via his deputies transports a prisoner to and from the Fairfield County Jail under this Agreement, he shall submit the mileage to the City for reimbursement as permitted under R.C. 341.23(C).
 8. The City shall bear the expense of the burial of a prisoner who dies in the Fairfield County Jail, if the body is not claimed for interment at the expense of friends or relatives.
 9. No person under eighteen (18) years of age shall be received except on the approval of the Fairfield County Juvenile Court.
 10. The Sheriff shall provide an itemized statement of the amount due each month for housing prisoners. Payment shall be made by the City to the Fairfield County Treasurer within (30) days of the date of the statement and said payment shall be applied to the Fairfield County General Fund. The Sheriff may refuse to accept prisoners if timely payment is not made.


- 2
11. The City agrees that during the contract term, it shall and will abide and be governed by any and all rules and regulations which now are, or at any time in the future may be, in force at the offices of Fairfield County Commissioners, Common Pleas and Probate-Juvenile Judges, and the Department of Rehabilitation and Corrections.
 12. The parties to this contract agree that notice be given to certain persons when particular inmates are to be released from custody, namely victims of domestic violence offenses, named/protected persons in temporary protection orders, named/protected persons in civil protection order and victims of menacing by stalking crimes. To that end, the City specifically agrees to furnish to the Sheriff, through the Fairfield County Jail staff, a current telephone number or numbers and/or contact information for all such protected persons, at the time the inmate is brought to the Fairfield County Jail, the City shall update the information as any change becomes known. The Sheriff agrees that the Fairfield County Jail shall contact those victims and/or protected persons of any inmate pending release provided that a working telephone number has been furnished to the Sheriff, via his jail staff. In situations where no working telephone number is provided, the City shall be responsible for making the required notification to said victims and/or protected persons of an inmate's pending release upon being notified thereof by the Jail when such notification has been given to the victim and/or protected persons, and shall furnish the date and time of day said notification has been made. The City acknowledges that failure to comply with these notifications terms will result in the refusal by the Sheriff to accept as inmates those persons who have victims or other persons who are subject to release notification information, without voiding the entire contract altogether.
 13. This Agreement may be terminated by either party during its term for any reason, by giving the other party a minimum of ninety (90) days written notice.
 14. This Agreement shall be effective January 1, 2018, and terminate December 31, 2018, with the option to renew for additional one (1) year terms, upon mutual agreement of all of the parties.

This agreement entered into on behalf of the Board/the City (indicate which one) pursuant to Resolution/Ordinance Number _____, passed _____, 20__

Any alteration of contract shall result in the contract being null and void.

The parties hereto, by their respective duly authorized officers; none hereto caused their names to be transcribed on the day first written above.

FAIRFIELD COUNTY BOARD OF COMMISSIONERS:


Steve Davis

1/23/18
Date

Absent
Mike Kiger

Date


Dave Levacy

1/23/18
Date

FAIRFIELD COUNTY SHERIFF


Dave Phalen

1/24/18
Date

CITY OF CANAL WINCHESTER

Mayor Michael Ebert

Date

APPROVED AS TO FORM:

R. Kyle Witt, Fairfield County Prosecutor

Date

ORDINANCE NO. 18-007

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES TO TRANSFER CANAL LANDS AND TO DECLARE AN EMERGENCY

WHEREAS, the City of Canal Winchester desires to acquire a parcel of land, PID 184-001310-00, owned by the State of Ohio for recreational purposes; and

WHEREAS, the City hereby finds and determines that acquiring the portion of abandoned Ohio and Erie Canal lands east of the intersection of Gender and Groveport Roads, north of Groveport Rd. will promote the welfare of the residents of the City, and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, OHIO:

SECTION 1. That the Mayor be and hereby is authorized and directed to sign the agreement to transfer canal lands substantially similar to Exhibit A which is attached hereto and made part hereof.

SECTION 2. That this Ordinance is hereby declared to be an emergency measure necessary for the public health, safety and welfare, such emergency arising from the exigencies of the agreement and the need to immediately begin preparations for the transfer of the land; wherefore, this Ordinance shall take effect and be in force from and after its passage.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____
CLERK OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LAW DIRECTOR

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

FINANCE DIRECTOR/CLERK OF COUNCIL

County: Franklin

AGREEMENT TO TRANSFER CANAL LANDS

This AGREEMENT, made and entered into pursuant to R.C. 1501.01, 1520.02, and 1546.02, by and between the State of Ohio, Department of Natural Resources, the Grantor, whose mailing address is 2045 Morse Road, Building E-2, Columbus, Ohio 43229, and the City of Canal Winchester, whose mailing address is 36 S. High Street, Canal Winchester, Ohio, 43110, hereinafter individually and collectively referred to as the Grantee.

WITNESSETH, THAT IN CONSIDERATION of the mutual benefits conferred and the mutual promises of the parties herein contained, the Grantor agrees to transfer and convey the below described canal land, with a possibility of reverter clause in favor of the State of Ohio should the canal land herein no longer be used only for public recreational and roadway purposes, including associated utilities by Grantee. Grantee fully understands and agrees that the subject canal land shall only be used for public recreational and roadway purposes, including associated utilities. If any portion of the below described canal land is not used for public recreational and roadway purposes, including associated utilities, under this Agreement, then the canal land shall automatically revert to the Grantor.

Grantee further agrees to accept, upon and under the provisions, terms, and conditions herein expressed, the following described canal land:

Being approximately 3.3 acres of the abandoned Ohio and Erie Canal lands, still under the State of Ohio's ownership situated in the State of Ohio, in the City of Canal Winchester, and County of Franklin, and as shown in EXHIBIT A.

Further reference is made to Ohio and Erie Canal Plat No. 149, being a plat of a part of the Harry Anno Survey of the Ohio & Erie Canal Lands on file in the office of the Ohio Department of Natural Resources, Office of Real Estate and Land Management at Columbus, Ohio.

County: Franklin

The parties agree that the transfer of the above-described canal land to Grantee is subject to any and all outstanding easements, rights, permits and right-of-way license agreements for the installation and maintenance of gas lines, water lines, sewers, telephone, telegraph, optic fiber cables, power transmission lines, and other utilities which have been granted by the Grantor, whether or not the same may be of record.

The Grantee shall, at its expense, prepare a survey of the canal land to be transferred. This survey shall meet all requirements for transferring and recording in the County where it is to be recorded and shall be subject to the approval of the Grantor.

The Grantee fully understands and agrees that the Grantor, at its sole discretion, may consider this Agreement null and void, with all obligations thereunder ceasing, in the event that the Grantee fails to execute and return this Agreement to the Grantor within forty-five (45) days of the Grantee's receipt of this Agreement.

Upon receipt of the survey from Grantee according to the terms of this Agreement, the Grantor further agrees to convey said canal land to the Grantee by a properly executed Governor's Deed of Quit Claim. Said Governor's Deed shall be delivered by Grantor to the Grantee at the time of consummation and closing of this Agreement.

The Grantee shall not be liable for the payment of any taxes before the date of transfer of the above-described canal land. However, the Grantee shall be responsible for any transfer fees, and the like, as a result of the transfer, and shall save and hold the Grantor harmless for the same. The Grantee shall notify the County Auditor of this transfer as soon as practical after the date of receipt of deed.

The Grantee shall record the Governor's Deed of Quit Claim with the county recorder's office as soon as practicable, but no later than thirty (30) days after the date of receipt of the Governor's Deed of Quit Claim. Following recordation with the county recorder's office, the Grantee shall send a

County: Franklin

recorded copy of the Governor's Deed of Quit Claim to the Ohio Department of Natural Resources, Office of Real Estate – Ohio & Erie Canal Program, Building E-2, 2045 Morse Road, Columbus, OH 43229.

Grantee, by signature on this document, certifies that Grantee: (1) has reviewed and understands the Ohio ethics and conflict of interest laws as found in Ohio Revised Code Chapter 102 and in Ohio Revised Code Sections 2921.42 and 2921.43, and (2) will take no action inconsistent with those laws. The Grantee, understands that failure to comply with Ohio's ethics and conflict of interest laws is, in itself, grounds for termination of this Agreement and may result in the loss of other contracts or grants with the State of Ohio.

Obligations of the Grantor are subject to the provisions of Section 126.07 of the Ohio Revised Code.

This Agreement states the entire agreement between the parties and supersedes and replaces all oral and written representations, bids, agreements, memoranda and correspondence between, by or for the parties relating to the canal land, and shall be construed in accordance with and governed by the laws of Ohio. No amendment or modification of this Agreement shall be binding unless made by written instrument of equal formality signed by both Grantor and Grantee. Waiver by either party of performance by the other party of any of the provisions of the Agreement shall not be construed as a waiver of any further right to insist upon full performance of the terms hereof.

This Agreement shall not be assignable by the Grantee without prior written consent of the Grantor.

IN TESTIMONY WHEREOF, the parties have hereunto set their hands this _____ day of _____, 2018.

County: Franklin

GRANTEE: City of Canal Winchester

BY: _____

STATE OF OHIO

COUNTY OF FRANKLIN

Before me, a notary public in and for said County and State, personally appeared the above-named _____, representing the City of Canal Winchester, who acknowledged that he/she did sign the foregoing instrument, and that the same is their free act and deed.

In Testimony whereof, I have hereunto set my hand and official seal at _____, Ohio, this ____ day of _____, 2018.

Notary

My Commission Expires: _____

County: Franklin

GRANTOR

JAMES ZEHRINGER, Director
Ohio Department of Natural Resources

STATE OF OHIO
COUNTY OF FRANKLIN

Before me, a notary public in and for said County and State, personally appeared _____, representing the Ohio Department of Natural Resources, who acknowledges that he did sign the foregoing instrument, and that the same is his free act and deed.

In Testimony whereof, I have hereunto set my hand and official seal at _____,
Ohio, this ____ day of _____, 2018.

Notary

My Commission Expires: _____

APPROVED:

APPROVED AS TO FORM:

PAUL BALDRIDGE, Chief
Office of Real Estate

MIKE DeWINE
Ohio Attorney General

DATE

DATE

This instrument prepared by: Gerald E. Dailey, Assistant Attorney General
M:\~Real Estate\Ohio Erie Canal\City of Canal Winchester Transfer Agreement 1.23.2018.doc

EXHIBIT A



State of Ohio - Franklin County – City of Canal Winchester. Part of parcel 184-001310-00.



Mayor's Report

February 5, 2018

Parks Planning Committee:

With the Parks Planning Commission winding down, we now have a better understanding of what amenities we need to look at for McGill Park and can now begin moving forward with a concept plan, which will give us a more clear cost idea.

Harassment Seminar:

All City Managers and Directors attended a Harassment Training seminar at Upper Arlington last week. The program focus was on how to handle Harassment claims by employees.

Personnel Practice Handbook:

This book, approved by council last year is being reviewed with all employees with an explanation of all changes made.

Monthly Mayor's Court Report

Canal Winchester Mayor's Court
Cash Flow for January 2018

Page : 1
Report Date : 02/01/2018
Report Time : 07:55:01

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
Court Costs	\$1,876.65	\$1,876.65	\$1,967.05
Additional Costs	\$39.00	\$39.00	\$0.00
Fines			
City Revenue From Fines	\$6,421.00	\$6,421.00	\$5,326.05
Fees			
Fees	\$350.00	\$350.00	\$355.00
Bond Forfeits			
Bond Forfeits	\$0.00	\$0.00	\$0.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$8,686.65	\$8,686.65	\$7,648.10
State Revenue From:			
Court Costs			
Court Costs	\$1,910.50	\$1,910.50	\$2,058.00
Fines			
Fines	\$30.00	\$30.00	\$30.00
Fees			
Fees	\$0.00	\$0.00	\$30.00
Total to State:	\$1,940.50	\$1,940.50	\$2,118.00
Other Revenue From:			
Court Costs			
Court Costs	\$55.50	\$55.50	\$60.00
Restitution			
Restitution	\$20.00	\$20.00	\$125.00
Total to Other:	\$75.50	\$75.50	\$185.00
TOTAL REVENUE *	\$10,702.65	\$10,702.65	\$9,951.10
*Includes credit card receipts of	\$1,691.00	\$1,691.00	\$1,592.00

END OF REPORT

COUNCIL UPDATE



February 2, 2018

Finance Department

Amanda Jackson, Finance Director

Request for Council Action:

Ordinance 18-004 – An Ordinance To Authorize The Mayor To Enter Into A Contract For The Prosecution Of Certain Criminal Cases And Certain Civil Division Cases In The Franklin County Municipal Court For The Calendar Year 2018 With The City Of Columbus Attorney's Office

- *This is an annual contract in which the Columbus City Attorney's Office represents Canal Winchester in BMV cases coming before the Franklin County Municipal Court and provides for intake services to be offered by the same office to individuals wishing to file complaints rising out of incidents occurring within Canal Winchester.*

Ordinance 18-005 – An Ordinance To Authorize The Mayor To Enter Into A Contract For Indigent Defense Representation In The Franklin County Municipal Court With The Franklin County Public Defender On Behalf Of The City Of Canal Winchester Mayors Court For The Calendar Year 2018

- *This is an annual contract with the Franklin County Public Defender Commission that allows for indigent individuals to be provided legal defense in cases from Canal Winchester. These cases are heard at the Franklin County Municipal Court only. The City is responsible for the cost of providing such legal services.*

Ordinance 18-006 – An Ordinance Authorizing The Mayor To Enter Into A Contract With The Fairfield County Commissioners And Fairfield County Sheriff's Department For Housing Of Prisoners And Declaring An Emergency

- *This is a new contract that we have been working on with Fairfield County to allow our Mayor's Court defendants to be housed in the Fairfield County jail. We currently have a contract with Franklin County allowing for use of their jail facilities at a cost of \$82/day per defendant which will remain in effect.*

Project Status:

January 2018 Financial Statements – The bank reconciliation and financial statements for January 2018 are included in the packets this evening. January is always a large expenditure month for the City due to debt and payroll obligations. If you have any specific questions about the financials, please let me know.

2017 Financial Overview – It was my intention to do a brief presentation on 2017 at the February 5th meeting. However, after review of the agendas for the evening, I have decided to push that back to the February 20th meeting.

02/01/2018 04:14 PM
User: ajackson
DB: Canal Winchester

BANK RECONCILIATION FOR CITY OF CANAL WINCHESTER
Bank GEN (GENERAL OPERATING)
FROM 01/01/2018 TO 01/31/2018
Reconciliation Record ID: 34
Finalized

Page 1/2

Beginning GL Balance:	17,999,194.28
Add: Cash Receipts	290,819.68
Less: Cash Disbursements	(1,056,663.63)
Less: Payroll Disbursements	(251,856.75)
Add: Journal Entries/Other	669,289.18

Ending GL Balance: 17,650,782.76

Ending Bank Balance: 17,720,813.48

Add: Miscellaneous Transactions 1,867.15

Add: Deposits in Transit

O/S CHECKS PRIOR TO 1/1/15 (2,268.50)

BWC REBATE CHECK/BUILDING DEPT 1/26/18 DEPOSIT (1,271.28)

Less: Outstanding Checks (3,539.78)

AP Checks

Check Date	Check Number	Name	Amount
03/09/2016	50520	ANDREA FOX	45.00
04/06/2016	50617	KIMBERLY GRAHAM	100.00
10/12/2016	51583	WAYNE BRENGMAN	5.00
11/16/2016	51740	SARAH DENEN	100.00
12/13/2017	53477	HERSH PACKING & RUBBER	74.65
01/10/2018	53591	C O A M C C	35.00
01/10/2018	53596	CLAUDE CURTIS	100.00
01/10/2018	53612	MID OHIO DEVELOPMENT EXCHANGE	5,000.00
01/19/2018	53636	CANAL WINCHESTER AFTER PROM	2,000.00
01/19/2018	53637	CANAL WINCHESTER ART GUILD	2,000.00
01/19/2018	53638	CANAL WINCHESTER CHAMBER COMMERCE	500.00
01/19/2018	53640	CANAL WINCHESTER HUMAN SERVICES	2,000.00
01/19/2018	53641	CANAL WINCHESTER PERFORMING ARTS	1,000.00
01/19/2018	53642	CANAL WINCHESTER SENIOR CITIZENS CB	1,500.00
01/19/2018	53644	CW LABOR DAY FESTIVAL	2,000.00
01/19/2018	53647	DESTINATION CANAL WINCHESTER	2,000.00
01/19/2018	53653	FRIENDS FOR LIFE ANIMAL HAVEN	1,000.00
01/19/2018	53656	INDIANS CROSS COUNTRY BOOSTERS	2,000.00
01/19/2018	53658	KATHY BINNER, YOUR PASSIVE INCOME	1,000.00
01/19/2018	53660	MAYLES CLEANING SERVICES	800.00
01/19/2018	53663	OWEA	90.00
01/26/2018	53675	CIMPRESS USA INCORPORATED	103.68
01/26/2018	53676	DELTA DENTAL	3,049.50
01/26/2018	53677	ITT WATER AND WASTEWATER USA, INC	32.50
01/26/2018	53678	MAC'S AUTO PARTS	684.97
01/26/2018	53679	STANDARD INSURANCE COMPANY	456.00
01/26/2018	53680	STAPLES CREDIT PLAN	117.58
01/26/2018	53681	WAL-MART	39.85
01/26/2018	53682	XEROX FINANCIAL SERVICES	1,130.40

Payroll Checks

Check Date	Check Number	Name	Amount
01/10/2018	EFT501	OPERS	18,781.75
01/24/2018	53673	COLONIAL LIFE INSURANCE	99.14
01/24/2018	53674	THE STANDARD	288.87
01/24/2018	EFT508	OPERS	20,224.20

Total - 33 Outstanding Checks: 68,358.09

Adjusted Bank Balance 17,650,782.76

Unreconciled Difference: 0.00

02/01/2018 04:14 PM
User: ajackson
DB: Canal Winchester

BANK RECONCILIATION FOR CITY OF CANAL WINCHESTER
Bank GEN (GENERAL OPERATING)
FROM 01/01/2018 TO 01/31/2018
Reconciliation Record ID: 34
Finalized

Page 2/2

REVIEWED BY: _____

DATE: _____

PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018	2018	ACTIVITY FOR	YTD BALANCE	ENCUMBERED	UNENCUMBERED
		ORIGINAL BUDGET					
			AMENDED BUDGET	MONTH 01/31/18	01/31/2018	YEAR-TO-DATE	BALANCE
Fund 100 - GENERAL FUND							
Revenues							
100-000-4100-00	MUNICIPAL INCOME TAX	6,400,000.00	6,400,000.00	637,720.38	637,720.38	0.00	5,762,279.62
100-000-4200-00	GENERAL PROPERTY TAX - REAL ESTATE	390,000.00	390,000.00	0.00	0.00	0.00	390,000.00
100-000-4210-00	TANGIBLE PERSONAL PROPERTY TAX	0.00	0.00	0.00	0.00	0.00	0.00
100-000-4220-00	HOTEL/MOTEL TAX	70,000.00	70,000.00	0.00	0.00	0.00	70,000.00
100-000-4300-00	LOCAL GOVERNMENT - STATE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
100-000-4301-00	LOCAL GOVERNMENT - COUNTY	70,000.00	70,000.00	6,554.06	6,554.06	0.00	63,445.94
100-000-4310-00	HOMESTEAD/ROLLBACK	46,000.00	46,000.00	0.00	0.00	0.00	46,000.00
100-000-4320-00	LIQUOR PERMITS	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00
100-000-4321-00	CIGARETTE TAX	300.00	300.00	0.00	0.00	0.00	300.00
100-000-4330-00	INHERITANCE TAX	0.00	0.00	0.00	0.00	0.00	0.00
100-000-4340-00	STATE GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
100-000-4350-00	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
100-000-4400-00	WEED CUTTING/MOWING ASSESSMENTS	500.00	500.00	0.00	0.00	0.00	500.00
100-000-4401-00	STREET ASSESSMENTS	72,000.00	72,000.00	0.00	0.00	0.00	72,000.00
100-000-4402-00	SIDEWALK ASSESSMENTS	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00
100-000-4410-00	DILEY RD ASSESSMENTS	110,000.00	110,000.00	0.00	0.00	0.00	110,000.00
100-000-4500-00	SWIMMING POOL ADMISSION	96,000.00	96,000.00	0.00	0.00	0.00	96,000.00
100-000-4501-00	SWIMMING POOL CONCESSION	20,000.00	20,000.00	(692.50)	(692.50)	0.00	20,692.50
100-000-4502-00	SWIMMING POOL RENTAL FEES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
100-000-4510-00	BUILDING RENTAL FEES	12,000.00	12,000.00	570.00	570.00	0.00	11,430.00
100-000-4511-00	CLASS FEES	0.00	0.00	0.00	0.00	0.00	0.00
100-000-4512-00	PARK RENTAL FEES	500.00	500.00	0.00	0.00	0.00	500.00
100-000-4520-00	LOCAL COPIES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
100-000-4600-00	WASTE MANAGEMENT FRANCHISE FEES	25,000.00	25,000.00	6,250.00	6,250.00	0.00	18,750.00
100-000-4601-00	CABLE TV FRANCHISE FEES	125,000.00	125,000.00	18,181.61	18,181.61	0.00	106,818.39
100-000-4610-00	PEDDLERS AND SOLICITORS PERMITS	500.00	500.00	0.00	0.00	0.00	500.00
100-000-4620-00	BUILDING PERMITS	135,000.00	135,000.00	6,962.00	6,962.00	0.00	128,038.00
100-000-4621-00	ZONING PERMITS	25,000.00	25,000.00	3,807.00	3,807.00	0.00	21,193.00
100-000-4622-00	INSPECTION FEES	150,000.00	150,000.00	15,156.00	15,156.00	0.00	134,844.00
100-000-4623-00	SIDEWALK INSPECTION FEES	6,000.00	6,000.00	540.00	540.00	0.00	5,460.00
100-000-4624-00	PLAN REVIEW FEES	25,000.00	25,000.00	315.00	315.00	0.00	24,685.00
100-000-4625-00	ENGINEERING REVIEW FEES	28,000.00	28,000.00	6,800.00	6,800.00	0.00	21,200.00
100-000-4626-00	ROW APPLICATION FEES	5,000.00	5,000.00	105.00	105.00	0.00	4,895.00
100-000-4627-00	ADMINISTRATIVE FEES	20,000.00	20,000.00	745.00	745.00	0.00	19,255.00
100-000-4630-00	PARK LAND FEES	100,000.00	100,000.00	3,000.00	3,000.00	0.00	97,000.00
100-000-4631-00	STREET TREE FEES	35,000.00	35,000.00	1,734.00	1,734.00	0.00	33,266.00
100-000-4680-00	GOLF CART REGISTRATION FEES	100.00	100.00	0.00	0.00	0.00	100.00
100-000-4690-00	COURT FINES	95,000.00	95,000.00	7,971.72	7,971.72	0.00	87,028.28
100-000-4700-00	INTEREST	80,000.00	80,000.00	786.63	786.63	0.00	79,213.37
100-000-4800-00	SALE OF ASSETS	500.00	500.00	0.00	0.00	0.00	500.00
100-000-4810-00	MISCELLANEOUS	10,000.00	10,000.00	109.42	109.42	0.00	9,890.58
100-000-4820-00	DONATIONS/CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
100-000-4830-00	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
100-000-4840-00	UNCLAIMED MONEY	0.00	0.00	0.00	0.00	0.00	0.00
100-000-4850-00	INSURANCE CLAIMS	25,000.00	25,000.00	130.00	130.00	0.00	24,870.00
100-000-4900-00	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
100-000-4910-00	ADVANCE IN	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00
100-000-4999-00	TEMPORARY HOLDING ACCOUNT	0.00	0.00	5,550.00	5,550.00	0.00	(5,550.00)
TOTAL REVENUES		8,258,400.00	8,258,400.00	722,295.32	722,295.32	0.00	7,536,104.68
Expenditures							
100-100-5320-00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
100-100-5347-00	PAYMENT TO POLITICAL SUBDIVISION	1,107,000.00	1,270,761.18	80,897.56	80,897.56	1,184,863.62	5,000.00
100-100-5400-00	OFFICE SUPPLIES AND MATERIALS	1,000.00	1,000.00	0.00	0.00	650.00	350.00

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PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018	2018	ACTIVITY FOR	YTD BALANCE	ENCUMBERED	UNENCUMBERED
		ORIGINAL BUDGET					
			AMENDED BUDGET	MONTH 01/31/18	01/31/2018	YEAR-TO-DATE	BALANCE
Fund 100 - GENERAL FUND							
Expenditures							
100-100-5500-00	CAPITAL OUTLAY	24,000.00	24,000.00	0.00	0.00	22,500.00	1,500.00
100-200-5347-00	PAYMENT TO POLITICAL SUBDIVISION	72,600.00	72,600.00	0.00	0.00	6,500.00	66,100.00
100-201-5342-00	HUMAN SERVICES CONTRACT	63,100.00	79,158.00	15,314.00	15,314.00	62,000.00	1,844.00
100-202-5341-00	CEMETERY/INDIGENT BURIAL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-300-5100-00	REGULAR SALARIES	44,000.00	44,000.00	3,304.00	3,304.00	0.00	40,696.00
100-300-5110-00	OVERTIME SALARIES	800.00	800.00	0.00	0.00	0.00	800.00
100-300-5200-00	PERS	6,500.00	6,500.00	462.56	462.56	0.00	6,037.44
100-300-5210-00	MEDICARE	660.00	660.00	44.43	44.43	0.00	615.57
100-300-5220-00	WORKERS' COMPENSATION	1,130.00	1,130.00	594.64	594.64	0.00	535.36
100-300-5230-00	INSURANCE PREMIUMS	24,500.00	24,500.00	2,552.69	2,552.69	21,173.83	773.48
100-300-5240-00	TRAVEL/TRANSPORTATION	100.00	100.00	0.00	0.00	0.00	100.00
100-300-5250-00	UNIFORMS/LICENSES	100.00	100.00	0.00	0.00	0.00	100.00
100-300-5325-00	TRAINING/EDUCATION	250.00	250.00	0.00	0.00	0.00	250.00
100-300-5340-00	OTHER CONTRACT SERVICES	13,000.00	14,390.39	1,330.35	1,330.35	955.60	12,104.44
100-300-5400-00	OFFICE SUPPLIES AND MATERIALS	1,000.00	1,000.00	0.00	0.00	600.00	400.00
100-300-5410-00	OPERATION AND MAINTENANCE	4,000.00	4,115.00	115.00	115.00	300.00	3,700.00
100-300-5500-00	CAPITAL OUTLAY	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
100-301-5100-00	REGULAR SALARIES	126,000.00	126,000.00	9,340.80	9,340.80	0.00	116,659.20
100-301-5110-00	OVERTIME SALARIES	14,800.00	14,800.00	2,755.01	2,755.01	0.00	12,044.99
100-301-5200-00	PERS	21,000.00	21,000.00	1,693.42	1,693.42	0.00	19,306.58
100-301-5210-00	MEDICARE	2,060.00	2,060.00	189.94	189.94	0.00	1,870.06
100-301-5220-00	WORKERS' COMPENSATION	3,540.00	3,540.00	1,740.53	1,740.53	0.00	1,799.47
100-301-5230-00	INSURANCE PREMIUMS	60,000.00	60,000.00	6,390.68	6,390.68	51,625.56	1,983.76
100-301-5240-00	TRAVEL/TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
100-301-5250-00	UNIFORMS/LICENSES	2,400.00	2,400.00	1,200.00	1,200.00	0.00	1,200.00
100-301-5325-00	TRAINING/EDUCATION	400.00	400.00	0.00	0.00	0.00	400.00
100-301-5340-00	OTHER CONTRACT SERVICES	5,000.00	5,148.50	0.00	0.00	148.50	5,000.00
100-301-5349-00	MISCELLANEOUS CONTRACT SERVICES	20,000.00	23,061.40	0.00	0.00	3,061.40	20,000.00
100-301-5410-00	OPERATION AND MAINTENANCE	18,000.00	18,917.70	1,091.30	1,091.30	3,864.44	13,961.96
100-301-5500-00	CAPITAL OUTLAY	60,000.00	62,600.00	2,600.00	2,600.00	0.00	60,000.00
100-302-5320-00	PROFESSIONAL SERVICES	130,000.00	130,000.00	0.00	0.00	128,262.00	1,738.00
100-302-5400-00	OFFICE SUPPLIES AND MATERIALS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
100-302-5410-00	OPERATION AND MAINTENANCE	5,000.00	10,690.00	0.00	0.00	6,265.00	4,425.00
100-302-5410-03	CONCESSIONS OPERATION AND MAINTENANCE	15,000.00	15,000.00	0.00	0.00	6,050.00	8,950.00
100-302-5500-00	CAPITAL OUTLAY	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
100-400-5100-00	REGULAR SALARIES	205,000.00	205,000.00	14,652.84	14,652.84	0.00	190,347.16
100-400-5110-00	OVERTIME SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
100-400-5200-00	PERS	29,500.00	29,500.00	2,023.40	2,023.40	0.00	27,476.60
100-400-5210-00	MEDICARE	3,040.00	3,040.00	210.79	210.79	0.00	2,829.21
100-400-5220-00	WORKERS' COMPENSATION	5,240.00	5,240.00	2,717.36	2,717.36	0.00	2,522.64
100-400-5230-00	INSURANCE PREMIUMS	60,000.00	60,000.00	6,390.68	6,390.68	51,625.56	1,983.76
100-400-5240-00	TRAVEL/TRANSPORTATION	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
100-400-5250-00	UNIFORMS/LICENSES	300.00	300.00	0.00	0.00	0.00	300.00
100-400-5320-00	PROFESSIONAL SERVICES	165,000.00	176,968.69	5,137.34	5,137.34	59,831.35	112,000.00
100-400-5325-00	TRAINING/EDUCATION	2,500.00	2,800.00	75.00	75.00	1,323.00	1,402.00
100-400-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	16,000.00	16,000.00	6,775.25	6,775.25	7,500.00	1,724.75
100-400-5349-00	MISCELLANEOUS CONTRACT SERVICES	55,000.00	67,892.50	3,694.08	3,694.08	11,693.42	52,505.00
100-400-5352-00	GIS	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
100-400-5400-00	OFFICE SUPPLIES AND MATERIALS	2,200.00	2,306.73	100.82	100.82	777.00	1,428.91
100-400-5500-00	CAPITAL OUTLAY	3,500.00	3,500.00	0.00	0.00	1,247.66	2,252.34
100-401-5350-00	CWICC GRANT/DEVELOPMENT INCENTIVES	0.00	0.00	0.00	0.00	0.00	0.00
100-410-5100-00	REGULAR SALARIES	117,000.00	117,000.00	7,687.84	7,687.84	0.00	109,312.16
100-410-5110-00	OVERTIME SALARIES	5,000.00	5,000.00	205.44	205.44	0.00	4,794.56
100-410-5200-00	PERS	17,600.00	17,600.00	1,072.01	1,072.01	0.00	16,527.99
100-410-5210-00	MEDICARE	1,900.00	1,900.00	122.63	122.63	0.00	1,777.37
100-410-5220-00	WORKERS' COMPENSATION	3,200.00	3,200.00	1,311.43	1,311.43	0.00	1,888.57

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GL NUMBER	DESCRIPTION	2018	2018	ACTIVITY FOR	YTD BALANCE	ENCUMBERED	UNENCUMBERED
		ORIGINAL BUDGET					
			AMENDED BUDGET	MONTH 01/31/18	01/31/2018	YEAR-TO-DATE	BALANCE
Fund 100 - GENERAL FUND							
Expenditures							
100-410-5230-00	INSURANCE PREMIUMS	30,000.00	30,000.00	679.15	679.15	27,725.33	1,595.52
100-410-5240-00	TRAVEL/TRANSPORTATION	500.00	500.00	0.00	0.00	200.00	300.00
100-410-5250-00	UNIFORMS/LICENSES	1,300.00	1,300.00	600.00	600.00	0.00	700.00
100-410-5320-00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
100-410-5325-00	TRAINING/EDUCATION	750.00	1,049.00	200.00	200.00	299.00	550.00
100-410-5340-00	OTHER CONTRACT SERVICES	17,500.00	17,500.00	0.00	0.00	5,000.00	12,500.00
100-410-5400-00	OFFICE SUPPLIES AND MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
100-410-5410-00	OPERATION AND MAINTENANCE	5,000.00	5,135.69	1,086.43	1,086.43	1,824.26	2,225.00
100-410-5410-02	FLOWERS/MULCH/STAB OPERATION AND MAINTEN	15,000.00	15,200.00	183.39	183.39	4,593.31	10,423.30
100-410-5500-00	CAPITAL OUTLAY	41,000.00	41,450.00	439.65	439.65	789.35	40,221.00
100-500-5100-00	REGULAR SALARIES	141,000.00	141,000.00	7,770.66	7,770.66	0.00	133,229.34
100-500-5110-00	OVERTIME SALARIES	300.00	300.00	0.00	0.00	0.00	300.00
100-500-5200-00	PERS	20,500.00	20,500.00	1,017.89	1,017.89	0.00	19,482.11
100-500-5210-00	MEDICARE	1,560.00	1,560.00	110.06	110.06	0.00	1,449.94
100-500-5220-00	WORKERS' COMPENSATION	2,690.00	2,690.00	1,352.01	1,352.01	0.00	1,337.99
100-500-5230-00	INSURANCE PREMIUMS	42,875.00	42,875.00	2,564.69	2,564.69	21,305.83	19,004.48
100-500-5240-00	TRAVEL/TRANSPORTATION	100.00	100.00	0.00	0.00	0.00	100.00
100-500-5250-00	UNIFORMS/LICENSES	100.00	100.00	0.00	0.00	0.00	100.00
100-500-5320-00	PROFESSIONAL SERVICES	64,500.00	64,500.00	0.00	0.00	60,000.00	4,500.00
100-500-5325-00	TRAINING/EDUCATION	2,000.00	2,000.00	0.00	0.00	250.00	1,750.00
100-500-5330-00	INSURANCE/BONDING	48,000.00	48,000.00	0.00	0.00	42,750.00	5,250.00
100-500-5340-00	OTHER CONTRACT SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-500-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	7,000.00	7,000.00	5,316.85	5,316.85	1,277.00	406.15
100-500-5400-00	OFFICE SUPPLIES AND MATERIALS	500.00	500.00	0.00	0.00	365.00	135.00
100-500-5410-00	OPERATION AND MAINTENANCE	2,500.00	2,566.56	66.56	66.56	775.00	1,725.00
100-500-5500-00	CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-501-5100-00	REGULAR SALARIES	50,000.00	50,000.00	5,815.13	5,815.13	0.00	44,184.87
100-501-5110-00	OVERTIME SALARIES	1,500.00	1,500.00	57.05	57.05	0.00	1,442.95
100-501-5200-00	PERS	12,300.00	12,300.00	1,001.02	1,001.02	0.00	11,298.98
100-501-5210-00	MEDICARE	720.00	720.00	89.44	89.44	0.00	630.56
100-501-5220-00	WORKERS' COMPENSATION	1,290.00	1,290.00	760.74	760.74	0.00	529.26
100-501-5230-00	INSURANCE PREMIUMS	75,500.00	75,500.00	3,699.63	3,699.63	40,182.59	31,617.78
100-501-5240-00	TRAVEL/TRANSPORTATION	250.00	250.00	0.00	0.00	0.00	250.00
100-501-5250-00	UNIFORMS/LICENSES	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00
100-501-5320-00	PROFESSIONAL SERVICES	6,000.00	6,000.00	390.00	390.00	5,000.00	610.00
100-501-5325-00	TRAINING/EDUCATION	500.00	500.00	0.00	0.00	0.00	500.00
100-501-5344-00	DESTINATION: CANAL WINCHESTER	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
100-501-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	250.00	250.00	55.00	55.00	0.00	195.00
100-501-5400-00	OFFICE SUPPLIES AND MATERIALS	250.00	429.00	100.00	100.00	119.00	210.00
100-501-5500-00	CAPITAL OUTLAY	1,500.00	1,500.00	0.00	0.00	1,328.00	172.00
100-510-5100-00	REGULAR SALARIES	47,000.00	47,000.00	3,499.21	3,499.21	0.00	43,500.79
100-510-5110-00	OVERTIME SALARIES	2,500.00	2,500.00	246.08	246.08	0.00	2,253.92
100-510-5200-00	PERS	7,200.00	7,200.00	524.35	524.35	0.00	6,675.65
100-510-5210-00	MEDICARE	730.00	730.00	53.02	53.02	0.00	676.98
100-510-5220-00	WORKERS' COMPENSATION	1,240.00	1,240.00	731.44	731.44	0.00	508.56
100-510-5230-00	INSURANCE PREMIUMS	24,500.00	24,500.00	2,552.69	2,552.69	21,273.83	673.48
100-510-5240-00	TRAVEL/TRANSPORTATION	500.00	500.00	0.00	0.00	0.00	500.00
100-510-5250-00	UNIFORMS/LICENSES	100.00	100.00	0.00	0.00	0.00	100.00
100-510-5320-00	PROFESSIONAL SERVICES	13,500.00	15,174.00	415.00	415.00	14,409.00	350.00
100-510-5325-00	TRAINING/EDUCATION	750.00	750.00	0.00	0.00	400.00	350.00
100-510-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	85.00	85.00	650.00	265.00
100-510-5400-00	OFFICE SUPPLIES AND MATERIALS	3,000.00	3,010.00	9.33	9.33	1,350.67	1,650.00
100-510-5500-00	CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-520-5100-00	REGULAR SALARIES	148,000.00	148,000.00	11,200.00	11,200.00	0.00	136,800.00
100-520-5200-00	PERS	21,300.00	21,300.00	1,540.01	1,540.01	0.00	19,759.99
100-520-5210-00	MEDICARE	2,200.00	2,200.00	158.05	158.05	0.00	2,041.95

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GL NUMBER	DESCRIPTION	2018	2018	ACTIVITY FOR	YTD BALANCE	ENCUMBERED	UNENCUMBERED
		ORIGINAL					
		BUDGET	AMENDED BUDGET	MONTH 01/31/18	01/31/2018	YEAR-TO-DATE	BALANCE
Fund 100 - GENERAL FUND							
Expenditures							
100-520-5220-00	WORKERS' COMPENSATION	3,790.00	3,790.00	1,912.50	1,912.50	0.00	1,877.50
100-520-5230-00	INSURANCE PREMIUMS	49,000.00	49,000.00	5,105.35	5,105.35	42,647.69	1,246.96
100-520-5240-00	TRAVEL/TRANSPORTATION	1,200.00	1,200.00	0.00	0.00	875.00	325.00
100-520-5250-00	UNIFORMS/LICENSES	200.00	200.00	0.00	0.00	0.00	200.00
100-520-5320-00	PROFESSIONAL SERVICES	10,000.00	10,000.00	0.00	0.00	7,600.00	2,400.00
100-520-5325-00	TRAINING/EDUCATION	1,500.00	1,500.00	0.00	0.00	1,150.00	350.00
100-520-5340-00	OTHER CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
100-520-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	750.00	750.00	0.00	0.00	415.00	335.00
100-520-5349-00	MISCELLANEOUS CONTRACT SERVICES	40,000.00	47,319.75	5,317.07	5,317.07	11,747.34	30,255.34
100-520-5400-00	OFFICE SUPPLIES AND MATERIALS	1,500.00	2,068.54	510.35	510.35	466.03	1,092.16
100-520-5500-00	CAPITAL OUTLAY	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
100-521-5100-00	REGULAR SALARIES	46,000.00	46,000.00	3,550.74	3,550.74	0.00	42,449.26
100-521-5200-00	PERS	6,630.00	6,630.00	497.10	497.10	0.00	6,132.90
100-521-5210-00	MEDICARE	690.00	690.00	51.49	51.49	0.00	638.51
100-521-5220-00	WORKERS' COMPENSATION	1,180.00	1,180.00	536.32	536.32	0.00	643.68
100-521-5230-00	INSURANCE PREMIUMS	150.00	150.00	12.00	12.00	132.00	6.00
100-521-5240-00	TRAVEL/TRANSPORTATION	1,750.00	1,750.00	0.00	0.00	1,300.00	450.00
100-521-5250-00	UNIFORMS/LICENSES	100.00	100.00	0.00	0.00	0.00	100.00
100-521-5320-00	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-521-5325-00	TRAINING/EDUCATION	1,250.00	1,250.00	0.00	0.00	399.00	851.00
100-521-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	0.00	50.00	950.00
100-521-5349-00	MISCELLANEOUS CONTRACT SERVICES	4,000.00	4,225.00	191.00	191.00	3,934.00	100.00
100-521-5400-00	OFFICE SUPPLIES AND MATERIALS	300.00	300.00	0.00	0.00	100.00	200.00
100-521-5500-00	CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-530-5100-00	REGULAR SALARIES	51,000.00	51,000.00	3,737.60	3,737.60	0.00	47,262.40
100-530-5110-00	OVERTIME SALARIES	4,500.00	4,500.00	1,489.20	1,489.20	0.00	3,010.80
100-530-5200-00	PERS	8,000.00	8,000.00	731.75	731.75	0.00	7,268.25
100-530-5210-00	MEDICARE	800.00	800.00	80.31	80.31	0.00	719.69
100-530-5220-00	WORKERS' COMPENSATION	1,370.00	1,370.00	738.72	738.72	0.00	631.28
100-530-5230-00	INSURANCE PREMIUMS	24,500.00	24,500.00	2,552.69	2,552.69	21,273.83	673.48
100-530-5240-00	TRAVEL/TRANSPORTATION	100.00	100.00	0.00	0.00	15.00	85.00
100-530-5250-00	UNIFORMS/LICENSES	600.00	600.00	400.00	400.00	0.00	200.00
100-530-5325-00	TRAINING/EDUCATION	500.00	500.00	0.00	0.00	0.00	500.00
100-530-5340-00	OTHER CONTRACT SERVICES	7,500.00	7,700.00	0.00	0.00	1,113.50	6,586.50
100-530-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	500.00	500.00	0.00	0.00	325.00	175.00
100-530-5349-00	MISCELLANEOUS CONTRACT SERVICES	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00
100-530-5400-00	OFFICE SUPPLIES AND MATERIALS	1,000.00	1,123.03	32.18	32.18	728.35	362.50
100-530-5410-00	OPERATION AND MAINTENANCE	5,000.00	7,287.36	580.07	580.07	3,207.29	3,500.00
100-530-5500-00	CAPITAL OUTLAY	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00
100-531-5411-00	FUEL	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00
100-531-5420-00	FLEET OPERATION AND MAINTENANCE	15,000.00	15,805.88	573.07	573.07	3,714.76	11,518.05
100-531-5500-00	CAPITAL OUTLAY	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
100-540-5100-00	REGULAR SALARIES	87,000.00	87,000.00	5,268.80	5,268.80	0.00	81,731.20
100-540-5110-00	OVERTIME SALARIES	7,100.00	7,100.00	754.28	754.28	0.00	6,345.72
100-540-5200-00	PERS	13,600.00	13,600.00	843.23	843.23	0.00	12,756.77
100-540-5210-00	MEDICARE	1,350.00	1,350.00	96.03	96.03	0.00	1,253.97
100-540-5220-00	WORKERS' COMPENSATION	2,350.00	2,350.00	1,549.12	1,549.12	0.00	800.88
100-540-5230-00	INSURANCE PREMIUMS	30,000.00	30,000.00	2,576.69	2,576.69	25,590.43	1,832.88
100-540-5240-00	TRAVEL/TRANSPORTATION	200.00	200.00	0.00	0.00	0.00	200.00
100-540-5250-00	UNIFORMS/LICENSES	1,200.00	1,200.00	800.00	800.00	0.00	400.00
100-540-5300-00	UTILITIES	255,000.00	265,100.45	19,787.64	19,787.64	225,192.68	20,120.13
100-540-5325-00	TRAINING/EDUCATION	500.00	500.00	0.00	0.00	0.00	500.00
100-540-5340-00	OTHER CONTRACT SERVICES	35,000.00	42,205.86	3,344.97	3,344.97	11,710.89	27,150.00
100-540-5349-00	MISCELLANEOUS CONTRACT SERVICES	37,000.00	48,618.58	3,786.58	3,786.58	28,082.00	16,750.00
100-540-5400-00	OFFICE SUPPLIES AND MATERIALS	32,400.00	35,602.45	951.64	951.64	25,071.81	9,579.00
100-540-5410-00	OPERATION AND MAINTENANCE	32,000.00	32,770.15	1,053.14	1,053.14	3,428.85	28,288.16

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PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR	YTD BALANCE 01/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
		ORIGINAL BUDGET	2018 AMENDED BUDGET	MONTH 01/31/18			
Fund 100 - GENERAL FUND							
Expenditures							
100-540-5431-00	FLAGS/BANNERS/SIGNS	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
100-540-5500-00	CAPITAL OUTLAY	60,000.00	67,700.00	2,536.65	2,536.65	5,163.35	60,000.00
100-540-5510-00	TECHNOLOGY CAPITAL OUTLAY	40,000.00	40,000.00	0.00	0.00	29,868.00	10,132.00
100-550-5100-00	REGULAR SALARIES	44,000.00	44,000.00	3,304.00	3,304.00	0.00	40,696.00
100-550-5110-00	OVERTIME SALARIES	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00
100-550-5200-00	PERS	6,600.00	6,600.00	462.56	462.56	0.00	6,137.44
100-550-5210-00	MEDICARE	670.00	670.00	46.46	46.46	0.00	623.54
100-550-5220-00	WORKERS' COMPENSATION	1,150.00	1,150.00	601.43	601.43	0.00	548.57
100-550-5230-00	INSURANCE PREMIUMS	24,500.00	24,500.00	2,552.69	2,552.69	21,273.83	673.48
100-550-5240-00	TRAVEL/TRANSPORTATION	750.00	750.00	0.00	0.00	0.00	750.00
100-550-5250-00	UNIFORMS/LICENSES	100.00	100.00	0.00	0.00	0.00	100.00
100-550-5325-00	TRAINING/EDUCATION	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
100-550-5327-00	COMMUNITY NEWSLETTER	5,000.00	6,464.72	0.00	0.00	4,964.72	1,500.00
100-550-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	500.00	500.00	0.00	0.00	0.00	500.00
100-550-5400-00	OFFICE SUPPLIES AND MATERIALS	1,200.00	1,267.63	67.63	67.63	600.00	600.00
100-550-5500-00	CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-551-5349-00	MISCELLANEOUS CONTRACT SERVICES	20,000.00	20,764.00	362.24	362.24	3,726.76	16,675.00
100-551-5400-00	OFFICE SUPPLIES AND MATERIALS	1,250.00	1,270.16	20.16	20.16	200.00	1,050.00
100-551-5500-00	CAPITAL OUTLAY	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00
100-560-5100-00	REGULAR SALARIES	91,000.00	91,000.00	6,742.40	6,742.40	0.00	84,257.60
100-560-5200-00	PERS	13,100.00	13,100.00	915.94	915.94	0.00	12,184.06
100-560-5210-00	MEDICARE	1,350.00	1,350.00	97.15	97.15	0.00	1,252.85
100-560-5220-00	WORKERS' COMPENSATION	2,330.00	2,330.00	1,248.68	1,248.68	0.00	1,081.32
100-560-5230-00	INSURANCE PREMIUMS	24,500.00	24,500.00	2,552.69	2,552.69	21,173.83	773.48
100-560-5240-00	TRAVEL/TRANSPORTATION	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
100-560-5250-00	UNIFORMS/LICENSES	350.00	350.00	200.00	200.00	0.00	150.00
100-560-5320-00	PROFESSIONAL SERVICES	15,000.00	16,120.00	910.00	910.00	5,210.00	10,000.00
100-560-5325-00	TRAINING/EDUCATION	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
100-560-5340-00	OTHER CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
100-560-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	5,000.00	5,193.88	16.11	16.11	577.77	4,600.00
100-560-5400-00	OFFICE SUPPLIES AND MATERIALS	1,500.00	1,521.00	0.00	0.00	21.00	1,500.00
100-560-5410-00	OPERATION AND MAINTENANCE	2,500.00	3,017.07	296.70	296.70	1,520.37	1,200.00
100-560-5500-00	CAPITAL OUTLAY	3,000.00	3,000.00	0.00	0.00	779.00	2,221.00
100-570-5310-00	COMMUNICATIONS/PRINTING/ADVERTISING	24,000.00	24,090.17	951.95	951.95	19,138.22	4,000.00
100-570-5320-00	PROFESSIONAL SERVICES	225,000.00	254,975.84	0.00	0.00	231,975.84	23,000.00
100-570-5322-00	INCOME TAX COLLECTION FEES	186,000.00	186,000.00	16,163.32	16,163.32	0.00	169,836.68
100-570-5323-00	COUNTY AUDITOR/TREASURER FEES	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00
100-570-5324-00	ELECTION EXPENSES	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
100-570-5343-00	CANAL WINCHESTER HISTORICAL SOCIETY	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00
100-570-5343-01	NATIONAL BARBER MUSEUM	3,600.00	3,600.00	0.00	0.00	0.00	3,600.00
100-570-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
100-570-5347-00	PAYMENT TO POLITICAL SUBDIVISION	500,000.00	527,732.73	62,944.34	62,944.34	463,348.39	1,440.00
100-570-5600-00	DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
100-570-5601-00	LEASE PRINCIPAL	104,300.00	104,300.00	0.00	0.00	88,333.26	15,966.74
100-570-5610-00	DEBT INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
100-570-5611-00	LEASE INTEREST	23,500.00	23,500.00	0.00	0.00	21,826.58	1,673.42
100-570-5700-00	TRANSFER OUT	1,240,000.00	1,240,000.00	0.00	0.00	0.00	1,240,000.00
100-570-5800-00	ADVANCES OUT	0.00	0.00	0.00	0.00	0.00	0.00
100-570-5900-00	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00
100-600-5100-00	REGULAR SALARIES	126,000.00	126,000.00	9,739.03	9,739.03	0.00	116,260.97
100-600-5110-00	OVERTIME SALARIES	200.00	200.00	0.00	0.00	0.00	200.00
100-600-5200-00	PERS	18,100.00	18,100.00	1,285.43	1,285.43	0.00	16,814.57
100-600-5210-00	MEDICARE	1,870.00	1,870.00	139.04	139.04	0.00	1,730.96
100-600-5220-00	WORKERS' COMPENSATION	3,220.00	3,220.00	1,746.17	1,746.17	0.00	1,473.83
100-600-5230-00	INSURANCE PREMIUMS	27,000.00	27,000.00	2,558.69	2,558.69	21,239.83	3,201.48
100-600-5240-00	TRAVEL/TRANSPORTATION	100.00	100.00	0.00	0.00	0.00	100.00

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PERIOD ENDING 01/31/2018

		2018	2018		ACTIVITY FOR	YTD BALANCE	ENCUMBERED	UNENCUMBERED
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	BUDGET	MONTH 01/31/18	01/31/2018	YEAR-TO-DATE	BALANCE
Fund 100 - GENERAL FUND								
Expenditures								
100-600-5250-00	UNIFORMS/LICENSES	650.00	650.00		0.00	0.00	0.00	650.00
100-600-5320-00	PROFESSIONAL SERVICES	100,000.00	132,014.57		3,524.75	3,524.75	78,489.82	50,000.00
100-600-5320-01	CONSTRUCTION PROFESSIONAL SERVICES	215,000.00	357,646.04		2,181.00	2,181.00	192,398.99	163,066.05
100-600-5325-00	TRAINING/EDUCATION	1,200.00	1,200.00		0.00	0.00	175.00	1,025.00
100-600-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	0.00	0.00		0.00	0.00	0.00	0.00
100-600-5349-00	MISCELLANEOUS CONTRACT SERVICES	1,000.00	1,000.00		0.00	0.00	550.00	450.00
100-600-5400-00	OFFICE SUPPLIES AND MATERIALS	1,000.00	1,000.00		0.00	0.00	687.50	312.50
100-600-5500-00	CAPITAL OUTLAY	2,000.00	2,000.00		0.00	0.00	0.00	2,000.00
100-600-5501-00	CONSTRUCTION CAPITAL OUTLAY	730,000.00	918,451.10		1,274.49	1,274.49	187,176.61	730,000.00
100-603-5340-00	OTHER CONTRACT SERVICES	20,000.00	21,859.03		270.42	270.42	4,088.61	17,500.00
100-603-5410-00	OPERATION AND MAINTENANCE	5,000.00	5,979.64		934.75	934.75	800.45	4,244.44
100-603-5500-00	CAPITAL OUTLAY	35,000.00	35,000.00		0.00	0.00	0.00	35,000.00
TOTAL EXPENDITURES		8,356,825.00	9,058,893.97		434,221.85	434,221.85	3,767,263.29	4,857,408.83
TOTAL REVENUES		8,258,400.00	8,258,400.00		722,295.32	722,295.32	0.00	7,536,104.68
TOTAL EXPENDITURES		8,356,825.00	9,058,893.97		434,221.85	434,221.85	3,767,263.29	4,857,408.83
NET OF REVENUES & EXPENDITURES		(98,425.00)	(800,493.97)		288,073.47	288,073.47	(3,767,263.29)	2,678,695.85
BEG. FUND BALANCE		6,693,401.61	6,693,401.61			6,693,401.61		
END FUND BALANCE		6,594,976.61	5,892,907.64			6,981,475.08		
Fund 200 - STREET MAINTENANCE								
Revenues								
200-000-4322-00	AUTO LICENSE TAX	64,000.00	64,000.00		4,409.14	4,409.14	0.00	59,590.86
200-000-4323-00	GASOLINE TAX	267,000.00	267,000.00		19,017.73	19,017.73	0.00	247,982.27
200-000-4700-00	INTEREST	2,000.00	2,000.00		0.00	0.00	0.00	2,000.00
200-000-4810-00	MISCELLANEOUS	2,750.00	2,750.00		23.98	23.98	0.00	2,726.02
200-000-4900-00	TRANSFER IN	0.00	0.00		0.00	0.00	0.00	0.00
TOTAL REVENUES		335,750.00	335,750.00		23,450.85	23,450.85	0.00	312,299.15
Expenditures								
200-601-5100-00	REGULAR SALARIES	154,000.00	154,000.00		9,745.92	9,745.92	0.00	144,254.08
200-601-5110-00	OVERTIME SALARIES	4,500.00	4,500.00		1,064.76	1,064.76	0.00	3,435.24
200-601-5200-00	PERS	23,000.00	23,000.00		1,485.49	1,485.49	0.00	21,514.51
200-601-5210-00	MEDICARE	2,400.00	2,400.00		162.33	162.33	0.00	2,237.67
200-601-5220-00	WORKERS' COMPENSATION	4,100.00	4,100.00		1,853.64	1,853.64	0.00	2,246.36
200-601-5230-00	INSURANCE PREMIUMS	49,000.00	49,000.00		5,105.38	5,105.38	42,347.66	1,546.96
200-601-5240-00	TRAVEL/TRANSPORTATION	50.00	50.00		0.00	0.00	0.00	50.00
200-601-5250-00	UNIFORMS/LICENSES	1,300.00	1,300.00		600.00	600.00	0.00	700.00
200-601-5325-00	TRAINING/EDUCATION	500.00	500.00		0.00	0.00	0.00	500.00
200-601-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	750.00	750.00		0.00	0.00	750.00	0.00
200-601-5400-00	OFFICE SUPPLIES AND MATERIALS	3,000.00	3,000.00		0.00	0.00	1,500.00	1,500.00
200-601-5500-00	CAPITAL OUTLAY	4,000.00	4,000.00		0.00	0.00	779.00	3,221.00
200-602-5340-00	OTHER CONTRACT SERVICES	0.00	0.00		0.00	0.00	0.00	0.00
200-602-5410-00	OPERATION AND MAINTENANCE	8,000.00	9,429.72		1,069.72	1,069.72	360.00	8,000.00
200-602-5411-00	FUEL	12,000.00	12,000.00		0.00	0.00	12,000.00	0.00
200-602-5420-00	FLEET OPERATION AND MAINTENANCE	12,000.00	12,604.57		554.83	554.83	7,186.61	4,863.13
200-602-5500-00	CAPITAL OUTLAY	7,000.00	11,465.00		429.47	429.47	4,585.53	6,450.00
200-602-5600-00	DEBT PRINCIPAL	0.00	0.00		0.00	0.00	0.00	0.00
200-602-5601-00	LEASE PRINCIPAL	15,750.00	15,750.00		0.00	0.00	11,000.00	4,750.00
200-602-5610-00	DEBT INTEREST	0.00	0.00		0.00	0.00	0.00	0.00
200-602-5611-00	LEASE INTEREST	900.00	900.00		0.00	0.00	500.00	400.00

PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/18	YTD BALANCE 01/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
Fund 200 - STREET MAINTENANCE							
Expenditures							
200-603-5352-00	GIS	4,500.00	4,500.00	0.00	0.00	400.00	4,100.00
200-603-5410-00	OPERATION AND MAINTENANCE	35,000.00	37,089.18	984.89	984.89	6,559.71	29,544.58
200-603-5500-00	CAPITAL OUTLAY	10,000.00	19,300.00	0.00	0.00	9,300.00	10,000.00
200-604-5410-00	OPERATION AND MAINTENANCE	35,000.00	36,425.00	439.50	439.50	27,989.00	7,996.50
TOTAL EXPENDITURES		386,750.00	406,063.47	23,495.93	23,495.93	125,257.51	257,310.03
TOTAL REVENUES		335,750.00	335,750.00	23,450.85	23,450.85	0.00	312,299.15
TOTAL EXPENDITURES		386,750.00	406,063.47	23,495.93	23,495.93	125,257.51	257,310.03
NET OF REVENUES & EXPENDITURES		(51,000.00)	(70,313.47)	(45.08)	(45.08)	(125,257.51)	54,989.12
BEG. FUND BALANCE		498,991.54	498,991.54		498,991.54		
END FUND BALANCE		447,991.54	428,678.07		498,946.46		
Fund 201 - STATE HIGHWAY							
Revenues							
201-000-4322-00	AUTO LICENSE TAX	5,200.00	5,200.00	357.50	357.50	0.00	4,842.50
201-000-4323-00	GASOLINE TAX	21,750.00	21,750.00	1,541.98	1,541.98	0.00	20,208.02
201-000-4700-00	INTEREST	400.00	400.00	0.00	0.00	0.00	400.00
201-000-4810-00	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
201-000-4900-00	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		27,350.00	27,350.00	1,899.48	1,899.48	0.00	25,450.52
Expenditures							
201-603-5340-00	OTHER CONTRACT SERVICES	5,000.00	5,000.00	0.00	0.00	1,637.50	3,362.50
201-603-5410-00	OPERATION AND MAINTENANCE	13,350.00	14,350.00	270.42	270.42	3,029.58	11,050.00
201-603-5500-00	CAPITAL OUTLAY	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
201-603-5600-00	DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
201-603-5601-00	LEASE PRINCIPAL	3,700.00	3,700.00	0.00	0.00	2,600.00	1,100.00
201-603-5610-00	DEBT INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
201-603-5611-00	LEASE INTEREST	300.00	300.00	0.00	0.00	125.00	175.00
TOTAL EXPENDITURES		27,350.00	28,350.00	270.42	270.42	7,392.08	20,687.50
TOTAL REVENUES		27,350.00	27,350.00	1,899.48	1,899.48	0.00	25,450.52
TOTAL EXPENDITURES		27,350.00	28,350.00	270.42	270.42	7,392.08	20,687.50
NET OF REVENUES & EXPENDITURES		0.00	(1,000.00)	1,629.06	1,629.06	(7,392.08)	4,763.02
BEG. FUND BALANCE		62,991.51	62,991.51		62,991.51		
END FUND BALANCE		62,991.51	61,991.51		64,620.57		
Fund 202 - COURT TECH FUND A							
Revenues							
202-000-4691-00	COMPUTER FEE	2,400.00	2,400.00	178.00	178.00	0.00	2,222.00
TOTAL REVENUES		2,400.00	2,400.00	178.00	178.00	0.00	2,222.00
Expenditures							
202-510-5340-00	OTHER CONTRACT SERVICES	1,200.00	1,200.00	875.50	875.50	135.00	189.50
202-510-5400-00	OFFICE SUPPLIES AND MATERIALS	600.00	600.00	0.00	0.00	300.00	300.00

PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018	2018	ACTIVITY FOR	YTD BALANCE	ENCUMBERED	UNENCUMBERED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/18	01/31/2018	YEAR-TO-DATE	BALANCE
Fund 202 - COURT TECH FUND A							
Expenditures							
202-510-5410-00	OPERATION AND MAINTENANCE	500.00	500.00	0.00	0.00	0.00	500.00
202-510-5500-00	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		2,300.00	2,300.00	875.50	875.50	435.00	989.50
TOTAL REVENUES		2,400.00	2,400.00	178.00	178.00	0.00	2,222.00
TOTAL EXPENDITURES		2,300.00	2,300.00	875.50	875.50	435.00	989.50
NET OF REVENUES & EXPENDITURES		100.00	100.00	(697.50)	(697.50)	(435.00)	1,232.50
BEG. FUND BALANCE		21,656.92	21,656.92		21,656.92		
END FUND BALANCE		21,756.92	21,756.92		20,959.42		
Fund 203 - COURT TECH FUND B							
Revenues							
203-000-4691-00	COMPUTER FEE	8,000.00	8,000.00	587.00	587.00	0.00	7,413.00
TOTAL REVENUES		8,000.00	8,000.00	587.00	587.00	0.00	7,413.00
Expenditures							
203-510-5340-00	OTHER CONTRACT SERVICES	1,400.00	1,400.00	875.50	875.50	135.00	389.50
203-510-5400-00	OFFICE SUPPLIES AND MATERIALS	600.00	600.00	0.00	0.00	300.00	300.00
203-510-5410-00	OPERATION AND MAINTENANCE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
203-510-5500-00	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		3,000.00	3,000.00	875.50	875.50	435.00	1,689.50
TOTAL REVENUES		8,000.00	8,000.00	587.00	587.00	0.00	7,413.00
TOTAL EXPENDITURES		3,000.00	3,000.00	875.50	875.50	435.00	1,689.50
NET OF REVENUES & EXPENDITURES		5,000.00	5,000.00	(288.50)	(288.50)	(435.00)	5,723.50
BEG. FUND BALANCE		9,889.27	9,889.27		9,889.27		
END FUND BALANCE		14,889.27	14,889.27		9,600.77		
Fund 204 - PERMISSIVE TAX							
Revenues							
204-000-4324-00	PERMISSIVE AUTO LICENSE TAX	64,000.00	64,000.00	4,518.60	4,518.60	0.00	59,481.40
TOTAL REVENUES		64,000.00	64,000.00	4,518.60	4,518.60	0.00	59,481.40
Expenditures							
204-603-5320-00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
204-603-5340-00	OTHER CONTRACT SERVICES	7,900.00	8,900.00	270.41	270.41	1,729.59	6,900.00
204-603-5410-00	OPERATION AND MAINTENANCE	6,800.00	6,800.00	0.00	0.00	0.00	6,800.00
204-603-5500-00	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
204-603-5600-00	DEBT PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
204-603-5601-00	LEASE PRINCIPAL	47,000.00	47,000.00	0.00	0.00	26,435.93	20,564.07
204-603-5610-00	DEBT INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
204-603-5611-00	LEASE INTEREST	2,300.00	2,300.00	0.00	0.00	483.65	1,816.35
TOTAL EXPENDITURES		64,000.00	65,000.00	270.41	270.41	28,649.17	36,080.42

PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018	2018	ACTIVITY FOR	YTD BALANCE	ENCUMBERED	UNENCUMBERED
		ORIGINAL BUDGET					
			AMENDED BUDGET	MONTH 01/31/18	01/31/2018	YEAR-TO-DATE	BALANCE
Fund 204 - PERMISSIVE TAX							
TOTAL REVENUES		64,000.00	64,000.00	4,518.60	4,518.60	0.00	59,481.40
TOTAL EXPENDITURES		64,000.00	65,000.00	270.41	270.41	28,649.17	36,080.42
NET OF REVENUES & EXPENDITURES		0.00	(1,000.00)	4,248.19	4,248.19	(28,649.17)	23,400.98
BEG. FUND BALANCE		114,023.03	114,023.03		114,023.03		
END FUND BALANCE		114,023.03	113,023.03		118,271.22		
Fund 205 - BED TAX FUND							
Revenues							
205-000-4220-00	HOTEL/MOTEL TAX	70,000.00	70,000.00	5,120.62	5,120.62	0.00	64,879.38
TOTAL REVENUES		70,000.00	70,000.00	5,120.62	5,120.62	0.00	64,879.38
Expenditures							
205-501-5340-00	OTHER CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
205-501-5351-00	BED TAX GRANT	22,000.00	30,000.00	21,000.00	21,000.00	0.00	9,000.00
205-570-5344-00	DESTINATION: CANAL WINCHESTER	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
TOTAL EXPENDITURES		52,000.00	60,000.00	21,000.00	21,000.00	30,000.00	9,000.00
TOTAL REVENUES		70,000.00	70,000.00	5,120.62	5,120.62	0.00	64,879.38
TOTAL EXPENDITURES		52,000.00	60,000.00	21,000.00	21,000.00	30,000.00	9,000.00
NET OF REVENUES & EXPENDITURES		18,000.00	10,000.00	(15,879.38)	(15,879.38)	(30,000.00)	55,879.38
BEG. FUND BALANCE		126,179.49	126,179.49		126,179.49		
END FUND BALANCE		144,179.49	136,179.49		110,300.11		
Fund 206 - FEMA GRANT							
Revenues							
206-000-4350-00	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
Expenditures							
206-570-5700-00	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE							
END FUND BALANCE							
Fund 207 - BWC GRANT							
Revenues							
207-000-4340-00	STATE GRANTS	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
207-000-4340-01	STATE GRANTS - SAFETY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		2,500.00	2,500.00	0.00	0.00	0.00	2,500.00

		2018		ACTIVITY FOR			
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2018 AMENDED BUDGET	MONTH 01/31/18	YTD BALANCE 01/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
Fund 207 - BWC GRANT							
Expenditures							
207-521-5320-00	PROFESSIONAL SERVICES	2,500.00	2,500.00	0.00	0.00	2,000.00	500.00
207-530-5500-01	CAPITAL OUTLAY - GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		2,500.00	2,500.00	0.00	0.00	2,000.00	500.00
TOTAL REVENUES		2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
TOTAL EXPENDITURES		2,500.00	2,500.00	0.00	0.00	2,000.00	500.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	(2,000.00)	2,000.00
BEG. FUND BALANCE		425.50	425.50		425.50		
END FUND BALANCE		425.50	425.50		425.50		
Fund 208 - INTERURBAN PROJECT FUND							
Revenues							
208-000-4820-00	DONATIONS/CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
Expenditures							
208-600-5340-00	OTHER CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
208-600-5500-00	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE		872.25	872.25		872.25		
END FUND BALANCE		872.25	872.25		872.25		
Fund 209 - DILEY ROAD PITIE FUND							
Revenues							
209-000-4200-00	GENERAL PROPERTY TAX - REAL ESTATE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL REVENUES		200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
Expenditures							
209-570-5323-00	COUNTY AUDITOR/TREASURER FEES	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00
TOTAL EXPENDITURES		4,500.00	4,500.00	0.00	0.00	0.00	4,500.00
TOTAL REVENUES		200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL EXPENDITURES		4,500.00	4,500.00	0.00	0.00	0.00	4,500.00
NET OF REVENUES & EXPENDITURES		195,500.00	195,500.00	0.00	0.00	0.00	195,500.00
BEG. FUND BALANCE		1,124,635.62	1,124,635.62		1,124,635.62		
END FUND BALANCE		1,320,135.62	1,320,135.62		1,124,635.62		

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REVENUE AND EXPENDITURE REPORT FOR CITY OF CANAL WINCHESTER

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PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/18	YTD BALANCE 01/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
Fund 210 - GENDER ROAD TIF							
Revenues							
210-000-4200-00	GENERAL PROPERTY TAX - REAL ESTATE	120,000.00	120,000.00	0.00	0.00	0.00	120,000.00
210-000-4910-00	ADVANCE IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		120,000.00	120,000.00	0.00	0.00	0.00	120,000.00
Expenditures							
210-570-5323-00	COUNTY AUDITOR/TREASURER FEES	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00
210-570-5410-00	OPERATION AND MAINTENANCE	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0.00
210-570-5500-00	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
210-570-5800-00	ADVANCES OUT	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00
TOTAL EXPENDITURES		84,000.00	84,000.00	40,000.00	40,000.00	0.00	44,000.00
TOTAL REVENUES		120,000.00	120,000.00	0.00	0.00	0.00	120,000.00
TOTAL EXPENDITURES		84,000.00	84,000.00	40,000.00	40,000.00	0.00	44,000.00
NET OF REVENUES & EXPENDITURES		36,000.00	36,000.00	(40,000.00)	(40,000.00)	0.00	76,000.00
BEG. FUND BALANCE		84,394.82	84,394.82		84,394.82		
END FUND BALANCE		120,394.82	120,394.82		44,394.82		
Fund 211 - CEMETERY FUND							
Revenues							
211-000-4540-00	CEMETERY FEES	0.00	0.00	0.00	0.00	0.00	0.00
211-000-4541-00	PERPETUAL CARE	5,000.00	5,000.00	972.50	972.50	0.00	4,027.50
211-000-4900-00	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
211-000-4910-00	ADVANCE IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		5,000.00	5,000.00	972.50	972.50	0.00	4,027.50
Expenditures							
211-202-5320-00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
211-202-5410-00	OPERATION AND MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
211-202-5700-00	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
211-202-5800-00	ADVANCES OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		5,000.00	5,000.00	972.50	972.50	0.00	4,027.50
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		5,000.00	5,000.00	972.50	972.50	0.00	4,027.50
BEG. FUND BALANCE		11,289.21	11,289.21		11,289.21		
END FUND BALANCE		16,289.21	16,289.21		12,261.71		
Fund 212 - MCGILL PARK FUND							
Revenues							
212-000-4820-00	DONATIONS/CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/18	YTD BALANCE 01/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
Fund 212 - MCGILL PARK FUND							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE		50,000.00	50,000.00		50,000.00		
END FUND BALANCE		50,000.00	50,000.00		50,000.00		
Fund 300 - GENERAL OBLIGATION BONDS							
Revenues							
300-000-4830-00	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
300-000-4831-00	NOTE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
300-000-4832-00	PREMIUM AND INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
300-000-4900-00	TRANSFER IN	1,240,000.00	1,240,000.00	0.00	0.00	0.00	1,240,000.00
TOTAL REVENUES		1,240,000.00	1,240,000.00	0.00	0.00	0.00	1,240,000.00
Expenditures							
300-571-5600-00	DEBT PRINCIPAL	1,080,000.00	1,100,000.00	315,695.11	315,695.11	775,695.13	8,609.76
300-571-5610-00	DEBT INTEREST	195,000.00	175,000.00	79,172.88	79,172.88	79,872.50	15,954.62
300-571-5620-00	PAYMENT TO ESCROW	0.00	0.00	0.00	0.00	0.00	0.00
300-571-5630-00	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00	0.00
300-571-5640-00	DISCOUNT ON DEBT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,275,000.00	1,275,000.00	394,867.99	394,867.99	855,567.63	24,564.38
TOTAL REVENUES		1,240,000.00	1,240,000.00	0.00	0.00	0.00	1,240,000.00
TOTAL EXPENDITURES		1,275,000.00	1,275,000.00	394,867.99	394,867.99	855,567.63	24,564.38
NET OF REVENUES & EXPENDITURES		(35,000.00)	(35,000.00)	(394,867.99)	(394,867.99)	(855,567.63)	1,215,435.62
BEG. FUND BALANCE		64,308.50	64,308.50		64,308.50		
END FUND BALANCE		29,308.50	29,308.50		(330,559.49)		
Fund 400 - CAPITAL IMPROVEMENTS							
Revenues							
400-000-4830-00	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
400-000-4950-00	ADVANCES	0.00	0.00	0.00	0.00	0.00	0.00
400-700-4700-00	INTEREST	500.00	500.00	40.74	40.74	0.00	459.26
TOTAL REVENUES		500.00	500.00	40.74	40.74	0.00	459.26
Expenditures							
400-700-5500-00	CAPITAL OUTLAY	178,506.00	180,336.82	632.63	632.63	194.06	179,510.13
400-700-5700-00	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
400-700-5800-00	ADVANCES OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		178,506.00	180,336.82	632.63	632.63	194.06	179,510.13
TOTAL REVENUES		500.00	500.00	40.74	40.74	0.00	459.26
TOTAL EXPENDITURES		178,506.00	180,336.82	632.63	632.63	194.06	179,510.13
NET OF REVENUES & EXPENDITURES		(178,006.00)	(179,836.82)	(591.89)	(591.89)	(194.06)	(179,050.87)
BEG. FUND BALANCE		176,147.20	176,147.20		176,147.20		

PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/18	YTD BALANCE 01/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
Fund 400 - CAPITAL IMPROVEMENTS							
END FUND BALANCE		(1,858.80)	(3,689.62)		175,555.31		
Fund 401 - ISSUE 2 / CDBG GRANTS							
Revenues							
401-000-4340-00	STATE GRANTS	2,423,406.00	2,423,406.00	0.00	0.00	0.00	2,423,406.00
TOTAL REVENUES		2,423,406.00	2,423,406.00	0.00	0.00	0.00	2,423,406.00
Expenditures							
401-600-5501-00	CONSTRUCTION CAPITAL OUTLAY	2,496,628.00	2,496,628.00	0.00	0.00	7,300.00	2,489,328.00
401-600-5800-00	ADVANCES OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		2,496,628.00	2,496,628.00	0.00	0.00	7,300.00	2,489,328.00
TOTAL REVENUES		2,423,406.00	2,423,406.00	0.00	0.00	0.00	2,423,406.00
TOTAL EXPENDITURES		2,496,628.00	2,496,628.00	0.00	0.00	7,300.00	2,489,328.00
NET OF REVENUES & EXPENDITURES		(73,222.00)	(73,222.00)	0.00	0.00	(7,300.00)	(65,922.00)
BEG. FUND BALANCE		73,222.01	73,222.01		73,222.01		
END FUND BALANCE		0.01	0.01		73,222.01		
Fund 500 - WATER							
Revenues							
500-000-4420-00	WATER SPECIAL ASSESSMENT	500.00	500.00	0.00	0.00	0.00	500.00
500-000-4530-00	USER CHARGES	1,425,000.00	1,425,000.00	80,874.89	80,874.89	0.00	1,344,125.11
500-000-4532-00	BULK WATER CHARGES	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
500-000-4533-00	CELLULAR ANTENNA RENT	35,000.00	35,000.00	3,013.40	3,013.40	0.00	31,986.60
500-000-4670-00	WATER METER FEES	0.00	0.00	600.00	600.00	0.00	(600.00)
500-000-4810-00	MISCELLANEOUS	1,500.00	1,500.00	12.00	12.00	0.00	1,488.00
500-000-4900-00	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,472,000.00	1,472,000.00	84,500.29	84,500.29	0.00	1,387,499.71
Expenditures							
500-800-5100-00	REGULAR SALARIES	315,000.00	315,000.00	22,773.36	22,773.36	0.00	292,226.64
500-800-5110-00	OVERTIME SALARIES	7,600.00	7,600.00	1,806.26	1,806.26	0.00	5,793.74
500-800-5200-00	PERS	46,350.00	46,350.00	3,385.56	3,385.56	0.00	42,964.44
500-800-5210-00	MEDICARE	4,800.00	4,800.00	375.03	375.03	0.00	4,424.97
500-800-5220-00	WORKERS' COMPENSATION	8,250.00	8,250.00	4,528.60	4,528.60	0.00	3,721.40
500-800-5230-00	INSURANCE PREMIUMS	103,000.00	103,000.00	9,548.77	9,548.77	74,807.94	18,643.29
500-800-5240-00	TRAVEL/TRANSPORTATION	200.00	200.00	0.00	0.00	0.00	200.00
500-800-5250-00	UNIFORMS/LICENSES	2,900.00	2,900.00	1,400.00	1,400.00	0.00	1,500.00
500-800-5320-00	PROFESSIONAL SERVICES	10,000.00	11,381.98	0.00	0.00	11,381.98	0.00
500-800-5325-00	TRAINING/EDUCATION	2,000.00	2,000.00	0.00	0.00	215.00	1,785.00
500-800-5340-00	BILL PRINTING/MAILING SERVICES	4,000.00	4,269.34	126.18	126.18	4,143.16	0.00
500-800-5330-00	INSURANCE/BONDING	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
500-800-5340-00	OTHER CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
500-800-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	5,000.00	5,000.00	0.00	0.00	1,932.00	3,068.00
500-800-5348-00	STATE OPERATING FEES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
500-800-5400-00	OFFICE SUPPLIES AND MATERIALS	4,500.00	5,278.51	695.68	695.68	2,091.21	2,491.62
500-800-5410-00	OPERATION AND MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
500-800-5500-00	CAPITAL OUTLAY	7,000.00	7,000.00	0.00	0.00	779.00	6,221.00
500-800-5600-00	DEBT PRINCIPAL	180,000.00	180,000.00	89,047.97	89,047.97	90,302.03	650.00

DB: Canal Winchester

		2018		ACTIVITY FOR			
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2018 AMENDED BUDGET	MONTH 01/31/18	YTD BALANCE 01/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
Fund 500 - WATER							
Expenditures							
500-800-5601-00	LEASE PRINCIPAL	3,250.00	3,250.00	0.00	0.00	3,250.00	0.00
500-800-5610-00	DEBT INTEREST	55,000.00	55,000.00	27,966.99	27,966.99	26,783.01	250.00
500-800-5611-00	LEASE INTEREST	150.00	150.00	0.00	0.00	150.00	0.00
500-800-5701-00	TRANSFER TO RATE STABILIZATION FUND	0.00	0.00	0.00	0.00	0.00	0.00
500-801-5340-00	OTHER CONTRACT SERVICES	12,500.00	13,134.50	122.11	122.11	1,896.39	11,116.00
500-801-5410-00	OPERATION AND MAINTENANCE	30,000.00	32,082.70	1,958.84	1,958.84	4,173.86	25,950.00
500-801-5410-01	CHEMICALS	225,000.00	229,059.89	4,044.85	4,044.85	65,135.89	159,879.15
500-801-5500-00	CAPITAL OUTLAY	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00
500-802-5300-00	UTILITIES	85,000.00	90,176.26	7,458.63	7,458.63	80,159.44	2,558.19
500-802-5320-00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
500-802-5340-00	OTHER CONTRACT SERVICES	102,500.00	157,125.00	5,007.73	5,007.73	80,411.05	71,706.22
500-802-5347-00	PAYMENT TO POLITICAL SUBDIVISION	120,000.00	130,885.47	7,358.26	7,358.26	103,527.21	20,000.00
500-802-5352-00	GIS	9,000.00	9,000.00	0.00	0.00	5,400.00	3,600.00
500-802-5410-00	OPERATION AND MAINTENANCE	30,000.00	30,805.25	605.54	605.54	3,834.04	26,365.67
500-802-5411-00	FUEL	55,000.00	7,113.78	0.00	0.00	6,113.78	1,000.00
500-802-5420-00	FLEET OPERATION AND MAINTENANCE	2,000.00	2,251.42	84.66	84.66	1,157.97	1,008.79
500-802-5500-00	CAPITAL OUTLAY	110,000.00	117,729.50	1,087.50	1,087.50	11,899.50	104,742.50
TOTAL EXPENDITURES		1,594,000.00	1,634,793.60	189,382.52	189,382.52	593,544.46	851,866.62
TOTAL REVENUES		1,472,000.00	1,472,000.00	84,500.29	84,500.29	0.00	1,387,499.71
TOTAL EXPENDITURES		1,594,000.00	1,634,793.60	189,382.52	189,382.52	593,544.46	851,866.62
NET OF REVENUES & EXPENDITURES		(122,000.00)	(162,793.60)	(104,882.23)	(104,882.23)	(593,544.46)	535,633.09
BEG. FUND BALANCE		1,229,548.52	1,229,548.52		1,229,548.52		
END FUND BALANCE		1,107,548.52	1,066,754.92		1,124,666.29		
Fund 501 - WATER CONNECTIONS							
Revenues							
501-000-4531-00	CAPACITY FEES	200,000.00	200,000.00	12,192.00	12,192.00	0.00	187,808.00
TOTAL REVENUES		200,000.00	200,000.00	12,192.00	12,192.00	0.00	187,808.00
Expenditures							
501-800-5600-00	DEBT PRINCIPAL	72,000.00	72,000.00	35,535.81	35,535.81	35,841.99	622.20
501-800-5610-00	DEBT INTEREST	13,000.00	13,000.00	6,594.42	6,594.42	6,306.58	99.00
501-803-5320-00	PROFESSIONAL SERVICES	75,000.00	77,828.00	0.00	0.00	2,828.00	75,000.00
501-803-5330-00	INSURANCE/BONDING	0.00	0.00	0.00	0.00	0.00	0.00
501-803-5340-00	OTHER CONTRACT SERVICES	95,000.00	124,715.00	0.00	0.00	29,715.00	95,000.00
501-803-5500-00	CAPITAL OUTLAY	250,000.00	297,350.00	0.00	0.00	47,350.00	250,000.00
TOTAL EXPENDITURES		505,000.00	584,893.00	42,130.23	42,130.23	122,041.57	420,721.20
TOTAL REVENUES		200,000.00	200,000.00	12,192.00	12,192.00	0.00	187,808.00
TOTAL EXPENDITURES		505,000.00	584,893.00	42,130.23	42,130.23	122,041.57	420,721.20
NET OF REVENUES & EXPENDITURES		(305,000.00)	(384,893.00)	(29,938.23)	(29,938.23)	(122,041.57)	(232,913.20)
BEG. FUND BALANCE		1,629,511.97	1,629,511.97		1,629,511.97		
END FUND BALANCE		1,324,511.97	1,244,618.97		1,599,573.74		

Revenues

PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/18	YTD BALANCE 01/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
Fund 502 - WATER STABILITY FUND							
Revenues							
502-000-4900-00	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
Expenditures							
502-800-5500-00	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE							
END FUND BALANCE							
Fund 510 - SEWER							
Revenues							
510-000-4430-00	SEWER SPECIAL ASSESSMENT	450.00	450.00	0.00	0.00	0.00	450.00
510-000-4530-00	USER CHARGES	1,640,000.00	1,640,000.00	71,142.57	71,142.57	0.00	1,568,857.43
510-000-4810-00	MISCELLANEOUS	2,500.00	2,500.00	11.98	11.98	0.00	2,488.02
510-000-4830-00	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
510-000-4831-00	NOTE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00
510-000-4900-00	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,642,950.00	1,642,950.00	71,154.55	71,154.55	0.00	1,571,795.45
Expenditures							
510-810-5100-00	REGULAR SALARIES	310,000.00	310,000.00	22,356.84	22,356.84	0.00	287,643.16
510-810-5110-00	OVERTIME SALARIES	9,900.00	9,900.00	1,872.55	1,872.55	0.00	8,027.45
510-810-5200-00	PERS	45,720.00	45,720.00	3,336.57	3,336.57	0.00	42,383.43
510-810-5210-00	MEDICARE	4,730.00	4,730.00	363.26	363.26	0.00	4,366.74
510-810-5220-00	WORKERS' COMPENSATION	8,150.00	8,150.00	4,601.83	4,601.83	0.00	3,548.17
510-810-5230-00	INSURANCE PREMIUMS	122,000.00	122,000.00	12,764.93	12,764.93	105,985.66	3,249.41
510-810-5240-00	TRAVEL/TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
510-810-5250-00	UNIFORMS/LICENSES	2,575.00	2,575.00	1,400.00	1,400.00	0.00	1,175.00
510-810-5320-00	PROFESSIONAL SERVICES	88,000.00	89,381.98	0.00	0.00	13,381.98	76,000.00
510-810-5325-00	TRAINING/EDUCATION	2,000.00	2,000.00	90.00	90.00	640.00	1,270.00
510-810-5326-00	BILL PRINTING/MAILING SERVICES	4,000.00	4,269.34	126.18	126.18	4,143.16	0.00
510-810-5330-00	INSURANCE/BONDING	14,000.00	14,000.00	0.00	0.00	14,000.00	0.00
510-810-5340-00	OTHER CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
510-810-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	9,600.00	9,600.00	255.60	255.60	1,844.00	7,500.40
510-810-5348-00	STATE OPERATING FEES	8,000.00	8,000.00	6,068.83	6,068.83	0.00	1,931.17
510-810-5349-00	MISCELLANEOUS CONTRACT SERVICES	5,500.00	5,952.02	441.00	441.00	5,511.02	0.00
510-810-5400-00	OFFICE SUPPLIES AND MATERIALS	4,000.00	5,109.06	996.36	996.36	1,995.34	2,117.36
510-810-5410-00	OPERATION AND MAINTENANCE	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
510-810-5500-00	CAPITAL OUTLAY	7,000.00	7,000.00	0.00	0.00	929.00	6,071.00
510-810-5600-00	DEBT PRINCIPAL	351,000.00	351,000.00	29,883.94	29,883.94	320,240.43	875.63
510-810-5601-00	LEASE PRINCIPAL	5,250.00	5,250.00	0.00	0.00	2,150.00	3,100.00
510-810-5610-00	DEBT INTEREST	74,000.00	74,000.00	9,498.06	9,498.06	64,435.97	65.97
510-810-5611-00	LEASE INTEREST	400.00	400.00	0.00	0.00	100.00	300.00
510-810-5620-00	PAYMENT TO ESCROW	0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018	2018	ACTIVITY FOR	YTD BALANCE	ENCUMBERED	UNENCUMBERED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/18	01/31/2018	YEAR-TO-DATE	BALANCE
Fund 510 - SEWER							
Expenditures							
510-810-5630-00	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00	0.00
510-810-5701-00	TRANSFER TO RATE STABILIZATION FUND	0.00	0.00	0.00	0.00	0.00	0.00
510-811-5300-00	UTILITIES	175,000.00	194,787.82	17,060.92	17,060.92	175,994.17	1,732.73
510-811-5310-00	COMMUNICATIONS/PRINTING/ADVERTISING	4,800.00	4,800.00	370.45	370.45	4,429.55	0.00
510-811-5320-00	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	135.00	(135.00)
510-811-5340-00	OTHER CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
510-811-5346-00	SLUDGE REMOVAL	140,000.00	141,500.00	0.00	0.00	115,695.00	25,805.00
510-811-5349-00	MISCELLANEOUS CONTRACT SERVICES	25,000.00	30,633.89	2,038.91	2,038.91	18,108.48	10,486.50
510-811-5410-00	OPERATION AND MAINTENANCE	25,000.00	27,029.90	418.50	418.50	18,867.31	7,744.09
510-811-5411-00	FUEL	7,000.00	10,106.98	0.00	0.00	6,606.98	3,500.00
510-811-5420-00	FLEET OPERATION AND MAINTENANCE	2,000.00	2,409.58	162.51	162.51	1,174.54	1,072.53
510-811-5500-00	CAPITAL OUTLAY	51,000.00	54,028.03	1,337.97	1,337.97	10,680.06	42,010.00
510-812-5320-00	PROFESSIONAL SERVICES	5,000.00	5,035.00	7.78	7.78	0.00	5,027.22
510-812-5340-00	OTHER CONTRACT SERVICES	50,000.00	56,155.64	425.50	425.50	25,180.14	30,550.00
510-812-5352-00	GIS	9,000.00	9,000.00	0.00	0.00	5,400.00	3,600.00
510-812-5410-00	OPERATION AND MAINTENANCE	100,000.00	109,074.12	623.79	623.79	11,784.66	96,665.67
510-812-5500-00	CAPITAL OUTLAY	100,000.00	114,059.50	4,457.01	4,457.01	16,709.99	92,892.50
TOTAL EXPENDITURES		1,771,625.00	1,839,657.86	120,959.29	120,959.29	946,122.44	772,576.13
TOTAL REVENUES		1,642,950.00	1,642,950.00	71,154.55	71,154.55	0.00	1,571,795.45
TOTAL EXPENDITURES		1,771,625.00	1,839,657.86	120,959.29	120,959.29	946,122.44	772,576.13
NET OF REVENUES & EXPENDITURES		(128,675.00)	(196,707.86)	(49,804.74)	(49,804.74)	(946,122.44)	799,219.32
BEG. FUND BALANCE		1,434,221.19	1,434,221.19		1,434,221.19		
END FUND BALANCE		1,305,546.19	1,237,513.33		1,384,416.45		
Fund 511 - SEWER CONNECTIONS							
Revenues							
511-000-4531-00	CAPACITY FEES	500,000.00	500,000.00	29,434.00	29,434.00	0.00	470,566.00
511-000-4810-00	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		500,000.00	500,000.00	29,434.00	29,434.00	0.00	470,566.00
Expenditures							
511-810-5600-00	DEBT PRINCIPAL	167,500.00	167,500.00	0.00	0.00	167,500.00	0.00
511-810-5610-00	DEBT INTEREST	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
511-813-5320-00	PROFESSIONAL SERVICES	50,000.00	52,136.25	0.00	0.00	2,136.25	50,000.00
511-813-5340-00	OTHER CONTRACT SERVICES	350,000.00	379,208.39	0.00	0.00	84,208.39	295,000.00
511-813-5500-00	CAPITAL OUTLAY	150,000.00	194,939.20	44,912.10	44,912.10	0.00	150,027.10
511-813-5701-00	TRANSFER TO RATE STABILIZATION FUND	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		724,500.00	800,783.84	44,912.10	44,912.10	260,844.64	495,027.10
TOTAL REVENUES		500,000.00	500,000.00	29,434.00	29,434.00	0.00	470,566.00
TOTAL EXPENDITURES		724,500.00	800,783.84	44,912.10	44,912.10	260,844.64	495,027.10
NET OF REVENUES & EXPENDITURES		(224,500.00)	(300,783.84)	(15,478.10)	(15,478.10)	(260,844.64)	(24,461.10)
BEG. FUND BALANCE		2,907,250.80	2,907,250.80		2,907,250.80		
END FUND BALANCE		2,682,750.80	2,606,466.96		2,891,772.70		

Fund 512 - SEWER RATE STABILITY FUND

PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/18	YTD BALANCE 01/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
Fund 512 - SEWER RATE STABILITY FUND							
Revenues							
512-000-4900-00	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
Expenditures							
512-810-5500-00	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE		1,000,000.00	1,000,000.00		1,000,000.00		
END FUND BALANCE		1,000,000.00	1,000,000.00		1,000,000.00		
Fund 520 - STORM WATER FUND							
Revenues							
520-000-4440-00	STORM WATER SPECIAL ASSESSMENTS	100.00	100.00	0.00	0.00	0.00	100.00
520-000-4530-00	USER CHARGES	240,000.00	240,000.00	19,617.12	19,617.12	0.00	220,382.88
520-000-4622-01	NPDES INSPECTION FEE	0.00	0.00	0.00	0.00	0.00	0.00
520-000-4810-00	MISCELLANEOUS	0.00	0.00	23.98	23.98	0.00	(23.98)
520-000-4831-00	NOTE PROCEEDS	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
TOTAL REVENUES		440,100.00	440,100.00	19,641.10	19,641.10	0.00	420,458.90
Expenditures							
520-820-5100-00	REGULAR SALARIES	68,000.00	68,000.00	5,017.52	5,017.52	0.00	62,982.48
520-820-5110-00	OVERTIME SALARIES	2,700.00	2,700.00	959.31	959.31	0.00	1,740.69
520-820-5200-00	PERS	10,220.00	10,220.00	811.74	811.74	0.00	9,408.26
520-820-5210-00	MEDICARE	1,060.00	1,060.00	90.72	90.72	0.00	969.28
520-820-5220-00	WORKERS' COMPENSATION	1,820.00	1,820.00	938.84	938.84	0.00	881.16
520-820-5230-00	INSURANCE PREMIUMS	26,000.00	26,000.00	1,605.69	1,605.69	20,356.83	4,037.48
520-820-5240-00	TRAVEL/TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
520-820-5250-00	UNIFORMS/LICENSES	675.00	675.00	400.00	400.00	0.00	275.00
520-820-5320-00	PROFESSIONAL SERVICES	5,000.00	5,207.33	0.00	0.00	1,707.33	3,500.00
520-820-5325-00	TRAINING/EDUCATION	400.00	400.00	0.00	0.00	0.00	400.00
520-820-5326-00	BILL PRINTING/MAILING SERVICES	3,000.00	3,040.37	18.92	18.92	3,021.45	0.00
520-820-5330-00	INSURANCE/BONDING	5,000.00	5,000.00	0.00	0.00	4,600.00	400.00
520-820-5340-00	OTHER CONTRACT SERVICES	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
520-820-5345-00	MEMBERSHIPS/SUBSCRIPTIONS	500.00	500.00	0.00	0.00	500.00	0.00
520-820-5348-00	STATE OPERATING FEES	1,000.00	1,000.00	761.00	761.00	0.00	239.00
520-820-5400-00	OFFICE SUPPLIES AND MATERIALS	2,000.00	2,000.00	0.00	0.00	1,100.00	900.00
520-820-5410-00	OPERATION AND MAINTENANCE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
520-820-5500-00	CAPITAL OUTLAY	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00
520-820-5600-00	DEBT PRINCIPAL	257,500.00	257,500.00	0.00	0.00	257,500.00	0.00
520-820-5601-00	LEASE PRINCIPAL	3,250.00	3,250.00	0.00	0.00	3,250.00	0.00
520-820-5610-00	DEBT INTEREST	9,000.00	9,000.00	0.00	0.00	3,250.00	5,750.00
520-820-5611-00	LEASE INTEREST	150.00	150.00	0.00	0.00	150.00	0.00
520-820-5700-00	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00	0.00
520-821-5320-00	PROFESSIONAL SERVICES	5,000.00	5,000.00	0.00	0.00	2,500.00	2,500.00
520-821-5340-00	OTHER CONTRACT SERVICES	20,375.00	20,465.00	0.00	0.00	4,026.24	16,438.76

PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018 ORIGINAL BUDGET	2018 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/18	YTD BALANCE 01/31/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE
Fund 520 - STORM WATER FUND							
Expenditures							
520-821-5352-00	GIS	5,250.00	5,250.00	0.00	0.00	3,400.00	1,850.00
520-821-5410-00	OPERATION AND MAINTENANCE	43,000.00	43,000.00	0.00	0.00	14,284.33	28,715.67
520-821-5500-00	CAPITAL OUTLAY	25,000.00	25,130.00	115.12	115.12	14.88	25,000.00
TOTAL EXPENDITURES		500,200.00	500,667.70	10,718.86	10,718.86	319,661.06	170,287.78
TOTAL REVENUES		440,100.00	440,100.00	19,641.10	19,641.10	0.00	420,458.90
TOTAL EXPENDITURES		500,200.00	500,667.70	10,718.86	10,718.86	319,661.06	170,287.78
NET OF REVENUES & EXPENDITURES		(60,100.00)	(60,567.70)	8,922.24	8,922.24	(319,661.06)	250,171.12
BEG. FUND BALANCE		248,567.02	248,567.02		248,567.02		
END FUND BALANCE		188,467.02	187,999.32		257,489.26		
Fund 900 - COURT AGENCY							
Revenues							
900-000-4690-00	COURT FINES	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
900-000-4701-00	INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
Expenditures							
900-510-9999-00	MAYOR'S COURT DISTRIBUTIONS	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL EXPENDITURES		100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL REVENUES		100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
TOTAL EXPENDITURES		100,000.00	100,000.00	0.00	0.00	0.00	100,000.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE		385.00	385.00		385.00		
END FUND BALANCE		385.00	385.00		385.00		
Fund 901 - MEIJER-SPECIAL							
Revenues							
901-000-4700-00	INTEREST	700.00	700.00	0.00	0.00	0.00	700.00
TOTAL REVENUES		700.00	700.00	0.00	0.00	0.00	700.00
Expenditures							
901-570-9998-00	MEIJER AGENCY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		700.00	700.00	0.00	0.00	0.00	700.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		700.00	700.00	0.00	0.00	0.00	700.00
BEG. FUND BALANCE		135,177.69	135,177.69		135,177.69		
END FUND BALANCE		135,877.69	135,877.69		135,177.69		

PERIOD ENDING 01/31/2018

GL NUMBER	DESCRIPTION	2018		ACTIVITY FOR	YTD BALANCE	ENCUMBERED	UNENCUMBERED
		ORIGINAL	2018	MONTH			
		BUDGET	AMENDED BUDGET	01/31/18	01/31/2018	YEAR-TO-DATE	BALANCE
Fund 902 - GREENGATE DR AGENCY FUND							
Revenues							
902-000-4700-00	INTEREST	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
902-000-4821-00	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
Expenditures							
902-570-9997-00	GREENGATE AGENCY DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,500.00	1,500.00	0.00	0.00	0.00	1,500.00
BEG. FUND BALANCE		302,103.61	302,103.61		302,103.61		
END FUND BALANCE		303,603.61	303,603.61		302,103.61		
TOTAL REVENUES - ALL FUNDS		17,114,556.00	17,114,556.00	975,985.05	975,985.05	0.00	16,138,570.95
TOTAL EXPENDITURES - ALL FUNDS		18,128,684.00	19,127,368.26	1,324,613.23	1,324,613.23	7,066,707.91	10,736,047.12
NET OF REVENUES & EXPENDITURES		(1,014,128.00)	(2,012,812.26)	(348,628.18)	(348,628.18)	(7,066,707.91)	5,402,523.83
BEG. FUND BALANCE - ALL FUNDS		17,999,194.28	17,999,194.28		17,999,194.28		
END FUND BALANCE - ALL FUNDS		16,985,066.28	15,986,382.02		17,650,566.10		

COUNCIL UPDATE



January 31, 2018

Department of Public Service

Matthew C. Peoples, Director

Project Status:

Permissive Funds: As discussed at the last Council meeting, Franklin County holds funds from one of the vehicle registration permissive tax program on behalf of the city and we would like to use \$200,000 of those funds towards the city's costs of the Gender IV project. We are requesting Council to pass a resolution at the 2-5-18 meeting to request those funds as part Franklin County's fund application process.

Gender IV OPWC Project: We are set to bid the project starting the week of 2-5-18 with an engineer's estimate of \$2,230,000; which includes the construction, path extension, and railroad crossing, but not the design, inspection, or utility relocations. Total cost of the project is estimated right around \$3,000,000 (the OPWC grant/loan was \$2,423,406). As has been discussed, with addition of the extended path on Groveport Rd. and the crossing upgrade project sharing with the railroad that is outside the scope of the OPWC project, we will be required to re-appropriate funds once those costs have been determined.

Central Ohio Healthcare Consortium: The COHCC is growing with the addition of the City of Pataskala. This brings our membership total to 11 entities and adds additional credibility in the actuarial process. Also, I have been again voted as chairman of the board of directors; a position I have held for the past five years.

5-Year Capital Improvements Plan: We presented the 5-year CIP and examples of the new CIP Fact Sheets to Council at the October Committee-of-the-Whole meeting. As discussed, we continue to review the Pavement Condition Rating (PCR) report and will incorporate those results in formulating the CIP priorities. Once that is complete we will finalize the CIP and provide to Council.

McGill Park: We have contracted Bird & Bull to begin the property survey of the park lands. Once that is complete we can begin with preliminary design work. Additionally, we have completed the infrastructure planning for the park with concepts for the water, sewer, and fiber lines currently being completed and continue to work on maintenance/equipment planning.

Westchester Park Shelter House: We have begun collecting information for the design of the Westchester Park shelter house and will proceed further once we receive feedback from the final public comments session of the Parks Master Planning process.

ODOT Maintenance: Mayor Ebert and I meet with ODOT representatives to discuss maintenance responsibilities of US Rout 33. Not much was rectified, though we were able to identify a few inconsistencies with their position. However, Gene has been working on ODOT's general counsel from a previous meeting and we are working on the possibility of a compromise to share in the maintenance responsibility.

COUNCIL UPDATE



January 31, 2018

Division of Urban Forestry

Dick Miller, Urban Forester

Project Status:

Weed Control:

We are awaiting prices for herbicides from our vendor. Areas treated will include guard rails/signs, mulched beds, gutter pans along streets, gravel areas, sidewalk seams, and some brick paver areas. Spot treatment along fences and control of exotic invasives occurs in various situations.

Tree Removals proposed:

- No street tree removals proposed at this time.
- Tree removals along Groveport Road are related to South Central Power work and bike path clearing work.

Landscape:

Spring street tree bid packages will go out in February of 2018. Areas proposed in the first draft to receive trees by quantity are:

- Ashbrook Village 6
- Cherry Landing 2
- Old Town 5
- Winchester Village 8
- Winchester Trace (Tank Town) 5
- Villages at Westchester 44
- Stock trees 4

COUNCIL UPDATE



January 31, 2018

Division of Water Reclamation

Steve Smith, Superintendent

Project Status:

Process Blower: The three new larger variable frequency drives have been installed, as are the new 125 HP motors. The newly completed blower system is now in active service.

Albion St. Sewer: The contract for the sewer line replacement was awarded to Seals Excavating and work is to commence soon.

Emergency Storm Pump: The new diesel powered storm water/backup pump is completed and in active service. A new protective shed is being designed and will be built soon.

Safety: The safety committee will be meeting at the last Wednesday of January where the next topic for the Public Works bi-monthly safety meeting will be selected.

COUNCIL UPDATE



January 31, 2018

Division of Streets, Lands and Buildings

Shawn Starcher, Manager

Project Status:

Winter Season: Thus far in the winter season city crews used 130 tons of salt and accumulated 408.5 hours for snow/ice removal during.

Patching: City crews have been very busy filling potholes with the Durapatcher.

Decorations: All Holiday decorations/banners have been removed and stored until next season.

Basin Cleaning: Crews have begun our annual storm water basin vacuuming/cleaning. This will continue as weather permits.

Family Addition: Congratulations to Jacob Hummel and his wife Danielle on the birth of their baby girl, Cora Jean Hummel.

COUNCIL UPDATE



January 31, 2018

Division of Information Technology

Rick Brown, IT Coordinator

Project Status:

Network Environment: We are in the midst of a server infrastructure upgrade that encompasses reducing the number of physical servers into virtual servers, implementing a new Storage Area Network device, and implementing an environment with many redundancies. The new infrastructure will be using High Availability features for redundancy at our off-site data center. The on premise data center will see reductions in energy, hardware and software. The overall implementation will take about a year. Currently, the offsite backup server has been built and being seeded with backups.

Security Training: There will be a technology class to be scheduled for new Council members and employees.

COUNCIL UPDATE



January 31, 2018

Division of Water

Joe Taylor, Superintendent

Project Status:

Distribution Repairs:

- Staff will be assisting Dow Construction on a water leak located at 22 W. Mound Street. Leak did not surface and was found through meter noise.
- Staff responded to an afterhours leak at 92 E Waterloo where we discovered a broken service line on the homeowner's side. They are scheduled to repair within the next few weeks.

Filter 3 Repairs: Staff has made air solenoid replacements and added 4" of anthracite. We will be monitoring constantly.

Bulk Water Sales: The bulk water control panel has been delivered and we are still waiting for the necessary fittings to perform the install.

AMI: Staff is continuing its efforts installing Zenner AMI meters and we are currently at approximately 820 meters installed.

COUNCIL UPDATE



February 1, 2018

Construction Services Department
Bill Sims, Administrator

ACTION NEEDED BY COUNCIL: Legislation to authorize the Transfer Agreement with ODNR for a parcel of old canal land on Groveport Rd.

Capital Improvement Projects

2018 Street Program: Project will be advertised for bids on 2/7/18. Bid opening will be 3/2/18. Informational sheet is attached to this report.

Gender Rd. Ph. 4: Utility relocations underway. Project to be advertised 2/7/18 with the bid opening on 3/2/18. See attached informational sheet.

Private Development Projects

Canal Cove Sec. 5: Westport Homes. Utilities complete. Road construction delayed until spring.

Crossroads Church: Awaiting submittal of engineering plans for review. Developer's engineer working on bridge design issues.

Winchester Veterinary Clinic: Preconstruction conducted 9/20/17. Construction dormant due to design issues.

New Faith Church: Preconstruction Meeting held. Site work has commenced. Foundations placed.

Brew Dog Hotel: Civil plans approved. Clearing performed. Utility relocations performed. Parking lot under construction. Building pad under construction.

Winchester Ridge Phase 3: Plans approved. Preconstruction meeting conducted 1/11/18. Utility installation to commence 2/12/18.

Villages At Westchester Sec. 10-2 & 9-1: Plans approved. Preconstruction meeting to be held in early February.

Villages At Westchester Section 12-2, part 3: Plans approved. Preconstruction meeting to be conducted in early February.

Project: 2018 Street Maintenance Program

Type: Capital Improvement

Cost: Estimated Cost \$750,000

Financing: City of Canal Winchester

Engineer: EMH&T
Columbus, OH

Contractor: TBD

City Contact: Bill Sims
Construction Services Administrator
614-834-5109
wsims@canalwinchesterohio.gov



Description: The Street Program consists of work in several areas of the City. The general goal of the program is maintenance and preventative maintenance of existing infrastructure. This year the City will be improving the following areas:

N. High St.: The roadway from US 33 south to the railroad tracks will be milled and resurfaced. New thermoplastic striping will be installed on the roadway.

Ashbrook Village: Asphalt pavement milling and resurfacing is planned for Embers Ln., Walnut Dr., Jenkins Dr., Murdock Ln., Murdock Ct., Creek Ct., Heffley Ct., Bruns Ct., Atwell Ct., Ashlar Ct., Saylor Ct., Clay Ct. E & W, and Brick Ct. Sidewalk ramps will be improved as necessary.

Villages at Westchester: Buckner St. from the court to the end cul-de-sac will receive pavement repairs and resurfacing. The asphalt multi-use path along Dietz Dr. and along Thrush Dr. will receive repairs and be resurfaced.

Towing Path Parking Lot: The new public parking lot at the Washington St. and Groveport Rd. intersection will be completed.

Asphalt pavement crack filling and surface rejuvenation: Various streets will be crack filled. Winchester Trace will receive an application of pavement rejuvenator.

City wide misc. items: Misc. spot repairs will be made to curbs and pavements. Some curb inlet repairs will be performed as well.

Sidewalk Program: Residents will be afforded the opportunity to opt-in to cost sharing program administered by the City. This program, utilizing the Street Program contract, will replace deteriorated and uneven sidewalks in designated areas of town. This year the work area will be predominately along Washington St., south of Columbus St. and in the Washington Knolls neighborhood.

Traffic and Access Impacts:

Access for emergency services will always be maintained.

N. High St.: Traffic will be maintained. Drive access will generally be maintained. There will be some limited access interruptions while work is being performed immediately in front of your property. Notices of expected interruptions will be posted by the contractor.

Ashbrook Village: Traffic will be maintained. On street parking will be restricted to provide adequate and safe work areas. Drive access will generally be maintained. There will be some limited access interruptions while work is being performed immediately in front of your property. Notices of expected interruptions will be posted by the contractor.

Villages at Westchester: Traffic will be maintained. On street parking will be restricted to provide adequate and safe work areas. Drive access will generally be maintained. There will be some limited access interruptions while work is being performed immediately in front of your property. Notices of expected interruptions will be posted by the contractor.

Sidewalk work: Minimal impacts to traffic. Occasional lane closures will be controlled by flaggers.

Crack fill: Moving operation. Traffic control with flaggers.

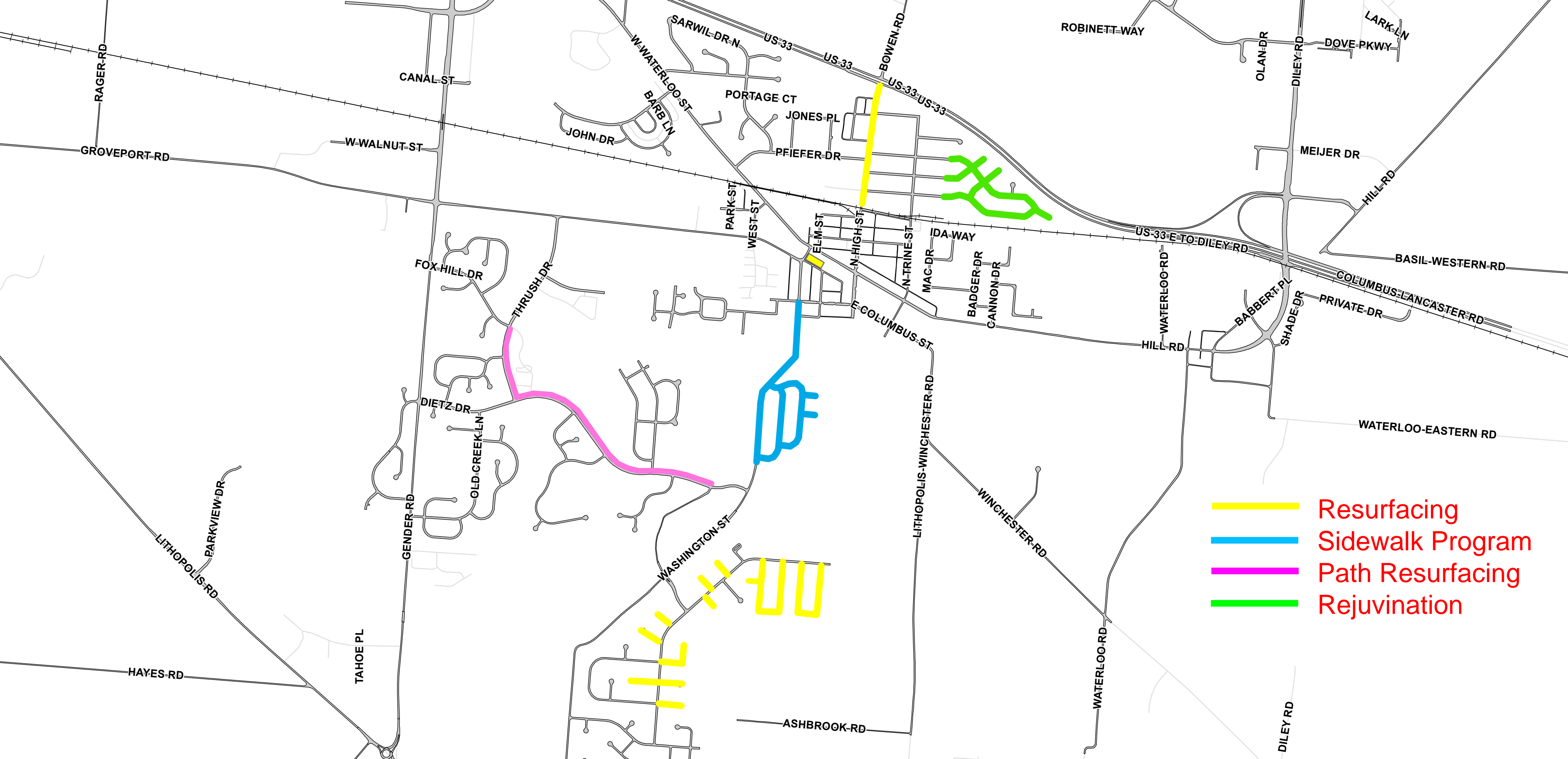
Rejuvenation: Moving operation. Traffic control with flaggers.

Schedule: The program is anticipated to begin in mid April and will be complete in August.

Frequently Asked Questions:

1. **Why is my street being worked on?** Maintenance of asphalt pavements is an important aspect to help insure the longest useful pavement life possible. City streets are regularly reviewed and their condition assessed. Some issues like potholes, broken curbs, large cracks are obvious and need to be corrected to keep the roadway safe. However, we also perform preventative maintenance in order to protect the pavement from deterioration due to climate and traffic that would reduce its useful life. Work such as crack filling, slurry sealing, rejuvenation crack repair, small pavement repairs can help protect the pavement from excessive water reaching the subgrade, deterioration from ultraviolet radiation, & effects of freeze/thaw cycles.

2. **Who do I contact if I have an access issue?** If you anticipate an issue with access to your property during the work please contact the City Construction Administrator, Bill Sims at 834-5109 or email wsims@canalwinchesterohio.gov .
3. **Who can I contact if I have questions about work schedule?** Please contact the Construction Services Administrator, Bill Sims at 834-5109 or email wsims@canalwinchesterohio.gov .
4. **What is “Crack fill”?** Crack fill is a relatively inexpensive first line of defense for an asphalt pavement against its biggest foe, moisture. Crack fill is a bituminous liquid blended with polypropylene fibers that is hot applied to cracks in the pavement larger than 1/8” wide. It is typically cooled with water immediately after placement so the road can be opened to traffic quickly. This material fills the crack and seals it, to help prevent water from reaching the aggregates and soil below the asphalt.
5. **What is “Milling and Resurfacing”?** Pavement “milling” also referred to as “planing” is the method used to remove a designated thickness from an existing asphalt pavement. Most milling is in the 1-1/2” – 3” range, however profile milling or edge milling is sometimes used with thicknesses of less than 1” being removed. After the surface is milled, any necessary repairs of pavement failures are made and then the road is resurfaced with new asphalt. On some mill and resurfacing projects we also apply a layer of geo-textile fabric to the existing asphalt surface before the new asphalt is placed. This paving fabric creates a waterproof membrane between the asphalt layers that aids in the pavements ability to resist the effects of moisture and slows the reappearance of reflective cracking through the new asphalt.
6. **Who should I contact if I have unanswered questions or want to make a comment?** Please contact the City Construction Administrator, Bill Sims at 834-5109 or email wsims@canalwinchesterohio.gov .



- Resurfacing
- Sidewalk Program
- Path Resurfacing
- Rejuvenation

Project: Gender Rd. Improvements, PH.4

Type: Capital Improvement

Cost: Estimated Cost \$2.4M

Financing: City of Canal Winchester w/
Ohio Public Works Commission

Engineer: EMH&T
Columbus, OH

Contractor: TBD

City Contact: Bill Sims
Construction Services Administrator
614-834-5109
wsims@canalwinchesterohio.gov



Description:

This project is the fourth phase of a multiphase improvement effort to the Gender Rd. corridor improving traffic flow and roadway safety. This project, as well as the previous phases, has received grant and loan funding through the Ohio Public Works Commission. The project includes roadway improvements from the Gender Rd. and Groveport Rd. intersection north to the railroad crossing. Work on Groveport Rd. will extend from several hundred feet west of the Gender intersection to several hundred feet east of the intersection.

On Gender Rd., the improvements will include an additional southbound travel lane through the Groveport intersection. On Groveport Rd. the improvements will include the addition of a dedicated right turn lane to Gender for westbound Groveport Rd. traffic and the addition of a second left turn lane to Gender for eastbound Groveport Rd.

Traffic signal improvements will be made to the Gender/Groveport intersection and to the Gender/Walnut intersection. This work will include upgrading the signal poles to mast arms.

Street lighting will be added at the intersections and on Gender Rd. between Groveport Rd. and Walnut St.

In a cooperative effort with the I&O Railroad, the Gender Rd. at-grade rail crossing will be reconstructed.

In addition to the pavement improvements, storm sewer work and waterline replacements will be included in the project. Additionally, the Groveport Rd. bike path will be extended west from Gender Rd. to just short of the city limit.

Traffic and Access Impacts:

Access for emergency services will be maintained.

During the roadway work, Gender Rd. and Groveport Rd. will be maintained both directions. There will be multiple lane shifts during the course of the project to accommodate the roadway and utility construction work zones. During the work day there will be single lane closures.

A 4 day closure of Gender Rd. between Walnut St. and Canal St. will be necessary to accommodate the railroad crossing reconstruction. Detour routes will be posted and advance notice of the closure will be posted.

Access to driveways will be maintained with limited interruptions during physical work in the driveway limits. The Contractor will provide advance notice of impacts to driveway access.

Schedule:

Utility Co. relocation work will be performed between January & April 2018 in preparation for the project.

The roadway improvements are anticipated to begin mid April 2018 and continue until late November.

Who should I contact if I have unanswered questions or want to make a comment?

Please contact the City Construction Administrator, Bill Sims at 834-5109 or email wsims@canalwinchesterohio.gov .

COUNCIL UPDATE



February 1, 2018

Development Department

Lucas Haire, Director

Development Report

- Canal Winchester Rehabilitation, Assisted Living and Skilled Nursing opened their new facility on January 18. They are currently accepting new residents and hiring for various positions.
- Planning and Zoning Commission approved a new 93 room Hampton Inn hotel at their January meeting. It will be located at 700 W. Waterloo Street between the Aldi and Fifth Third Bank.
- Planning and Zoning Commission also approved at their January meeting a new section of the Villages at Westchester. Section 13 will be located along Lithopolis Road and will ultimately connect back to Gender Road. There are 46 single family lots that are proposed for their patio home collection.

New Businesses

- An application has been filed by Jeff Wyler Automotive Group to build a new Chrysler, Dodge, Jeep and Ram dealership adjacent to Wyler Chevrolet. It will be considered by Planning and Zoning Commission on February 12.
- A rezoning and Preliminary Development Plan application has been filed by Westport Homes for 79.5 acres at Lithopolis and Hayes Roads with frontage also on Oregon Road. The application proposes a total of 194 single family homes. This will be considered by P & Z at their February 12 meeting.
- A rezoning application has been filed to rezone 100 Winchester Cemetery Road from PCD to NC to allow for the use as a retail store and bakery. This will be considered by P & Z at their February 12 meeting.
- Singleton Construction has leased space at 5 S. High Street (upstairs) and will be locating their construction management operations there with 17 employees.
- Cricket Wireless has leased space within the Winchester Square shopping center.